

# PROSPECTUS

Session – 2017

For admission to

- Bachelor of Physiotherapy (B.P.T.)
- Bachelor of Medical Laboratory Technology (B.M.L.T.)  
Courses
- B. Sc. (Anatomy Physiology Biochemistry)



**Baba Farid University of Health Sciences**

**Faridkot 151 203**

**[www.bfuhs.ac.in](http://www.bfuhs.ac.in)**

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## MESSAGE

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MS Orth, FRCS (Glasg),  
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Vice-Chancellor

Baba Farid University of Health Sciences, Faridkot is one among 13 Universities of Health Sciences in the Country, which is making a niche in the Medical Education over last few years. It has five facilities of various health sciences, has 146 affiliated colleges and about 35000 students are on roll with the University. In addition to the various courses pertaining to the health sciences, the University has unique distinction of running skilled courses in as many as 60 streams which shall develop human resources which is a great need of the society. These skilled Courses are in line with the thoughts of Hon'ble Prime Minister. The University is committed for transparency accessibility problem solving approach for the students and maintaining standards as per statutory bodies like MCI, DCI & INC. It is open for the genuine criticism for the development of University. The University and its affiliated colleges are putting every best effort to increase its infrastructure, so that ambience of better learning is created.

Baba Farid University of Health Sciences, Faridkot from 2017 has come under the ambit of NEET for both UG/PG admissions in various streams. It is also a matter of pride that BFUHS has been designated as an agency to conduct the combined counselling of all the colleges of various streams including Private Colleges and Minority Institutions. This shall obviate the inconvenience to the students and parents to seek admission in the state of Punjab. Simultaneously, University for over last 2 (two) years has also started e-transfer of question papers as well as evaluation of students in order to mitigate any bias of both Internal & External examiners, which shall give confidence to the students that they have been evaluated in a genuine way.

For Post Graduate students, crash courses in different specialties are organized in different streams, which will provide opportunity to the students interacting with their own teachers as well as teachers from other Institutions as well as teachers with eminence. All these steps are associating to improve the Medical education in the State of Punjab in hope to produce Doctors who are safe and reliable to the society.

In the end, I welcome all the new entrants to the University.

## IMPORTANT DATES

1.	Availability of Prospectus at University website i.e. <a href="http://www.bfuhs.ac.in">www.bfuhs.ac.in</a>	17 <sup>th</sup> July, 2017
2.	<b>Last date for submission of admission application forms applying along with fee of Rs. 3000/- (1500/- for SC only) in the shape of Demand Draft drawn in favour of "<u>Registrar Baba Farid University of Health Sciences, payable at "Faridkot"</u>" and with self attested photocopies of all required documents.</b>	18 <sup>th</sup> August, 2017 by 5:00 PM
3.	<b><u>Dates of Counseling:</u></b> Counselling will be held on <b>23/08/2017</b> at Auditorium, GGS Medical College, Faridkot from 11:00 a.m. onwards. For updates visit at University website i.e. <a href="http://www.bfuhs.ac.in">www.bfuhs.ac.in</a>	

**University counter remains open on all working days except Saturday, Sunday and Gazetted Holidays to receive Admission Application Forms.**

### PLEASE NOTE – Read carefully

1. Please visit University website [www.bfuhs.ac.in](http://www.bfuhs.ac.in) for all regular and updated information concerning with admission to B.P.T/B.M.L.T./B.Sc.(APB) Courses Session – 2017.
2. Applications received after the due date and time for any reason including postal delays will be rejected. The University will not be responsible for any delay or loss in transit caused by Postal Dept./Courier Services or anyone else.
3. **Fee should be in the shape of Demand Draft drawn in favour of "Registrar, Baba Farid University of Health Sciences, payable at "Faridkot"".**
5. Notwithstanding the submission of Admission application form, only eligible candidates, as per Government notification/s, shall be considered for admissions.
6. In case of any discrepancy or contradiction between the Government notification/s and the University instructions contained in the prospectus, the letter and the spirit of the notification/s shall be prevailing, however in academic matters the University shall be the final authority.

## PLEASE NOTE – Read carefully

1. Please visit our website [www.bfuhs.ac.in](http://www.bfuhs.ac.in) for all regular and updated information and admissions/Date of counselling from time to time.
2. All necessary information and applicable rules and regulations , regarding allocation of merit for seeking admission to B.P.T./BMLT/B.Sc. Medical(APB) courses etc .in the various colleges of Punjab that are affiliated to Baba Farid University of Health Sciences, Faridkot , are contained in this PROSPECTUS,. This Prospectus is subject to alteration(s) or modification(s) at any time without notice. For updates please refer to University website from time to time.
3. Candidate may download admission application form from University website i.e. [www.bfuhs.ac.in](http://www.bfuhs.ac.in) and take printout of admission application form at Legal size white paper and fill the form neatly with blue ball point pen. After filling the form candidate should have to submit the same along with requisite copies of self attested documents as per check list mentioned in the form and fee in the shape of Demand draft drawn in favour of "**Registrar, Baba Farid University of Health Sciences, Faridkot**". This form should reach in the office of Registrar, Baba Farid University of Health Sciences, Sadiq Road, Faridkot within stipulated period.
4. Only admission application forms complete in all aspects and received in the university within stipulated time period will be considered for admissions.
5. Candidates will be responsible for any mistakes made by him/her in his/her application form. University shall not be responsible for the same.
6. Only eligible candidates, as per Government notification/s, shall be considered for admission.
7. Candidates are advised to visit <http://bfuhs.ac.in> website regularly for updates.
8. Application form received after **18<sup>th</sup> August, 2017** for any reason including postal delays will be rejected. The University will not be responsible for any delay or loss in transit caused by Postal Dept. /Courier Services or anyone else.
9. Personal appearance of candidates is essential at the time of Counselling. He/she will produce all documents/ testimonials in original for verification by the **Selection Committee** failing which he/she will not be considered for counselling.
10. **Fee should be deposited in the shape of Demand Draft drawn in favour of "Registrar Baba Farid University of Health Sciences, Faridkot"**. Fee once deposited will not be refunded /adjusted in any case  
Admission application fee Rs. 3000/- (1500/- for SC candidates).
11. Reservations of seats in the affiliated institutions in Punjab shall be as per the policy of the Government of Punjab.
12. Eligibility conditions for admissions are governed by the Notification No.5/21/2008-3HB3/1955, dated 31.03.2008 and its amendments.
13. The eligibility for admission of the candidates shall be determined by the Selection Committee at the time of counselling.

14. The candidate may opt for admission to desired course and institution at the time of counselling. The candidate may opt to change choice of station and course at the time of counselling.
15. The students will have to pay the fee for entire course if he/she leaves the course/vacates the seat after the cutoff date for admission.
16. The **Admission Application Form** shall be rejected if:
  - a) It is not received by the due date & time by post or personally in the office of the Registrar, Baba Farid University of Health Sciences, Sadiq Road, Faridkot (Punjab) - 151203. **The University will not be responsible for delay or loss in transit caused by the Postal Authorities, courier services or anyone else.**
  - b) The entries are incomplete,
  - c) The required enclosures are not duly self attested.
  - d) Requisite fee not received.
17. Notwithstanding the submission of application form, only eligible candidates, as per Government notification/s, shall be considered for admission.
18. In case of any discrepancy or contradiction between the Government notification(s) and The University Instructions contained in the prospectus, the letter and the spirit of the notification(s) shall be prevailing, however in academic matters the University shall be the final authority.
19. SC category candidates are entitled for scholarship from the Department of Welfare, Govt. of Punjab if they fulfill their terms and conditions. SC category candidates, whose family annual income from all sources is less than Rs. 2.5 lac, are entitled for post matric scholarship as per guidelines of Govt. of India and Punjab Govt. The respective candidates will have to produce an income declaration by the self-employed parents / guardians, stating definite income from all sources by way of an affidavit on-judicial stamp paper is required. Employed parents/guardians are required to obtain income certificate from their employer and for any additional income from other sources, they would furnish declaration by way of an affidavit on non-judicial stamp paper. The compulsory non refundable fee from such candidates will not be taken by the respective colleges at the time of admission. Respective colleges will claim fee of such candidates from the Director, Research and Medical Education, Punjab as per procedure available on their website. **For details regarding this scheme/forms/procedure, respective colleges/candidates should visit the website of Punjab Govt., Deptt. of Medical Education and Research ([www.punjabmedicaleducation.org](http://www.punjabmedicaleducation.org)) and University website ([www.bfuhs.ac.in](http://www.bfuhs.ac.in)).** For any query/clarification, candidates/respective colleges can contact the office of Director, Medical Education and Research, Punjab, Chandigarh or Director, Welfare Deptt., Punjab, Chandigarh. For further information and applying for scholarship candidates may visit **<http://www.punjabships.gov.in>**. It is responsibility of the concerned candidate to ensure that college has filled his/her application form for scholarship in time.

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## **1. INTRODUCTION**

### **BRIEF HISTORY:**

The University was established at Faridkot under an Act of Punjab State Legislature (Punjab Act No. 18 of 1998) in the name of great Sufi Saint Sheikh Farid Ganj-E-Shakar, (1173-1265 A.D.) in 1998 for purposes of affiliating, teaching and ensuring proper and systematic instruction, training and research in Modern Systems of Medicine and Indian Systems of Medicine. It is not only affiliating and examining body but also a teaching and research centre in health sciences. It is expected to play a vital role in improving the standards of medical and health education in the state and in conducting relevant research in all aspects of health sciences, basic as well as applied, which ultimately will ameliorate the health standards of the people of Punjab. It is believed that the university will be a trend setter in developing appropriate modes and models of health care to ensure quality health care to the people.

The University has been recognized by MCI vide letter no. V/11015/3/2000-ME (UG) dated 9<sup>th</sup> June, 2000. The UGC has also included the University in the list of recognized universities maintained by the University Grants Commission, under section 2(1) of the UGC Act. 1956 vide letter no. F.9-3/97 (CPP-I) dated 4 July. 2002. The Regional Director. World Health Organization, Regional Office for South-East Asia, World Health House, New Delhi has also forwarded the name of the University for inclusion in the World Directory of Medical Schools vide letter No. M12/6212 dated 6 May 2002. The University is also included in the list of Commonwealth Universities and their yearbook 2001 at page No. 692 (Vol. I).

Established with a mission to create an intellectual, academic and physical environment conducive to free flow of ideas and exchange of information between various faculties of The University, between this University and other Universities of Health Sciences in the country and abroad, thereby opening a window to the world for the health professionals, health planners, health managers, biomedical and social scientists and educationalists in health sciences of the country. Efforts are on to establish contact with various institutions towards achieving this goal.

### **UNIVERSITY'S PRESENT STATUS:**

All the new buildings of the University and its constituent college, GGS Medical College & Hospital were completed in the year 2011. The University was shifted to its new building situated at Sadiq Road, Faridkot in July 2011. Hon'ble Chief Minister, Punjab. Inaugurated two new University buildings (Senate Block and Academic Block) on 22-09-2011. Hon'ble Deputy Chief Minister inaugurated the Radiotherapy Unit, and other buildings of GGS Medical College & Hospital, on 23-09-2011. The GGS Medical College & Hospital, a constituent college of the University is also shifted to its new building.

The University Campus comprises of GGS Medical College along with Auditorium of 800 capacity, Senate Block, Academic Block, University College of Physiotherapy, University College of Nursing, Drug De-addiction Centre, Telemedicine, Edusat and a well equipped state-of-the-art 500 bedded hospital. Coveted projects to set up Trauma Centre, Regional Cancer Centre all in process. The University has added to its academic convoy University Library & Informatics Division, Department of Health Sciences Library & Information System, University Centre of Excellence in Research, Rose Garden and Herbal Garden.

### **UNIVERSITY'S NEW PROJECTS:**

University is on the way to establish:

- 1) Advanced Cancer Diagnostic, Treatment & Research Centre at Bathinda.
- 2) University Regional Centre for Public Health & Paramedical Sciences at Goindwal Sahib. University has acquired 20 Acres of land for its Regional Center at Goindwal Sahib. The University has planned to run a number of employment-oriented diploma courses and certificate programmes in Health Sciences.

The University is also in process of developing the following five study centres:

- 1) Centre for Distance Learning (Medical) and Educational Technology miscellaneous.
- 2) Centre for Health Systems and Health Services Management.
- 3) Centre for Bio-information Technology.
- 4) Centre for Human Resources Development and Health Management.
- 5) Centre for Population Sciences.
- 6) University Institute of Nursing, Jalalabad, Distt. Fazilka attached with upcoming 100 bedded Hospital.

### **UNIVERSITY'S CONSTITUENT COLLEGES:**

The Government of Punjab incorporated the three institutions as constituent colleges of the Baba Farid University of Health Sciences, Faridkot viz. School of Nursing (upgraded to University College of Nursing) vide notification no. 11/299/01-5SS3/4770 dated 14.10.2002,

Guru Gobind Singh Medical College & 500 bedded Hospital. Faridkot vide notification no. 8/02/2005-1HB-111/6308 dated 31.10.2006 and State Institute of Nursing & Paramedical Sciences, Badal vide notification no. 1/46/07-1HBIV/1163 dated 28.11.2007. In addition to above, the Board of Management of University also accepted the proposal for starting of Physiotherapy College in the University campus in its meeting held on dated 03.04.2007 and fourth constituent college was established viz. University College of Physiotherapy. University has also established its own Institute of Pharmacy. Recently, Govt. of Punjab has transferred 100 bedded Civil Hospital, Badal to University for strengthening and expanding the connection between rural medical services and the education and research carried on by the Baba Farid University of Health Sciences. The GGS Medical College & Hospital, constituent college of the University has 25 departments and 7 post graduate departments and is recognized by MCI.

### **COLLEGES AFFILIATED WITH UNIVERSITY:**

At present the University is having 150 affiliated colleges comprising 141 affiliated and 9 constituent Colleges (with an approximately 35,000 students).

University will soon endeavor to achieve excellence in health care delivery and Medical Education and Research in the State. Admissions to various undergraduate and post graduate courses in the affiliated institutions of this University in the State of Punjab are made on merit basis through the conduct of Entrance Tests.

The University is now primarily focusing on strengthening postgraduate medical education and research and evolving as a centre of excellence in a rural backdrop.

### **College Inspections:**



The University has started conducting the surprise inspections of all the colleges and due to this, the colleges are compelled to maintain their standard related to academic staff, discipline and availability of amenities etc. Moreover, the University has started highlighting the shortcomings which the colleges have failed to rectify. This information is made available to the prospective students at the time of admission, before they select the college of their choice.

#### **University Examination System:**

The University had introduced Onscreen Marking Solution and w.e.f session 2016 and e-transfer system of question papers of various courses to the examination centres will likely to be introduced w.e.f. 2017 to maintain the sanctity of examinations. This process and implementation strategies will help us to deliver, efficiency, reliability in high stakes examination and their certifications.

The, Govt. of Punjab has transferred 100 bedded Civil Hospital, Badal to University for strengthening and expanding the connection between rural medical services and the education and research carried on by the Baba Farid University of Health Sciences. The GGS Medical College & Hospital, a constituent college of the University has 25 departments and 20 post graduate departments.

**Selection of the candidates to any institution shall be made** on merit and in transparent manner as per Punjab Government Notification/s.

- 1.1 The admission to all the Institutions including the Minority institutions in the State of Punjab shall be done as per the **notifications/ instructions/ guidelines/ rules/ executive orders** passed by the State Government **as per provisions of The Punjab Private Health Sciences Educational Institutions (Regulation of Admission, Fixation of Fee and Making of Reservation) Act 2006**, from time to time.
- 1.2 A tentative list of colleges, affiliated to Baba Farid University of Health Sciences, Faridkot, in which admissions are to be made and total number of seats of all categories/quotas therein are available at **Annexure-VI**

#### **2. DEFINITIONS:**

- i) "B.P.T." means Bachelor of Physiotherapy.
- ii) "BMLT" means Bachelor of Medical Lab Technology.
- iii) "B.Sc. Medical (APB)" means Bachelor of Science (Anatomy, Physiology & Bio-Chemistry).
- iv) "BFUHS" means Baba Farid University of Health Science, Faridkot.
- v) "Eligible Candidate" means a candidate who satisfies the requirements of eligibility as prescribed in Government Notification **No.5/21/2008-3HB-3/1955, dated 31.03.2008 and its amendments** and the Baba Farid University of Health Sciences, Faridkot.
- vi) "Government Notification" means Notification **No.5/21/2008-3HB-3/1955, dated 31.03.2008** issued by the Department of Medical Education & Research.
- vii) 'Act' means The Punjab Private Health Sciences Educational Institutions (Regulation of Admission, Fixation of Fee and Making of Reservation) Act 2006.

#### **3. ELIGIBILITY AND QUALIFICATION:**

The eligibility and qualification for admission to various courses under this prospectus are as prescribed in detail in the Punjab Government Notification No. No.5/21/2008-3HB3/1955, dated 31.03.2008 as amended and other notifications/subsequent Notifications.

- 3.1 Eligibility for B. Sc. Medical (APB) shall be 10+2 passed from a recognised institute situated in Punjab. Candidate should have passed the qualifying examination with Physics, Chemistry, Biology and English, passing in each subject individually and should have secured at least 50% marks in Physics, Chemistry, Biology (PCB) group taken together.

## **CATEGORY CODES**

The candidate must select a category code from the category codes given below and fill in the appropriate circles. In case a candidate belongs to more than one category then he/she may fill more than one category code at the appropriate space.

i)	General Category	11
ii)	Scheduled Caste	12
iii)	Schedule Tribe	13
iv)	Backward Classes	14
v)	Backward Area	15
vi)	Border Area	16
vii)	Orthopedically Handicapped	17
viii)	Visual impairment	18
ix)	Hearing impairment	19
x)	Sports person	20
xi)	Wards of	
	a) Persons killed in terrorist action in Punjab	21
	b) Riot affected/displaced persons	22
xii)	Wards of Defence Personnel	
	a) Killed in action	23
	b) Disabled in action to the extent of 50% or above & Boarded out of service	24
	c) Died while in service & Death attributed to Military service	25
	d) Disabled in service & Boarded out with disability attributed to Military Service	26
	e) Gallantry Award/ other Award Winners both serving/ retired.	27
	f) Serving Defence personnel/Ex-serviceman	28
xiii)	Wards of Punjab Police Personnel, Punjab Armed Police, Punjab Home Guards, and Para-Military Forces	
	a) Killed in action	29
	b) Disabled in action to the extent of 50%	30
	c) Winners of President's Police Medal for Gallantry or Police Medal for Gallantry	31
xiv)	Children/ grandchildren of freedom fighters.	32
xv)	Migrant from J & K due to terrorist violence	33
xvi)	Tsunami Victims	34

**GOVERNMENT OF PUNJAB**  
**DEPARTMENT OF MEDICAL EDUCATION AND RESEARCH**  
**(HEALTH III BRANCH)**

**NOTIFICATION**

No.5/21/2008-3HB3/1955

Dated: 31.03.2008

**SUBJECT: Admission to Bachelor of Physiotherapy (B.P.T.) and Medical Laboratory Technology (M.L.T.) Courses-2008 and onwards.**

**1. GENERAL**

- 1.1 The Governor of Punjab is pleased to authorize Baba Farid University of Health Sciences, Faridkot to make admission -2008 and corresponding years, in B.P.T. and M.L.T., passed in three compulsory subjects of Physics, Chemistry and Biology (Botany & Zoology) for selection of candidates for admission to B.P.T./M.L.T. Courses in various institutions, in the State of Punjab, for the year 2008 and onwards. All the institutions whether Government or private, aided or unaided, minority/ non-minority shall be covered by this notification.
- 1.2 The admission to such course shall be on the basis of inter-se-merit based on the percentage of marks in the qualifying examination.
- 1.3 The Governor of Punjab is further pleased to notify that all the seats in the Government/ University and the seats of Government /Management quota in private colleges shall be filled up on the basis of inter-se-merit of the qualify examination i.e.10+2 Medical merit list. The admission to minority institutions in the state of Punjab shall be done as per the notification/instructions/ guidelines/rules/executive orders passed by the state Govt. as per provisions of The Punjab Health Sciences Educational Institutions (Regulation of admission, Fixation of Fee and making of Reservation) Act 2006 as amended from time to time.
- 1.4 The Governor of Punjab is further pleased to notify that no institution shall select candidates out of any other source, or in any other manner than inter-se-merit of the candidates on the basis of merit list. However, for the minority quota seats, the inter-se-merit of the candidates of the concerned minority only shall be considered. There shall be no overlapping or bye-passing of inter-se-merit of candidates seeking admission to seats in management/minority quota except the Foreign Indian Residents (NRI) quota seats. Remaining left over seats shall be filled by Government/Private Institutions itself after due notice to DRME as well as Registrar, Baba Farid University of Health Sciences, Faridkot.

**Note: All admissions shall be made as per inter-se-merit.**

1. The candidates shall apply for admission to Baba Farid University of Health Sciences, Faridkot for admission to the state as well as Govt./Management quota seats for the management/Minority including Foreign Indian student (NRI) quota seats. All seats in the Govt./University and Private colleges shall be filled through 10+2 (Medical) on merit.
  - 2.1 The candidate while applying shall submit four identical clear passport size colour photographs, three of which must be signed by the candidate and attested on the front side for centralized counseling as a proof of identification.
  - 2.2 One photograph will be submitted to the Chairman of the admission committee by the University. Male candidates shall affix their, Left Thumb Impression (LTI) and female candidates shall affix their Right Thumb Impression (RTI) at the prescribed place on the Admission Form. One thumb impression of the admitted candidate shall be taken by the Principal of the institution concerned.

- 2.3 The conditions and modalities for centralized counseling and onwards, would be decided by Baba Farid University of Health Sciences, Faridkot to be published in the Prospectus in a detailed schedule for admission indicating date of availability of prospectus, last date for submission of applications, OMR form, date of submission of form for admission, details regarding total seats, list of colleges for each course. The complete schedule will also be published on website of the University, last date for admission as per the schedule laid down by Government/ Central Council/ Courts shall be adhered to by the University, however declaration of result of centralized counseling shall not be later than 30<sup>th</sup> May of each year.
- 2.4 The result of said counseling shall be published by Baba Farid University of Health Sciences, Faridkot on its website. The details of website will be published in the prospectus. The result will be prepared rank wise, category wise and roll number wise in the gazette and on website.

### **3. INSTITUTIONS AND SEATS:**

The details of the institutions and the total seats available in each institution for all categories affiliated with Baba Farid University of Health Sciences, Faridkot will be given in the prospectus category wise distribution shall be as per provision in the Punjab Health Sciences Educational Institutions (Regulations of Admission, Fixation of Fee and Making of Reservation) Act, 2006 and notifications issued from time to time by the state Government.

**Note (1): The details of Private Institutions and their seat distribution shall be subject to the Punjab Government notifications issued as per provisions of the Punjab Private Health Sciences Educational Institutions Regulation of Admission, Fixation of Fee and Making of Reservation Act 2006.**

**Note (2): The institutes, which get permission from all the authorities, Concerned including central councils where ever applicable and are affiliated to Baba Farid University of Health Sciences, Faridkot by 31<sup>st</sup> July of the corresponding year, for starting the course or alteration of seats may be considered for admission.**  
**Para a mended vide notification No. 5/21/2008-3HB3/6965 dated 08.09.08.**

### **4. ELIGIBILITY CRITERIA**

- (i) He/She has passed qualifying examination as under:-
- (a) The higher secondary examination or the Indian School Certificate Examination which is equivalent to 10+2 Higher Secondary Examination after a period of 12 years study, the last two years of study comprising of Physics, Chemistry and Biology after the introduction of the 10+2+3 years education structure as recommended by the National Committee on Education;
- OR**
- (b) The intermediate examination in Science of an Indian University/Board or other recognized examining body with Physics, Chemistry and Biology which shall include a practical test in these subjects and also English as a compulsory subject;
- OR**
- (c) The Pre-professional/pre-medical examination with Physics, Chemistry and Biology, after passing either the higher secondary school examination or the pre-university or an equivalent examination. The pre-professional/premedical examination shall include a practical test in Physics, Chemistry and Biology and English as compulsory subject;
- OR**
- (d) The first year of the three year degree course of a recognized university with Physics, Chemistry and Biology including a practical test in these subjects provided the examination is a "University Examination" and candidate has passed 10+2 with English at a level not less than a core course;
- OR**
- (e) 10+2 examination of an Indian University, provided that he/she has passed the 10+2 examination with not less than two of the following subjects-Physics, Chemistry and Biology (Botany, Zoology)

and further that he/she has passed the earlier qualifying examination with the following subjects- Physics, Chemistry and Biology and English;

**OR**

- f) Any other examination which, in scope and standard is found to be equivalent to the intermediate Science examination of an Indian University/Board, taking Physics, Chemistry and Biology including a practical test in each of these subjects and English;
- ii) The candidate should have passed 10+2 or equivalent examination as listed under 4 (A) (i) (a) to (f) before counseling.
- iii) **Result not declared** – A candidate who has appeared for qualifying examination but whose result has not been declared may be admitted. The candidate will be required to produce the evidence of the result having been declared and he/she having passed the examination fulfilling the eligibility conditions by the time of first counseling.
- iv) **Age:** Candidate must have completed the age of 17 years, on or before 31<sup>st</sup> Dec. of the corresponding year.
- v) Should have studied during his/her 10+2 examination or other qualifying examination in place of 10+2, as listed in 4 (A) (i) (a) to (f) above, as candidate from a recognized institution situated in the State of Punjab only. If students from Punjab are not available then students from outside Punjab can also be considered except for the exemptions wherever applicable. The candidate would be required to submit a certificate to this effect from the Principal/Head of the Institute last attended in the prescribed Proforma.  
**Para a mended vide notification No. 5/21/2008-3HB3/6965 dated 08.09.08.**
- vi) In case candidate has also taken up Mathematics along with Physics, Chemistry, Biology and English then the marks obtained in Mathematics are not be considered for admission to Para Medical Courses.
- vii) The candidate should be bonafide resident of Punjab. The Resident status of the Punjab State, will be taken in terms of Punjab Government, Department of Personnel and Administrative Reforms (PP II Branch) letter No. 1/3/95-3 PP II/9619, dated 6<sup>th</sup> June, 1996, ID No. 1/2/96-3PP-2/8976, dated 7<sup>th</sup> July, 1998 and ID No. letter No.1/3/95-3PP II/81, dated 1<sup>st</sup> January 1999 and further instructions issued by the Department, if any, from time to time.
- viii) Candidate must have passed in the subject of Physics, Chemistry, Biology and English individually in 10+2 and must have obtained a minimum of 35% marks (Pass marks in case of SC/BC) taken together in Physics, Chemistry and Biology in 10+2 examination. The eligibility shall be 50% of the marks in Physics, Chemistry and Biology and English group taken together for General Candidate and 40% for SC and BC candidates.
- ix) 50% of the total seats in private institutions shall constitute the Management Quota including 15% of the total seats for Foreign Indian Students (NRI candidates).

#### **B Exemptions [under para 4 A (i) (a) to (f)]**

- (i) Children/wards/dependents (whose parents are not alive) of all those Punjab Government employees, members of All India Services borne on Punjab cadre, Serving Judges and the employees of the Punjab and Haryana High Court, employees of Boards/Corporations/Statutory Bodies established by an Act of the State of Punjab who have been holding post outside Punjab on or before 1<sup>st</sup> January of the year of admission that is on or before 1<sup>st</sup> January 2008 onwards and their children/wards/ dependants were compelled to do 10+1 or 10+2 outside Punjab.

**Para a mended vide notification No. 5/21/2008-3HB3/6965 dated 08.09.08**

(ii) Children/ wards/ dependents (whose parents are not alive) of all those Central Government employees, employees of Boards/Corporations/Statutory Bodies of the Central Government who have remained posted inside Punjab for at least two years out of the three years preceding the year of 2008 and corresponding years but were posted outside Punjab for some time during these three years due to which their children/wards/dependants were compelled to do 10+1 and/or 10+2 or equivalent qualifying examination outside Punjab. However, those who remained posted in Punjab continuously for these three years shall not be entitled to be exempted as they are equally placed with other Punjab Government employees posted in Punjab.

**Para a mended vide notification No. 5/21/2008-3HB3/6965 dated 08.09.08**

(iii) Children/wards/dependents (whose parents are not alive) of all those Punjab Government pensioners who have retired on or before 1<sup>st</sup> January of the year of admission that is on or before 1<sup>st</sup> January 2008 and corresponding years and have settled outside Punjab on or before 1<sup>st</sup> January of the year of admission that is on or before 1<sup>st</sup> January 2008 and corresponding years and their children/wards/dependants were compelled to do 10+1 and/or 10+2 outside Punjab.

(iv) Children/wards/dependents (whose parents are not alive) of those military/para military forces personnel who were born in the territory of Punjab as per their service record at the time of entry into service.

(v) Children/wards/dependents (whose parents are not alive) of those Ex-employees of military/para military forces who were born in the territory of Punjab as per their service record at the time of entry into the service and have retired on or after 1<sup>st</sup> January of the year preceding two years of the year of admission of 2008 and onwards.

(vi) Candidates who are competing for the minority quota in the minority institutions respectively.

(vii) Candidates seeking admission under Foreign Indian Student (NRI) category.

(viii) Candidates under J & K migrants category.

(ix) Candidates under Tsunami Victims category.

**Note 1.** For those candidates who are repeaters in categories (i) to (v) the year of admission for the purpose of all these clauses shall be taken as the year of passing 10+2 examination by the candidates in place of 2008 and onwards.

**Note 2** The dependency certificate in case of those whose parents are not alive shall have also to be taken from the Deputy Commissioner of the District where the candidate resides.

## 5. RESERVATION

### A. For Government/University College:

The reservation for Punjab State quota seats in Government Institutions in various categories for admission to the under Graduate Para Medical Courses will be as under:

**	(i)	<b><u>Schedule Caste</u></b>	25%
	(ii)	<b><u>Backward Classes</u></b> (Note: The Backward Class Certificate must be as per the latest instructions of the Government of Punjab) mentioning the income as laid down by Govt. of Punjab from time to time.	10%
	(iii)	<b><u>Backward Area/ Border Area (1% each)</u></b>	2%
	(iv)	<b><u>Physically handicapped</u></b> ❖ Orthopaedically Handicapped (disability 50% to 70%) to be	3%

	<p>determined at the time of counseling by a duly constituted board of the specialty of Orthopaedics.</p> <p>❖ The reservation for Physically Handicapped shall be 3% out of which 1% each shall be given to the 3 categories of Handicapped falling under Visual impairment, Hearing impairment and the Orthopaedically Handicapped.</p>	
(v)	<p><b><u>Sports Persons</u></b> (Credit will be given for the sports achievements <b>made during 10+1 and 10+2 classes</b> only and shall be graded by the Director Sports, Punjab)</p>	1%
(vi)	<p><b><u>Wards of terrorist/riot affected persons (in order of preference to the exclusion of next category)</u></b> (As per decision of the Hon'ble Supreme Court) (a) Persons killed in terrorist action in Punjab/in riots outside Punjab (b) Terrorist/ Riot affected /displaced persons</p>	1%
(vii)	<p><b><u>Wards of Defence Personnel (in order of preference to the exclusion of next category)</u></b> (a) Killed in action (b) Disabled in action to the extent of 50% or above &amp; Boarded out of service (c) Died while in service &amp; Death attributed to Military service (d) Disabled in service &amp; Boarded out with disability attributed to Military Service (e) Gallantry Award/other Award Winners both serving/retired. (f) Serving Defense personnel / Ex-serviceman</p>	1%
(viii)	<p><b><u>Wards of Punjab Police Personnel, Punjab Armed Police, Punjab Home Guards, and Para-Military Forces</u></b> (in order of preference to the exclusion of next category) (a) Killed in action (b) Disabled in action to the extent of 50% (c) Winners of President's Police Medal for Gallantry of Police Medal for Gallantry</p>	1%
(ix)	<b><u>Children/ Grand Children of freedom fighters.</u></b>	1%
(x)	<p><b><u>Tsunami Victims</u></b> (Tsunami Victims are not required to appear in PPMET. The inter se ranking shall be based on the marks scored in the qualifying examination i.e. 10+2 or equivalent examination)</p>	1%

**\*\*Note:- Reservation of BC category has been increased from 5% to 10% as per Punjab Government Notification No. 1/12/17-RC1/96 Dated: Chandigarh 12.04.2017**

**B. For Private colleges:**

The institutions who are allowed to admit girls will obey the court's order. The reservation in private institutes (in Government/Management quota seats) will be as under:-

\*\*

i.	<b><u>Scheduled Caste</u></b> -	25%
ii.	<p><b><u>Backward Classes-</u></b> <b>Note:</b> The Backward Class Certificate must be as per the latest instructions of the Government of Punjab, mentioning the income as laid down by Govt. of Punjab from time to time.</p>	10%
iii.	<p><b><u>Physically handicapped</u></b> ❖ Orthopaedically Handicapped (disability 50% to 70%) to be determined at the time of counseling by a duly constituted</p>	3%

	board of the speciality of Orthopaedics. ❖ The reservation for Physically Handicapped shall be 3% out of which 1% each shall be given to the 3 categories of Handicapped falling under Visual impairment, Hearing impairment and the Orthopaedically Handicapped.	
iv.	<b><u>Migrants from Jammu and Kashmir due to terrorist violence.</u></b>	1%

**\*\*Note:- Reservation of BC category has been increased from 5% to 10% as per Punjab Government Notification No. 1/12/17-RC1/96 Dated: Chandigarh 12.04.2017**

- C. Explanation:** The following points shall be observed while granting above reservation both in government and in private colleges:
- (i) The candidate under category A (iv) and B (iii), under handicap category shall be admitted only if he/ she has locomotory disability of lower limbs between 50% to 70% and with this disability he/she is otherwise found fit medically to pursue the concerned course by the Medical Board duly constituted by the Government and consisting of Heads of the respective Departments of three Government Medical Colleges at Patiala, Amritsar and Faridkot.
  - (ii) For the claim of reservation in category (viii) above a certificate to this effect issued by Inspector General Police (HQ), Punjab shall have to be produced while submitting other documents. In case of Paramilitary Forces, this certificate shall be countersigned by IG Police (HQ) Punjab.
  - (iii) The above reservation will be made in each Course/ college separately subject to the availability of seats as per instructions issued by the Government of Punjab from time to time. The reservation in each institution shall not exceed 25 % in case of SC and 30% in case of SC and BC combined together
  - (iv) Candidate belonging to reserve category will be eligible for admission as per their combined merit 10+2 and corresponding areas in General category also, if they opt for the same. There shall be no reservation in the Minority Quota in the private Institute.
  - (v) General category counselling shall be held on the first day. The reserved category candidate selected shall have the right to be selected in the General category as per his/ her merit. The reserve category candidate selected in the general category shall not be counted towards reserve category.
  - (vi) Seats remaining vacant under any of the reserve category shall be merged with the general category seats.

## **6. Foreign Indian Students NRI SEATS**

**6.1 Seats-** 15% seats in all private Institutes and specified number of seats in Government/ University Institutes shall be earmarked for the Foreign Indian Students (NRI). The Foreign Indian Student (NRI) quota in private institutes will be part of the management quota.

**6.2** The candidates for Foreign Indian Student (N.R.I.) seats in these institutions will be admitted on merit determined on the basis of marks obtained in the qualifying examination equivalent to 10+2 examination of P.S.E.B./ C.B.S.E./ I.C.S.E in physics, chemistry, biology and English (PCBE) taken together. The equivalence, merit and eligibility of the candidates will be determined by the Baba Farid University of Health Sciences, Faridkot, who will issue an eligibility certificate to such candidates. They are not required to take the entrance test. However, they should have passed in such qualifying examinations in the subjects of Physics, Chemistry, Biology and English individually as regular candidate from the recognized institution/ University and should have obtained at least 50% marks. For admission to State/ University institutes of Nursing, against Foreign Indian Student (N.R.I.) seats the candidate shall apply to Baba Farid University of Health Sciences, Faridkot on the prescribed form for Foreign Indian Student (N.R.I.) seats as per provision of The Punjab Private Health Sciences Educational Institutional (Regulation of admission, Fixation of Fee and making of reservation) Act 2006



as amended from time to time.

- 6.3** The criteria laid down for admission against seats reserved for N.R.I. candidates will be as under:-
- i). First preference will be given to those Foreign Indian Student (N.R.I.) candidates who are having ancestral Punjab Resident background.
  - ii). Second preference will be given to those Foreign Indian Student (N.R.I.) candidates who are having ancestral backgrounds of other States of India other than Punjab.

- Note –**
- (a) If sufficient numbers of candidates under first category are eligible and available then they will be admitted first even if students under subsequent category are higher in merit.
  - (b) The Foreign Indian Student (N.R.I.) students will have to submit a bank guarantee/surety bond for the balance of fee, if they opt to pay the fee in installments.
  - (c) Any seats remaining vacant under Foreign Indian Student (N.R.I.) quota, till last date of admission in State Colleges shall go to general pool and in the Private colleges shall go to the management/minority quota.
  - (d) N.R.I. unfilled seats shall be converted to special management seats to be filled by management itself however its fee shall not exceed double then the management quota fee.

## **7. ELIGIBILITY AND PROCEDURE FOR ADMISSION**

### **7.1 ELIGIBILITY –**

The selection shall be strictly as per merit of qualifying examination. The candidate may opt to change choice of station and course at the time of counseling. Counseling shall be compulsory. The schedule of the counselling and details distributions of seats shall be published by the University on its website.

- (i) Firstly the candidate having higher percentage of aggregate marks at 10+2 levels in Physics/ Chemistry/ Biology & English (PCBE) calculated up to 3 decimal points.
- (ii) Then the candidate having higher marks in the subject of Biology in qualifying examination i.e. 10+2 or equivalent examination.
- (iii) Candidate older in age.

### **7.2 ADMISSION TO GOVERNMENT/UNIVERSITY COLLEGE-**

Foreign Indian Student (N.R.I.) seats in Government and University college of Nursing shall be filled as per criteria in Para 6 above. The remaining seats shall be filled strictly on the basis of merit.

### **7.3 ADMISSION TO PRIVATE COLLEGES-**

- (a) The distribution of seats in private medical institutions would be:
  1. Government quota seats 50%
  2. Management/minority quota seats 50% (including Foreign Indian Student (N.R.I.) and Out of State Quota)
- (b) The government quota seats would be filled up by the Admissions Committee appointed by the Government on the basis of merit in qualifying examination.
- (c) The management quota seats would be filled up by a Committee at the level of the concerned institution as prescribed in para-8.
- (d) Foreign Indian Student (N.R.I.) admissions- Admission to be made as per procedure described in para 6 above.

**7.4 Declaration by students-** Candidates and their parents will have to give a declaration if they (candidates) have already got admission in a course in any other State that they will leave that seat if they opt for admission through merit and will send a copy of the declaration to the concerned institute where they have already deposited fee/occupied a seat. They shall also give a declaration that they have not got admission in any other state.

**7.5 Students already admitted in previous years-**A candidate who has already taken admission in the previous year (s) in any course, Governed by this notification, shall not be eligible to seek admission in 2008 and corresponding years in the same course, however he/she will be allowed to take admission in any other course, only if, he/she produces an NOC from the college where he/she is studying if any candidates who is admitted during the academic session 2008 and corresponding years in any institute/ course at any place may opt for admission 2008 and corresponding years by submitting a sworn declaration on or before the day of 2<sup>nd</sup> counseling that he/she surrenders the earlier seat. The candidate who had in the previous years secured admissions to any particular course are hereby granted eligibility for taking admission 2008 and corresponding years examination for fresh admission except in the same course to which they had already been admitted.

## **8. SELECTION COMMITTEES**

The following committees are constituted for conducting the counseling and finalizing the admissions:

### **A. For Government/University College and Government Quota seats in Private Colleges.**

- |    |  |          |
|----|--|----------|
| 1. | Principal or representative of<br>Govt. Medical College, Amritsar  | Chairman |
| 2. | H.O.D. of ortho/Physiotherapy, GMC, Patiala  | Member   |
| 3. | Registrar or Representative of Baba Farid University<br>Of Health Sciences, Faridkot<br>(Not below the rank of Deputy Registrar) | Member   |
| 4. | Representative of Welfare Department   | Member   |
| 5. | Principal of the Concerned Colleges  | Member   |

**Para a mended vide notification No. 5/21/2008-3HB3/6965 dated 08.09.08**

### **B. For Foreign Indian Students (N.R.I) and Management/ Minority quota seats in private colleges including minority institutions**

- |    |  |                  |
|----|--|------------------|
| 1. | Principal or representative of<br>Govt. Medical College, Amritsar  | Chairman         |
| 2. | Representative of Director,<br>Research & Medical Education  | Member           |
| 3. | Registrar or Representative of Baba Farid University<br>of Health Sciences, Faridkot<br>(Not below the rank of Deputy Registrar) | Member           |
| 4. | Representative of Welfare Department   | Member           |
| 5. | Principal of the Concerned College   | Will participate |

**Note: When Physiotherapy Department is fully established in Govt. Colleges, HOD Ortho. Will be replaced by the Head of Physiotherapy**

## **9. FEE**

### **(a) Private Colleges:**

- |      |  |                   |
|------|--|-------------------|
| (i)  | Fee for Foreign Indian Students (NRIs) | U.S. \$ 15000     |
| (ii) | Fee for Indian nations                 | Rs. 40,250/- P.A. |

**Note: 1:** The above charges (include Tuition fee and Amalgamated Fund) as may be prescribed by the Govt. from time to time. The clinical fee will be charged on monthly bases @ 700/- per month from the students. The transport and all other charges shall be optional and will be charged on actual uses basis.

**Note: 2:** The fee will be payable on annual basis and the colleges will not insist to deposit of fee of the entire course in advance. At the most students can be asked to submit a bank Guarantee/Bound that they will be liable to pay the balance fee for the whole courses even if they left in midstream.

**Note: 3:** The fee shall be refunded/ adjusted if candidate is shifted from one course/ college to another in subsequent round of counseling/ operation of waiting list. If the said fee is not refunded/ adjusted within 15 days the said institution will be liable to bank interest as well as penal interest to the said students as laid by R.B.I.

**Note: 4:** Successful candidates shall deposit the fees in form of demand draft in favour of Principal of concerned Institute which will be deposited at the time of counseling.

**(b) Hostel fee and Security Advance (Annual and provisional)**

i.	General Room for single bed. Proportionate reduction if room is shared.	Rs. 15,000 per year (Maximum)
ii.	Special Room (Attached bathroom and A.C.) Proportionate reduction if room is shared.	Rs. 24,000 per year (Maximum)
iii.	Security Advance or its equivalent (to be refundable at the completion of course).	Rs. 25,000 per year (Maximum)
iv.	Mess Charges – Actual and to be managed by the students. (These Charges are exclusive of electricity / water but inclusive of everything else).	Actual

**(c) #Government College** shall charge the fee already fixed by the Government, which are as under annually:

Tuition Fee	Rs. 8500
Admission Fee	Rs. 500
Student Fund	Rs. 2000
Medical Fund	Rs. 500
Dilapidated Fund	Rs. 500
Security	Rs. 1000
<b>TOTAL</b>	<b>Rs. 13000</b>

**(d) Hostel Fee (Government/University institutes)**

Room Rent	Rs. 7200
Electricity & Water Charges	Rs. 4200
Utensils	Rs. 500
Mess Servant Charges	Rs. 2000
Common Room Fund	Rs. 750
Student Fund	Rs. 750
Dilapidated Fund	Rs. 500
Mess Diet Charges	Actual
<b>TOTAL</b>	<b>Rs. 15900</b>

**\* (e) Fee and other charges for University College of Physiotherapy:-**

Tuition Fee	Rs. 11000/-
Admission Fee	Rs. 1000/-
Student Fund	Rs. 3000/-
Medical Fund	Rs. 1000/-
Security	Rs. 1000/-
Dilapidated Fund	Rs. 3000/-
<b>Total</b>	<b>Rs. 20000/-</b>

Hostel fee Govt. / University institutes is already given in 9(e).

**Note: 1:** The fee for Govt./private Institutes shall be as fixed by the Government of Punjab as per provisions of The Punjab Private Health Sciences Educational Institutions (Regulation of Admission, Fixation of Fee and Making of Reservation) Act 2006 as amended from time to time.

**Note: 2:** The fee structure subject to change as per requirements of the year of admission. Each and every student has to furnish and undertaking to the effect to deposit the enhance fee as per revised rates fixed by the Government from time to time keeping in view the year of admission.

## **10. GENERAL CONDITIONS**

- (a)** The students shall pay the fees and other charges, for all types of seats, as per the rates of fees and other charges fixed by the Government of Punjab from time to time.
- (b)** Managements/Minority Quota including Foreign Indian Students (NRI) seats will be filled up as per the notification/ instructions/guidelines/ Executive orders by the State Government as per provisions of The Punjab Private Health Sciences Educational Institutions (Regulation of Admission, Fixation of Fee and Making of Reservation) Act 2006 or any directions or the orders of the Hon'ble Punjab & Haryana High Court/ Supreme Court of India.
- (c)** The seats available for admission will be displayed on the notice board of the University for 2008 and corresponding year result shall be supplied by the University to all the Institutions on payment basis (at the price to be fixed by the University). The University will submit two sets of gazette to the Government free of cost.
- (d)** Waiting list of all successful candidates will be prepared by the Chairman, Selection Committee and the details of vacant seats shall also be displayed on the notice board. The waiting list shall be operated by the Chairman calling the candidates for Counseling.
- (e)** If a candidate who has deposited his/ her fee for one year, opts to surrender his/her selection/ seat, 10 days before the last day fixed for the admission in the given course, the institute shall not be entitled to enforce bank guarantee/ surety bond against that students for the recovery of the balance fee. However the fee deposited for the first year shall not be refunded.
- (f)** The admission shall be made to only those institutes, which are affiliated to the University on or before 30<sup>th</sup> September of each year. Institutes which have applied for affiliation and/or for approval of competent authority (ies) but are unable to get affiliation/ approval before 30<sup>th</sup> September, of previous year shall not be considered for admission.
- (g)** The Medical Board to determine requisite disability at the time of admission will be constituted by the Chairman Selection Committee/ University. The candidate shall be admitted only if he/she has minimum of the requisite disability and with this disability is otherwise found fit medically to peruse the concerned course, by a duly constituted Medical Board.
- (h)** The selection of candidates seeking admission to B.P.T. & M.L.T. in the Colleges in the State of Punjab and affiliated with Baba Farid University of Health Sciences, Faridkot will be based on merit.
- (i)** In order to ensure completion of the prescribed course(s) and period of study as well as commencement of examination(s) in time, no admission(s)/ adjustment(s) shall be made after 30<sup>th</sup>

**September of each year** regardless of any vacancy (ies) that might exist or might arise thereafter for any reason whatsoever.

**(j) Transfer of seats to Management / Government quota-** Government quota seats remaining vacant will be transferred to management quota and Vice versa filled up by the respective Selection Committee & institute level as per provisions of this notification as per para - 8.

**(k)** The University shall send the details of the left over seats to the institutes by **1<sup>st</sup> September** of each year and also send the list of the candidates of 2008 & corresponding years are eligible to be admitted on the basis of their marks in the qualifying examination. The admission shall not be made without presence of Govt. & University representative.

**Para amended vide notification No. 5/21/2008-3HB3/6965 dated 08.09.08**

**(m) No admissions shall be made after September 30<sup>th</sup> of each year including the left over seats.**

**(n)** It will be obligatory on the part of the University to provide registration number to all the candidates once duly admitted

For any dispute arising out of this notification or of the admissions under this notification, the jurisdiction shall be Punjab and Chandigarh only.

**JAGJIT PURI**

**Dated: 31.03.2008**

**Secretary to the Government of Punjab,  
Department of Medical Education and Research.**

**'\*'** The Fee structure for University constituent B.P.T./BMLT/B.Sc.(APB) Colleges (i.e. GGS Medical College, Faridkot, University college of Physiotherapy, Faridkot and State Institute of Nursing & Para Medical Sciences, VPO Badal (Muktsar) as per decision of the Board of Management (BOM) in the meeting held on 01-03-2017 is as under:

Tuition Fee	Rs. 16500/-
Admission Fee	Rs. 1500/-
Student Fund	Rs. 4500/-
Medical Fund	Rs. 1500/-
Security	Rs. 1500/-
Dilapidated Fund	Rs. 4500/-

**Total Rs. 30000/-**

Note: Rs. 1500/- charges will be extra as Transportation charges.

**Hostel:** Hostel facility will be provided subject to the availability of rooms in the hostel.

**"#"** For Govt. Colleges fee of B.Sc. (APB and MLT) courses has been revised to Rs. 26250/- for one academic year as per Punjab Government Notification No.7/107/2012-5;;3/209 dated 11/02/2015.

**Academic and Exemption Certificates**

(Compulsory for all Candidates)

**Form No. 1**

**CERTIFICATE FROM THE PRINCIPAL/HEAD OF THE INSTITUTION LAST ATTENDED**

I certify that Mr./Miss \_\_\_\_\_ S/o D/o  
 Sh. \_\_\_\_\_ has studied in, 10+1 and 10+2 as  
 candidate in \_\_\_\_\_ Is a recognized  
 (School Name)  
 institution(s) situated in \_\_\_\_\_ (State) as per following details:-

Class	School/College Roll No. in case of 11th Class exams. Board Roll No. in case of 12th class	Year when passed 10+1/ appeared for 10+2	Marks obtained/ Total Marks								
			Physics		Chemistry		Biology		English		
			Obt.	Out off	Obt.	Out off	Obt.	Out off	Obt.	Out off	
10+1											
10+2											

- i) Attested photo copies are attached with this certificate.
- ii) Permanent residential address of candidate as recorded in school record is as under:-

\_\_\_\_\_

\_\_\_\_\_

Signature of the Headmaster/Principal  
 of Institution Last attended  
 (with official seal)

Date \_\_\_\_\_  
 Place \_\_\_\_\_

**Certificates/Forms regarding exemptions:-**

**Form No.2**

Under exemption – 4B(i)

CERTIFICATE FROM THE EMPLOYER IN THE CASE OF EMPLOYEES OF GOVERNMENT OF PUNJAB MEMBERS OF ALL INDIA SERVICES BORNE ON PUNJAB CADRE, EMPLOYEES OF STATUTORY BODIES/CORPORATIONS/BOARDS ESTABLISHED BY OR UNDER AN ACT OF STATE OF PUNJAB.

I certify that Mr./Ms \_\_\_\_\_ S/o D/o Sh. \_\_\_\_\_ is serving as employee of government of Punjab/Member of all India Services borne on Punjab cadre/regular employee of statutory Body/Corporation/Board established by or under an act of the State of Punjab.

He/she is holding the post of \_\_\_\_\_ in the Department \_\_\_\_\_ and is presently posted at \_\_\_\_\_ (place of service), w.e.f. \_\_\_\_\_ (date of posting).

Mr/Ms \_\_\_\_\_ is his/her son/daughter/dependent. Parents of Ms/Mr \_\_\_\_\_ are not alive and he/she is fully dependent upon Sh./Smt \_\_\_\_\_ as stated above.

Dated \_\_\_\_\_  
 Place \_\_\_\_\_

Signature of the Employer  
 (with official seal)

(Exact date month and year since when one is posted at the present place is to be given).

## Under exemption – 4B (ii)

CERTIFICATE FROM THE EMPLOYER IN CASE OF REGULAR EMPLOYEES OF CENTRAL GOVERNMENT WITH PUNJAB DOMICILE WHO HAVE SERVED FOR ATLEAST TWO YEARS IN THE STATE OF PUNJAB OUT OF THE THREE YEARS PRECEDING THE YEAR OF ADMISSION THAT IS 2 YEARS OUT OF 2014, 2015 AND 2016.

I certify that Mr/Ms \_\_\_\_\_ S/o D/o Mr/Ms \_\_\_\_\_ is serving as a employee of central Government in the Department of \_\_\_\_\_ Mr/Ms. \_\_\_\_\_ has served in the State of Punjab at \_\_\_\_\_ (place of service) \_\_\_\_\_ District for the period \_\_\_\_\_ to \_\_\_\_\_ during 2014, 2015 and 2016.

Mr/Ms \_\_\_\_\_ is his/her son/daughter/dependent.

Parents of Mr/Ms \_\_\_\_\_ are not alive and he/she is fully dependent upon Mr/Ms \_\_\_\_\_ as stated above.

Dated \_\_\_\_\_  
Place \_\_\_\_\_

Signature of the Employer  
(with official seal)

## Under exemption – 4B (iii)

CERTIFICATE FROM THE EX-EMPLOYER OF PUNJAB GOVERNMENT PENSIONER SETTLED OUTSIDE THE STATE OF PUNJAB ON OR BEFORE 1<sup>ST</sup> JANUARY, 2017.

I certify that Mr./Ms \_\_\_\_\_ S/o, D/o Mr/Ms. \_\_\_\_\_ is a Punjab Government Pensioner retired from the Department of \_\_\_\_\_ on \_\_\_\_\_ while holding the post of \_\_\_\_\_ His/her P.P.O. No. is \_\_\_\_\_ and he/she is drawing his/her pension from \_\_\_\_\_ he/she is settled outside Punjab at the address given below since \_\_\_\_\_. He/she retired on \_\_\_\_\_ from the office of \_\_\_\_\_ at \_\_\_\_\_.

Complete Address \_\_\_\_\_  
\_\_\_\_\_

Mr/Ms \_\_\_\_\_ is his/her son/daughter/dependant.

Parents of Mr./Ms \_\_\_\_\_ are not alive and he/she is fully dependent upon Mr/Ms \_\_\_\_\_ as stated above.

Dated \_\_\_\_\_  
Place \_\_\_\_\_

Signature of the Employer  
(with official seal)

## Under exemption – 4B (iv)

## CERTIFICATE FROM THE EMPLOYER IN THE CASE OF EMPLOYEES OF INDIAN DEFENCE SERVICES/ PARA MILITARY FORCES.

I certify that Mr/Ms \_\_\_\_\_ S/o, D/o Shri \_\_\_\_\_ is regular employee of Indian Defence Service/Para Military forces belongs to Punjab State as per his/her service record at the time of entry into service and the home address given there is \_\_\_\_\_ (District \_\_\_\_\_), Punjab.

Mr/Ms \_\_\_\_\_ is his/her son/daughter/dependent.

Parents of Mr/Ms \_\_\_\_\_ are not alive and he/she is fully dependent upon Mr/Ms \_\_\_\_\_ as stated above.

Dated \_\_\_\_\_  
Place \_\_\_\_\_

Signature of  
Officer Commanding/  
Competent Authority  
(With official seal).

## Under exemption – 4B (v)

## CERTIFICATE FOR THE EX-EMPLOYEES OF INDIAN DEFENCE SERVICES/PARA MILITARY FORCES RETIRED ON OR AFTER 1ST JANUARY, 2013.

Certified that Number \_\_\_\_\_  
Rank \_\_\_\_\_  
Name \_\_\_\_\_  
S/o \_\_\_\_\_  
Father of \_\_\_\_\_  
Resident of village \_\_\_\_\_  
Post office \_\_\_\_\_  
Tehsil \_\_\_\_\_  
Distt \_\_\_\_\_

Belonging to State of Punjab as per his/her service record at the time of entry into service had served in the Army/Navy/Air Force/(Name of the Para-Military Forces).

from \_\_\_\_\_ and subsequently discharged/retired from the service on \_\_\_\_\_ as per his/her service record at the time of entry into service the home address given is village/Town \_\_\_\_\_ Punjab.

Dated \_\_\_\_\_  
Place \_\_\_\_\_

Signature of  
Officer Commanding/  
Competent Authority  
(With official seal).



**Certificates of Reserved categories:-****CERTIFICATE OF SCHEDULED CASTE/TRIBE**

**As per letter No.1/41/96-RCI/110001-17, dated 5.12.1996 of  
Govt. of Punjab, Department of Welfare (Reservation Cell)**

It is certified that Shri/Shrimati/ Kumari \_\_\_\_\_ son/daughter of  
Sh. \_\_\_\_\_ of village/town \_\_\_\_\_ District/Division  
\_\_\_\_\_ state of Punjab belongs to \_\_\_\_\_ caste which has been recognised  
as Scheduled caste as per "The Constitution (Scheduled Castes) Order, 1950"

2. Shri/Shrimati/Kumari \_\_\_\_\_ and his/ her family lives in village/  
town \_\_\_\_\_ District/ Division \_\_\_\_\_ of Punjab State

Date \_\_\_\_\_

Place \_\_\_\_\_

*Signature*

Designation

Seal of office

**Competent authority to issue Caste Certificate**

- I. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/ Deputy Collector/First Class Stipendiary Magistrate/City Magistrate/Sub Divisional Magistrate/Talika Magistrate/Executive Magistrate/ Extra Assistant Commissioner (Not below the rank of first class Stipendiary Magistrate).
- II. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- III. Revenue Officer not below the rank of Tehsildar.
- IV. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
- V. Administrator/Secretary to Administrator/Development Officer Lakshadweep Islands. (circulated vide no.2/223/79-SWI/4337, dated 8.6.90)

OR

The certificate for this purpose issued by any other competent authority declared by Government of Punjab in any other prescribed proforma.

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FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO A BACKWARD CLASS IN SUPPORT  
OF HIS/HER CLAIM.

**Government of Punjab**

Office of the \_\_\_\_\_ District \_\_\_\_\_

**Certificate of Backward Class**

Certificate No. \_\_\_\_\_

This is to certify that Shri/Smt./Kumari \_\_\_\_\_

Son/Daughter of \_\_\_\_\_

Village \_\_\_\_\_

District/Division \_\_\_\_\_

In the State of Punjab belongs to the \_\_\_\_\_ community which is recognized as a backward class under the Government of Punjab, Department of Welfare of SCs and BCs vide Notification

No. \_\_\_\_\_ dated \_\_\_\_\_

\_\_\_\_\_ Shri/Smt./Kumari \_\_\_\_\_ and or his/ her family ordinarily resides in the \_\_\_\_\_ District/Division of the State of Punjab.

This is also to certify that he/ she does not belong to the person/ sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of Punjab Department of Welfare of SCs & BCs Notification No. 1/41/93-RC1 dated 17.01.1994. as amended vide Notification No. 1/41/93-RC1/1597 dated 17.08.2005, Notification No. 1/41/93-RC1/209 dated 24.02.2009 and Notification No. 1/41/93-RC1/609 dated 24.10.2013.

Date of Issuance

Signature of Issuing Authority



Designation

Date

Place

Note: The term "Ordinarily" used here will have same meaning as in Section 20 of Representation of People Act, 1950.

## BACKWARD AREA CERTIFICATE

Dispatch No. \_\_\_\_\_

Date \_\_\_\_\_

Certified that \_\_\_\_\_ son/ daughter of Shri \_\_\_\_\_ is a bonafide resident of \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_ which has been declared as Backward Area by the Punjab Government. His/her claim falls under category\* \_\_\_\_\_ indicated below:

- a) a person who with the family members has been residing in a particular village or town included in the list of areas which are declared backward constantly for a period of ten years or more and is likely to continue to reside there.
- b) a person who has been residing in the village/ town for a period of less than ten years but not less than five years who is likely to reside there on account of the fact that he has obtained employment and will settle there after retirement.

In case of a person who has been residing in a village or town included in the list of areas which are declared backward and has migrated to another village or town in the said area, the total of his stay at both places will be counted.

Dated:

DC/GA to DC or SDM  
**(With Official Seal)**

- Please mention here category (a) or (b) as the case may be.
  - Certificate from authority other than DC/GA to DC or SDM is not valid and will not be accepted.
-

## CERTIFICATE OF HAILING FROM BORDER AREA

Dispatch No. \_\_\_\_\_

Date \_\_\_\_\_

i) I certify that \_\_\_\_\_ son/ daughter of Shri \_\_\_\_\_ of village \_\_\_\_\_  
District \_\_\_\_\_ is a bonafide resident of village \_\_\_\_\_  
District \_\_\_\_\_. The village/ town falls within the belt of 10 miles from the international border.

It is further certified that \_\_\_\_\_ has studied for at least 5 years in a recognized institution located in such village/ town as per dates of joining and leaving school/ college given below:-

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_

\*DC/GA to DC/ SDM of the concerned Distt.

Dated \_\_\_\_\_

(With Official Seal)

\* Certificate from no other authority will be accepted.

ii) Certified that \_\_\_\_\_ son/ daughter of Shri \_\_\_\_\_ of village \_\_\_\_\_  
District \_\_\_\_\_ was a bonafide student of the School/ College  
from \_\_\_\_\_ to \_\_\_\_\_ ( exact date of joining and leaving the  
school/ college to be given) ( Nursery/ LKG/ UKG etc. not included).

Place \_\_\_\_\_

Date \_\_\_\_\_

Signature of Headmaster/ Principal of the  
School/ College  
(With Seal)

**NOTE:** A candidate shall be eligible for admission under Border Area of category above only if he/she hails from a town/ village within the belt of ten miles from the international border and he/ she has studied for at least five years in a recognized institution located in such town/village (Nursery/LKG/UKG etc. not included). Two certificates to this effect should be obtained, one from DC/GA to DC of the District or the Sub-Divisional Magistrate of the Sub-Division concerned and another from the Headmaster/Principal of the Institution with details of exact date of joining and leaving the School/College. Exact particulars must be mentioned in the certificates.

**For Handicapped Categories**

The eligibility of the handicapped categories candidates will be determined by the Medical Board at the time of counselling as per Punjab Govt. Notification/s.

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Certified that the following candidate appeared before the Medical Board on \_\_\_\_\_ All the three members of the Medical Board examined the candidate carefully and have decided to certify as follows:

- 1. Name of the candidate -----
- 2. Father's name -----
- 3. Permanent Address of the candidate -----
- 4. Name of the disease causing handicap -----
- 5. % (Percentage) of handicap -----
- 6. Whether the disease is progressive or non-progressive -----
- 7. Whether the candidate is otherwise fit to carry on studies and will be able to perform duties of a doctor satisfactorily. -----

Member

Member

Chairman

**Sports Category**

The eligibility of the candidates under Sports Category will be decided at the time of counselling as per Punjab Govt. Notification/s.

**Category Code-21**

Certified that Mr./Ms. \_\_\_\_\_ Son/Daughter of Sh. \_\_\_\_\_ R/o \_\_\_\_\_ was killed in riots outside Punjab/terrorist action in Punjab during terrorist violence/ operation of security forces acting in aid of civil power. He/She was \*Father/Mother/Guardian of \_\_\_\_\_

(Name of Candidate)

Note: (Guardian will be considered in place of Father/Mother only in case neither parents was alive at the relevant time)

Date: (Official Seal)

Signature of Deputy Commissioner/GA to DC/ADC of the District

\* Strike through whichever is not applicable.

**Category Code-22**

Certified that Mr./Ms. \_\_\_\_\_ Son/Daughter of Sh. \_\_\_\_\_ R/o \_\_\_\_\_ was/ is affected /displaced due to riots/terrorist. He/She was \*Father/Mother/Guardian of \_\_\_\_\_

(Name of Candidate)

Name of candidate is available in Identity card (Red Card) for Riots/Terrorist affected persons issued by Govt. of Punjab.

Note: (Guardian will be considered in place of Father/Mother only in case neither parents was alive at the relevant time)

Date: (Official Seal)

Signature of Deputy Commissioner/GA to DC/ADC of the District

\* Strike through whichever is not applicable.

**CERTIFICATE TO BE FURNISHED BY WARDS OF DEFENCE PERSONNEL KILLED OR DISABLED TO THE EXTENT OF 50% OR MORE IN ACTION, WARDS OF GALLENTARY AWARDEES AND WARDS OF SERVING DEFENCE PERSONNEL.**

Certified that Mr./Ms. \_\_\_\_\_ Son/Daughter of Sh. \_\_\_\_\_ resident of \_\_\_\_\_ is father/mother/guardian of Sh./Mrs. \_\_\_\_\_ (Name of the candidate) has been/is:

- i) Killed in action.
- ii) disabled in action to the extent of 50% or above & Boarded out of service.
- iii) Died while in service & Death attributed to military service
- iv) Disabled in service & Boarded out with disable attributed to military service.
- v) Gallantry award/ other award winners both in service/ retired.
- vi) Serving Defence Personnel/Ex-serviceman

Date: (Official Seal)

Signature of Commanding Officer/  
Secretary District Sainik Welfare

**Note:** The candidates seeking admission against above category should produce a certificate from the Army Headquarters or the Commanding Officer of the Unit in the case of serving defence personnel and Army headquarters or Commanding Officer of the last armed Unit or Secretary Zila Sainik Board countersigned by the Secretary, Rajya Sainik Board as the case may be in the case of Ex-defence personnel. In doubtful cases of Ex-defence personnel, discharge certificate may be asked for

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**CERTIFICATE TO BE FURNISHED BY WARDS OF PUNJAB POLICE PERSONNEL, PUNJAB ARMED POLICE, PUNJAB HOME GUARDS AND PARA- MILITARY FORCES KILLED OR DISABLED TO THE EXTENT OF 50% OR MORE IN ACTION OR WINNERS OF PRESIDENTS POLICE MEDAL FOR GALLANTRY OR POLICE MEDAL FOR GALLANTRY.**

Dispatch No. \_\_\_\_\_

Dated \_\_\_\_\_

Certified that Mr/Ms \_\_\_\_\_ S/D of Sh. \_\_\_\_\_ was/is dependent on Mr/Ms \_\_\_\_\_ S/D of Mr/Ms \_\_\_\_\_ who was killed/50% or more disabled in action which took place at \_\_\_\_\_ on \_\_\_\_\_ decorated with President Police Medal for Gallantry/winner of Police Medal for Gallantry/is a ward of Punjab Police Personnel/ Punjab Armed Police/ Punjab Home Guards/ Para Military Forces Personnel.

Date:

Signature of IG Police (HQ), Punjab  
(Seal)

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**CERTIFICATE FOR CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTERS**

Dispatch No. \_\_\_\_\_

Date \_\_\_\_\_

Certified that Mr/Ms \_\_\_\_\_ Son/Daughter of Sh. \_\_\_\_\_ of village \_\_\_\_\_ P.O. \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_ and grand father/grand mother/father/mother of Shri/ Kumari \_\_\_\_\_ (name of Candidate) is a bonafide freedom fighter and has been granted freedom fighter's pension by the Punjab Government vide letter No. \_\_\_\_\_ dated \_\_\_\_\_ or has been awarded Tamra Patra for his political sufferings.

Place:

Date:

(Official Seal)

Signature of \*DC/ADC/  
GA to DC of the Distt to which the  
freedom fighter belongs to.

\* Certificate from no other authority will be accepted

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**J & K MIGRANTS**

Certificate from appropriate authority for J & K Migrants due to terrorists violence.

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**TSUNAMI VICTIMS**

Certificate from appropriate authority for Tsunami Victims who are children / wards of ex-servicemen and /or settlers of Campbell Bay Island in Andaman and Nicobar.

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**Undertaking of Gap in Study**

I \_\_\_\_\_ S/o, D/o Shri \_\_\_\_\_ resident of \_\_\_\_\_ (full address to be given) do hereby solemnly state and affirm as under:-

1. That I have passed 10+2 examination held in \_\_\_\_\_ from \_\_\_\_\_ (name of the college/school)
2. That I have not joined any college/institution after passing 10+2

OR

That I have joined the course of \_\_\_\_\_ at \_\_\_\_\_ (name of the institution) from \_\_\_\_\_ and will leave the same before joining the BPT., BMLT and B.Sc. (Anatomy, Physiology, Bio-chemistry) which ever applicable.

Dated: \_\_\_\_\_

Candidate Signature

**Students already admitted in previous years-**A candidate who has already taken admission in the previous year (s) in any course, Governed by this notification, shall not be eligible to seek admission in 2011 and corresponding years in the same course, however he/she will be allowed to take admission in any other course, only if, he/she produces an NOC from the college where he/she is studying if any candidates who is admitted during the academic session 2011 and corresponding years in any institute/ course at any place may opt for admission 2011 and corresponding years by submitting a sworn declaration on or before the day of 2<sup>nd</sup> counseling that he/she surrenders the earlier seat. The candidate who had in the previous years secured admissions to any particular course are hereby granted eligibility for taking admission 2011 and corresponding years examination for fresh admission except in the same course to which they had already been admitted.



**No.1/3/95-3PP II/9619**  
**GOVERNMENT OF PUNJAB**  
**DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS (PERSONNEL**  
**POLICIES II BRANCH)**

Dated, Chandigarh the 6/6/96

To

- (i) All the Financial Commissioners to the Govt. of Punjab.
- (ii) All the Principal Secretaries/Administrative Secretaries to the Government of Punjab.
- (iii) All Heads of Departments, Commissioners of Division, Registrar, Punjab & Haryana High Court, District and Session Judges, Deputy Commissioners, Sub Divisional Officers (Civil) in the Punjab State.

**Subject:- Bonafide resident of Punjab-Guidelines for grant of Residence Certificate.**

Sir/Madam,

I am directed to invite your attention to the Punjab Government Circular Letter No.1/3/95-3PP II/2043, dated 29/1/1996 vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for purposes of admission to educational institutions (including technical/medical institution). The matter has been reconsidered in the light of judgement delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain Vs. Union of India and others reported as AIR 1984-SC-4121 wherein it was held that instead of the word 'Domicile' the word 'Residence' be used in the instructions issued by the State Government on the subject. Accordingly, it has been decided by the Government to revise the Government instructions referred to above as under:

**Affidavit/Certificate and the authorities  
Competent to issue the same**

- (a) Citizen of India
- (b) Produce an affidavit to the effect that they or their Children/wards have not obtained the benefit of Residence in any other State

Affidavit of the parents/guardian to be  
attested by an Executive Magistrate/Oath  
Commissioner/Notary Public

## Categories

- i) Candidates who have studied for a period of 5 years in Punjab or have studied in Punjab for 2 years just preceding the qualifying examination for the admission. Certificate to be issued by the Headmaster/ Principal of the Govt. and recognized Schools/Colleges concerned.
- ii) Children wards of
- a) The employees of Punjab Govt. posted in or outside Punjab State or working on deputation having atleast 3 years of service. Certificate to be issued by respective Head of the Department
- b) The employee of Govt. of India posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Govt. for a period of 3 years. - do -
- c) The employees of State Govt. institutions/undertakings who are posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Govt. for a period of 3 years. - do -
- d) The employees having atleast 3 years of service in autonomous bodies/companies in which Punjab Govt. has 20% or more shares: - do -
- e) The Residents who are residing outside Punjab on Account of their service either with the GOI or with the employees of the Govt. of Punjab in the matter of issue of 'Residence Certificate' provided the permanent address of such employees fall in the reorganized Punjab i.e. on or after 01.11.66, as per their service books. -do-
- f) The employees borne on the establishment of Punjab and Haryana High court discharging duties in connection with the affairs of the State of Punjab having at least three years of service who have not availed this facility from their parent state and state of Haryana and UT Chandigarh. Certificate to be issued by the Head of the Department of the Punjab and Haryana High Court.
- (para (f) added as per Punjab Government letter No. 1/3/95-3PP2/1530 dated 14-12-2011)**
- iii) **Children/wards of the pensioners of Punjab Government irrespective of the fact that the original home of the retiree is in a state other than Punjab or he has settled after retirement in or outside Punjab.** PPO issued by the Accountant General, Punjab.
- iv) Children/wards of persons who have settled in Punjab or had resided in Punjab for a period of atleast 5 years at any time prior to the date of submission of the application either in pursuit of a profession or holding of a job. Certificate to be issued by the DC, ADC (R), ADC (D), SDM, GA to DC, DORG, DRO, EM, Tehsildar, Commissioners of Municipal Corporations of Amritsar, Jalandhar and Ludhiana.
- v) Children/wards of persons who have held immovable property in Punjab for a period of 5 years, the property should be in the name of the parents/guardians or the candidate himself. DC, ADC(R), ADC(D), SDM, GA to DC, EM, DORG, Tehsildar/DRO based on copies of Jamabandi, Revenue Record, Municipal Record, Registered deeds or any other documents to the full satisfaction of the DC.
- ii) Persons who were born in Punjab and produced a certificate to that effect

As per category (iv) above.

2. For the purposes of uniformity for issuing the certificate of Residence in the case of various categories to be issued by the Competent Authorities, proformae have been prescribed which are enclosed herewith. After careful consideration, it has also been decided to delete the D.T.O. included among the certifying authorities against category (iv) & (vi) of the policy instructions dated 29.01.1996.
3. The receipt of this letter may please be acknowledged.

Sd/-  
(Karam Chand Ahuja)  
Deputy Secretary, Personnel

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Copy of letter No.1/3/95-3PP-II/10361-63, dated 20.05.97 from the Joint Secretary, Personnel Government of Punjab, Department of Personnel and Administrative Reforms (Personnel Policies Branch II) to all Heads of Departments, etc., in the Punjab State.

**Subject: Bonafide Resident of Punjab Guidelines for grant of Residence Certificate**

With reference to letter No.1/3/95-3PII/9619, dated the 6th June, 1996 of this Department on the subject noted above and to say that keeping in view the hardship being faced by the Employees in getting the 'Residence Certificate' it has been decided to decentralize the powers of issuing the 'Residence Certificate' in process of the categories mentioned below:-

**Categories**

ii) Children/wards of

- |  |  |
|--|--|
| a) The employees of Punjab Government posted in or outside Punjab State or working on deputation having at least 3 years of service.   | The Heads of the office shall be competent to issue the requisite certificate to the employees with the exception that in the case of head of Office, the Head of the Department shall be the Competent Authority to issue the certificate |
| b) the employees of Government of India posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Government for a period of 3 years.                               | - do -   |
| c) the employees of State Government institutions/undertaking who are posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Government for a period of 3 years. | - do -   |
| d) the employees having at least 3 years of service in autonomous bodies/ companies in which Punjab Government has 20% or more shares  | - do -   |

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Copy of letter No.1/3/95-3PP-II/7332, dated 14<sup>th</sup> June, 1999

From: Chief Secretary to Government of Punjab to all the Heads of the department etc.

Subject: Issuance of certificate for the purpose of seeking admission to various educational/technical/professional institutions in the state and also for employment.

Sir,

It has been brought to the notice of Government that educational authorities and institutions prescribe various certificates regarding residence, SC/BC category and backward area etc. to be furnished by the students/candidates with the applications forms for entrance examinations or employment in the formats and by the authorities different from those prescribed by the Government departments. Cases have also been reported where the authorities concerned insist on retaining original certificates and refuse to accept the attested photo copies of the certificates. All this results in harassment and panic among the students/candidates and their parents/guardian, since

they have to apply with such certificates to more than one authorities simultaneously and within a limited period. The lists of certificates required at the time of applying for CET/PPMET/PMT and PAU are enclosed by way of illustration.

2. In order to overcome the difficulty mentioned above, it has been decided by the Government that following procedure has been decided by the Government that the following procedure shall be followed meticulously by all the educational and other authorities concerned:-

- i) Certificates issued in the format and by the authorities prescribed by the Government Departments shall be accepted as valid by all educational institutions and other authorities.
- ii) Where a number of authorities have been authorized to issue the certificates there shall be no insistence on issue of a certificate by any particular authority or by the highest authority indicated in the format.
- iii)(a) In case of entrance examinations, no certificate should be called for in the first instance alongwith the application form. It will be sufficient for the candidate seeking admission or other facility to indicate in the application form whether he/she belongs to any particular category entitling him/her to certain concessions or facility. Requisite certificates may be obtained only from the selected/wait listed candidates.
- iii)(b) To further simplify the procedure attested copies of the certificates only shall be retained and original certificates if required to be produced at the time of interview shall be returned immediately, thereafter.
- iv) Parents/guardian or candidates can also obtain SC certificates from the Head of the institution where the candidates has studied if the proof is available in the school records.
- v) The persons who are employed in Government of India or any other State Government are to be treated at par with the employees of the Government of Punjab in the matter of issue of Scheduled Caste certificate provided relevant Scheduled Caste certificate exists in their service record. The Scheduled Caste certificate in such will be issued by the respective Heads of Departments in the Proforma below:-

CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT

Certified that Shri \_\_\_\_\_ S/o Sh. \_\_\_\_\_ father/mother of Miss./Mr. \_\_\_\_\_ is an employee \_\_\_\_\_ of (State Govt. Institution/underworkings) the Government of Punjab and is working as \_\_\_\_\_. He is posted at Chandigarh/Punjab in connection with the Affairs of the Punjab Government for a period of past three years.

- vi) In case of freedom fighters, political sufferers terrorists/riot victims and migrations where the registers are maintained by DC office, the certificate may be issued by Deputy Commissioner/GA to DC/ADC.

These instructions shall come into force with immediate effect and shall be effective even where admission prospectus have already been printed following earlier instructions but entrance examination is yet to be hold or deadline for submission of forms is not yet over.

These instructions may be brought to the notice of all concerned for meticulous compliance.

The receipt of this letter may please be acknowledged.

Yours faithfully,

Sd/-

(Megh Raj)

Joint Secretary Personnel

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Note: Even though due care has been taken to reproduce the above letters as published by the Govt., the University is not liable for any typographical error or any other mistake which may have crept in inadvertently.

**SPECIMEN FORMS OF SOME CERTIFICATES TO BE ATTACHED**  
**WHICHEVER APPLICABLE WITH EACH APPLICATION FORM**

UNDERTAKING FROM THE PARENT/GUARDIAN IN CASE  
OF CATEGORY a b (Annexure-V)

I.....father/mother/guardian of Miss/Mr.....  
resident of .....  
(full address to be given)

do, hereby, solemnly state and affirm as under:

1. That I am a citizen of India.
2. That the child/ward of deponent have not obtained the benefit of Residence in any other state for admission to B.P.T., BMLT Or B.Sc. Medical (APB)

Dated:

DEPONENT

**Verification:**

Verified that the contents of my above undertaking are true and correct to the best of my knowledge and belief and nothing has been concealed there from.

Dated:

DEPONENT

**\* Compulsory for all candidates**

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CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEAD MASTER OF THE  
GOVERNMENT/RECOGNIZED SCHOOL/COLLEGE CONCERNED IN CASE OF  
CATEGORY (b) (i) (Annexure-V)

It is certified that Miss/Mr.....

D/o, S/o Sh.....has been a student of this School/College

for a period of.....years, from.....to .....

He/she left the School/College on.....

Dated:

Signature of Principal/Head Master of the  
College/School  
With Seal

CERTIFICATE TO BE ISSUED BY THE HEAD OF THE DEPARTMENT IN CASE  
OF CATEGORY (b) (ii) (a) (Annexure-V)

Certified that Sh/Smt.....S/o, W/o Sh.....  
father/mother of Miss/Mr.....is an employee of the  
(Name of child/ward)  
.....of Punjab Government. He/she is working as  
(Name of office)  
.....and is posted at.....He/she has  
more than three years service at his/her credit.

OR

Certified that Sh/Smt.....S/o W/o Sh.....  
is father/mother of Miss/Mr.....an employee of the.....  
of Punjab Government. He/she is working as.....  
on deputation with the.....and is posted at.....  
He/she has more than three years service at his/her credit.

Place:  
Dated:

Head of the Department  
(With Seal)

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CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT  
IN THE CASE OF CATEGORY (b) (ii) (b) (Annexure-V)

Certified that Sh/Smt.....S/o W/o Sh.....  
father/mother of Miss/Mr.....is an employee of Govt. of India and is working  
as.....He/she has been posted at Chandigarh /Punjab in connection with the  
affairs of Punjab Government for the past three years.

Dated:

Head of the Department  
(With Seal)

CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT  
IN CASE OF CATEGORY (b) (ii) (c) (Annexure-V)

Certified that Sh./Smt. \_\_\_\_\_ S/o, W/o Sh \_\_\_\_\_ Father/Mother of  
Miss/Mr. \_\_\_\_\_ is an employee of \_\_\_\_\_  
Govt. of Punjab and is working as \_\_\_\_\_ (institution/undertaking)  
He/she has been posted at Chandigarh/Punjab in connection with the affairs of the Punjab Government for period of  
past three years.

Dated: \_\_\_\_\_

Head of the Department  
(With Seal)

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CERTIFICATE TO BE ISSUED BY THE HEAD OF THE DEPARTMENT  
IN CASE OF CATEGORY (b) (ii) (d) (Annexure-V)

Certified that Sh./Smt \_\_\_\_\_ S/o W/o Sh \_\_\_\_\_ Father of  
Miss/Mr. \_\_\_\_\_ is an employee of  
\_\_\_\_\_ in which the Punjab Govt. has 20% or more shares.  
(Name of the autonomous bodies/companies).

He/she is working as \_\_\_\_\_ and is posted at \_\_\_\_\_. It is also certified that he/she  
has three years service in the above said autonomous body/company.

Dated: \_\_\_\_\_

Head of the Department  
(With Seal)

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**Category (b) (iii) (Annexure-V)**

(iii) Children/wards of the pensioners of Punjab Govt. PPO issued by Account General Punjab.  
irrespective of the fact that the original home  
of the retiree is in a state other than Punjab or  
he has settled after retirement in or outside  
Punjab.

**Note:** A certificate from the Head of the Department to the effect that Sh./Smt. \_\_\_\_\_ is father/mother of  
Sh./Smt. \_\_\_\_\_ (name of the applicant) may also be attached.

RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC(R), ADC(D), SDM,  
ASSISTANT COMMISSIONER GENERAL, DORG/DRO, EM, TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS  
OF AMRITSAR, JALANDHAR AND LUDHIANA  
IN CASE OF CATEGORY - (b) (iv) (Annexure-V)

Certified that Sh./Smt \_\_\_\_\_ S/o W/o Sh. \_\_\_\_\_ father/guardian of  
Mr/Miss \_\_\_\_\_

(Name of the Child/Ward with full address)

\_\_\_\_\_ has settled \*in Punjab or has resided \*in Punjab for a period of 5 years from  
\_\_\_\_\_ to \_\_\_\_\_. He is working as  
\_\_\_\_\_.

(Name of profession Designation and job)

\* Strike whichever is not applicable.

Dated: \_\_\_\_\_

Signature of DC/ADC(R), ADC (D), SDM  
ASSISTANT COMMISSIONER GENERAL, DORG/ DRO, EM, Tehsildar,  
Commissioners of  
Municipal Corporations of Amritsar, Jalandhar and Ludhiana.

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RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC(R), ADC(D), SDM,  
ASSISTANT COMMISSIONER GENERAL, DORG/DRO, EM, TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS  
OF AMRITSAR, JALANDHAR AND LUDHIANA  
IN CASE OF CATEGORY - (b) (v) (Annexure-V)

Certified that Sh./Smt \_\_\_\_\_ S/o W/o Sh. \_\_\_\_\_  
(Name of Person)

Father/Mother/guardian of Miss/Mr. \_\_\_\_\_  
(Name of child/ward with full address)

holds immovable property at \_\_\_\_\_ in the state of Punjab for the  
(Place and District)

past \_\_\_\_\_ years.

Dated: \_\_\_\_\_

Signature of DC, ADC(R), ADC (D)  
SDM, ASSISTANT COMMISSIONER GENERAL, DORG/DRO,  
EM, Tehsildar, based on copies of Jamabandi, Revenue  
Record, Municipal Record, Registered deed or any other  
documents to full satisfaction of the DC



RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC. ADC (R), ADC (D),  
SDM, ASSISTANT COMMISSIONER GENERAL, D.O.R.G./D.R.O., E.M., TEHSILDAR, COMMISSIONERS OF  
MUNICIPAL CORPORATION OF AMRITSAR, JALANDHAR AND LUDHIANA  
IN CASE OF CATEGORY - (b) (vi) (Annexure-V)

Certified that Miss/Mr. \_\_\_\_\_ D/o,S/o Sh. \_\_\_\_\_ resident of  
\_\_\_\_\_ was born in Punjab as per birth certificate.

Dated: \_\_\_\_\_

Signature of DC/ADC(R), ADC (D)  
SDM, ASSISTANT COMMISSIONER GENERAL, DORG/DRO,  
EM, Tehsildar, Commissioners of Municipal Corporations  
of Amritsar, Jalandhar and Ludhiana.

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**Annexure- VI**  
**Tentative list of Colleges alongwith seats**

<b>Bachelor of Physiotherapy Colleges (BPT)</b>	No. Seats
University College of Physiotherapy, Faridkot	30
State Institute of Nursing & Para Medical Sciences, Badal (Muktsar)	15
DAV Institute of Physiotherapy & Rehabilitation, Jalandhar	60
College Of Physiotherapy, AIMS, Muktsar	30
All Saints Institute of Medical Sciences & Research on Sindhwan Canal, Ludhiana	60
Dasmesh College of Physiotherapy, Talwandi Road, Faridkot	30
Sigma College of Physiotherapy, Ludhiana	30
<b>Total</b>	<b>255</b>
<b>Medical Lab Technology Colleges (BMLT)</b>	
GGS Medical College, Faridkot	20
Govt. Medical College, Amritsar	40
Govt. Medical College, Patiala	40
State Institute of Nursing & Para Medical Sciences, Badal, Distt. Muktsar	10
Advanced Cancer Diagnostic Treatment & Research Centre, Bathinda	06
Homi Bhabha Cancer Hospital, Sangrur	02
Dayanand Medical College & Hospital, Ludhiana	20
<b>Total</b>	<b>138</b>
<b>B.Sc. Medical (APB) Colleges</b>	
Govt. Medical College, Amritsar	10
Govt. Medical College, Patiala	10
Guru Gobind Singh Medical College & Hospital, Faridkot	<b>05</b>
<b>Dayanand Medical College &amp; Hospital, Ludhiana</b>	<b>10</b>
<b>Total</b>	<b>35</b>

**NOTE: NUMBER OF SEATS CAN INCREASE OR DECREASE AT THE TIME OF COUNSELING UNDER RULES & FINAL CATEGORY-WISE SEATS WILL BE CALCULATED AND DISPLAYED AT THE TIME OF COUNSELING.**