

# Master of Physiotherapy (M.P.T.)

## PROSPECTUS Session – 2017



**Baba Farid University of Health Sciences**

**Faridkot 151 203**

**[www.bfuhs.ac.in](http://www.bfuhs.ac.in)**

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## MESSAGE

**Raj Bahadur** PHF  
MS Orth, FRCS (Glasg),  
FIMSA, FAMS, FICA, FPASc  
Vice-Chancellor

Baba Farid University of Health Sciences, Faridkot is one among 13 Universities of Health Sciences in the Country, which is making a niche in the Medical Education over last few years. It has five facilities of various health sciences, has 146 affiliated colleges and about 35000 students are on roll with the University. In addition to the various courses pertaining to the health sciences, the University has unique distinction of running skilled courses in as many as 60 streams which shall develop human resources which is a great need of the society. These skilled Courses are in line with the thoughts of Hon'ble Prime Minister. The University is committed for transparency accessibility problem solving approach for the students and maintaining standards as per statutory bodies like MCI, DCI & INC. It is open for the genuine criticism for the development of University. The University and its affiliated colleges are putting every best effort to increase its infrastructure, so that ambience of better learning is created.

Baba Farid University of Health Sciences, Faridkot from 2017 has come under the ambit of NEET for both UG/PG admissions in various streams. It is also a matter of pride that BFUHS has been designated as an agency to conduct the combined counselling of all the colleges of various streams including Private Colleges and Minority Institutions. This shall obviate the inconvenience to the students and parents to seek admission in the state of Punjab. Simultaneously, University for over last 2 (two) years has also started e-transfer of question papers as well as evaluation of students in order to mitigate any bias of both Internal & External examiners, which shall give confidence to the students that they have been evaluated in a genuine way.

For Post Graduate students, crash courses in different specialties are organized in different streams, which will provide opportunity to the students interacting with their own teachers as well as teachers from other Institutions as well as teachers with eminence. All these steps are associating to improve the Medical education in the State of Punjab in hope to produce Doctors who are safe and reliable to the society.

In the end, I welcome all the new entrants to the University.

# IMPORTANT DATES

1.	Availability of Prospectus at University website i.e. <a href="http://www.bfuhs.ac.in">www.bfuhs.ac.in</a>	17 <sup>th</sup> July, 2017
2.	<b>Last date for submission of admission application forms applying along with fee of Rs. 5000/- (2500/- for SC only) in the shape of Demand Draft drawn in favour of "Registrar Baba Farid University of Health Sciences, Faridkot" and with self attested photocopies of all required documents.</b>	18 <sup>th</sup> August, 2017 by 5:00 PM
3.	<b><u>Dates of counseling:</u></b> counselling will be held on <b>23/08/2017</b> at auditorium <b>Guru Gobind Singh Medical College, Faridkot from 09:00 a.m. onwards.</b> For updates visit at University website i.e. <a href="http://www.bfuhs.ac.in">www.bfuhs.ac.in</a>	

**University counter remains open on all working days except Saturday, Sunday and Gazetted Holidays to receive Admission Application Forms.**

PLEASE NOTE – Read carefully

1. Please visit University website [www.bfuhs.ac.in](http://www.bfuhs.ac.in) for all regular and updated information concerning with admission to M.P.T courses Session – 2017.
2. Applications received after the due date and time for any reason including postal delays will be rejected. The University will not be responsible for any delay or loss in transit caused by Postal Dept./Courier Services or anyone else.
3. **Fee should be in the shape of Demand Draft drawn in favour of "Registrar, Baba Farid University of Health Sciences, Faridkot".**
5. Notwithstanding the submission of Admission application form, only eligible candidates, as per Government notification/s, shall be considered for admissions.
6. In case of any discrepancy or contradiction between the Government notification/s and the University instructions contained in the prospectus, the letter and the spirit of the notification/s shall be prevailing, however in academic matters the University shall be the final authority.

## PLEASE NOTE – READ CAREFULLY

1. Please visit our website [www.bfuhs.ac.in](http://www.bfuhs.ac.in) for all regular and updated information and admissions/Date of counselling from time to time.
2. All necessary information regarding allocation of merit and seeking admission to M.P.T course in the various colleges of Punjab running these courses and affiliated to Baba Farid University of Health Sciences, Faridkot and all applicable rules and regulations, etc., are contained in this booklet called PROSPECTUS, for admission to M.P.T. This Prospectus is subject to alteration(s) or modification(s) at any time without notice. For updates please refer to University website from time to time.
3. Candidate may download admission application form from University website i.e. [www.bfuhs.ac.in](http://www.bfuhs.ac.in) and take printout of admission application form at Legal size white paper. And fill the form neatly with blue ball point pen. After filling the form candidate should have to submit the same along with requisite copies of self attested documents as per check list mentioned in the form and fee in the shape of Demand draft drawn in favour of "**Registrar, Baba Farid University of Health Sciences, Faridkot**". This form should reach in the office of Registrar, Baba Farid University of Health Sciences, Sadiq Road, Faridkot within stipulated period.
4. Only admission application forms complete in all aspects and received in the university within stipulated time period will be considered for admissions.
5. Candidates will be responsible for any mistakes made by him/her in his/her application form. University shall not be responsible for the same.
6. Only eligible candidates, as per Government notification/s, shall be considered for admission.
7. Candidates are advised to visit <http://bfuhs.ac.in> website regularly for updates.
8. Application form received after **18<sup>th</sup> August, 2017** for any reason including postal delays will be rejected. The University will not be responsible for any delay or loss in transit caused by Postal Dept. /Courier Services or anyone else.
9. Personal appearance of candidates is essential at the time of Counselling. He/she will produce all documents/ testimonials in original for verification by the **Selection Committee**. Failing which he/she will not be considered for counselling.
10. **Fee should be deposited in the shape of Demand Draft drawn in favour of "Registrar Baba Farid University of Health Sciences, Faridkot"**. Fee once deposited will not be refunded /adjusted in any case  
Admission application fee is as under:
  - a. **Application Fee upto 18-08-2017:** Rs. 5000/-(2500/- for SC candidates)
11. Reservations of seats in the affiliated institutions in Punjab shall be as per the policy of the Government of Punjab.
12. Eligibility conditions for admissions are governed by the Notification No. 2/100/2009-3HB3/6734 dated 24.12.2009 and its amendments.

13. The eligibility for admission of the candidates shall be determined by the Selection Committee at the time of counselling.
14. The candidate may opt for admission to desired course and institution at the time of counselling. The candidate may opt to change choice of station and course at the time of counselling.
15. The students will have to pay the fee for entire course if he/she leaves the course/vacates the seat after the cutoff date for admission.
16. The **Admission Application Form** shall be rejected if:
  - a) it is not received by the due date & time by post or personally in the office of the Registrar, Baba Farid University of Health Sciences, Sadiq Road, Faridkot (Punjab) - 151203. **The University will not be responsible for delay or loss in transit caused by the Postal Authorities, courier services or anyone else.**
  - b) The entries are incomplete,
  - c) The required enclosures are not duly self attested.
  - d) Requisite fee not received.
17. Notwithstanding the submission of application form, only eligible candidates, as per Government notification/s, shall be considered for admission.
18. In case of any discrepancy or contradiction between the Government notification(s) and the University instructions contained in the prospectus, the letter and the spirit of the notification(s) shall be prevailing, however in academic matters the University shall be the final authority.
19. SC category candidates are entitled for scholarship from the Department of Welfare, Govt. of Punjab if they fulfill their terms and conditions. SC category candidates, whose family annual income from all sources is less than Rs. 2.5 lac, are entitled for post matric scholarship as per guidelines of Govt. of India and Punjab Govt. The respective candidates will have to produce an income declaration by the self-employed parents / guardians, stating definite income from all sources by way of an affidavit on-judicial stamp paper is required. Employed parents/guardians are required to obtain income certificate from their employer and for any additional income from other sources, they would furnish declaration by way of an affidavit on non-judicial stamp paper. **For details regarding this scheme/forms/procedure, respective colleges/candidates should visit the website of Punjab Govt., Deptt. of Medical Education and Research ([www.punjabmedicaleducation.org](http://www.punjabmedicaleducation.org)) and University website ([www.bfuhs.ac.in](http://www.bfuhs.ac.in)).** For any query/clarification, candidates/respective colleges can contact the office of Director, Medical Education and Research, Punjab, Chandigarh or Director, Welfare Deptt., Punjab, Chandigarh. For further information and applying for scholarship candidates may visit <http://www.punjabscholarships.gov.in>. It is responsibility of the concerned candidate to fill his/her application form for scholarship in time.

## CONTENTS

<b>SR.NO</b>	<b>PARTICULARS</b>	<b>PAGE NO(s)</b>
1.	Introduction	7-9
2.	Definitions	9
3.	Eligibility and Qualifications	9
4.	Category	10

### Annexure:

I	Punjab Govt. Notification No.2/100/2009-3HB3/6734, dated 24.12.2009	11-13
II	Format of Certificate(s), etc,	14-33
III	Distribution of Seats	34

## **1. INTRODUCTION**

### **BRIEF HISTORY:**

The University was established at Faridkot under an Act of Punjab State Legislature (Punjab Act No. 18 of 1998) in the name of great Sufi Saint Sheikh Farid Ganj-E-Shakar, (1173-1265 A.D.) in 1998 for purposes of affiliating, teaching and ensuring proper and systematic instruction, training and research in Modern Systems of Medicine and Indian Systems of Medicine. It is not only affiliating and examining body but also a teaching and research centre in health sciences. It is expected to play a vital role in improving the standards of medical and health education in the state and in conducting relevant research in all aspects of health sciences, basic as well as applied, which ultimately will ameliorate the health standards of the people of Punjab. It is believed that the university will be a trend setter in developing appropriate modes and models of health care to ensure quality health care to the people.

The University has been recognized by MCI vide letter no. V/11015/3/2000-ME (UG) dated 9<sup>th</sup> June, 2000. The UGC has also included the University in the list of recognized universities maintained by the University Grants Commission, under section 2(1) of the UGC Act. 1956 vide letter no. F.9-3/97 (CPP-I) dated 4 July. 2002. The Regional Director. World Health Organization, Regional Office for South-East Asia, World Health House, New Delhi has also forwarded the name of the University for inclusion in the World Directory of Medical Schools vide letter No. M12/6212 dated 6 May 2002. The University is also included in the list of Commonwealth Universities and their yearbook 2001 at page No. 692 (Vol. I).

Established with a mission to create an intellectual, academic and physical environment conducive to free flow of ideas and exchange of information between various faculties of The University, between this University and other Universities of Health Sciences in the country and abroad, thereby opening a window to the world for the health professionals, health planners, health managers, biomedical and social scientists and educationalists in health sciences of the country. Efforts are on to establish contact with various institutions towards achieving this goal.

### **UNIVERSITY'S PRESENT STATUS:**

All the new buildings of the University and its constituent college, GGS Medical College & Hospital were completed in the year 2011. The University was shifted to its new building situated at Sadiq Road, Faridkot in July 2011. Hon'ble Chief Minister, Punjab. Inaugurated two new University buildings (Senate Block and Academic Block) on 22-09-2011. Hon'ble Deputy Chief Minister inaugurated the Radiotherapy Unit, and other buildings of GGS Medical College & Hospital, on 23-09-2011. The GGS Medical College & Hospital, a constituent college of the University is also shifted to its new building.

The University Campus comprises of GGS Medical College along with Auditorium of 800 capacity, Senate Block, Academic Block, University College of Physiotherapy, University College of Nursing, Drug De-addiction Centre, Telemedicine, Edusat and a well equipped state-of-the-art 500 bedded hospital. Coveted projects to set up Trauma Centre, Regional Cancer Centre all in process. The University has added to its academic convoy University Library & Informatics Division, Department of Health Sciences Library &

Information System, University Centre of Excellence in Research, Rose Garden and Herbal Garden.

#### **UNIVERSITY'S NEW PROJECTS:**

University is on the way to establish:

- 1) Advanced Cancer Diagnostic, Treatment & Research Centre at Bathinda.
- 2) University Regional Centre for Public Health & Paramedical Sciences at Goindwal Sahib. University has acquired 20 Acres of land for its Regional Center at Goindwal Sahib. The University has planned to run a number of employment-oriented diploma courses and certificate programmes in Health Sciences.

The University is also in process of developing the following five study centres:

- 1) Centre for Distance Learning (Medical) and Educational Technology miscellaneous.
- 2) Centre for Health Systems and Health Services Management.
- 3) Centre for Bio-information Technology.
- 4) Centre for Human Resources Development and Health Management.
- 5) Centre for Population Sciences.
- 6) University Institute of Nursing, Jalalabad, Distt. Fazilka attached with upcoming 100 bedded Hospital.

#### **UNIVERSITY'S CONSTITUENT COLLEGES:**

The Government of Punjab incorporated the three institutions as constituent colleges of the Baba Farid University of Health Sciences, Faridkot viz. School of Nursing (upgraded to University College of Nursing) vide notification no. 11/299/01-5SS3/4770 dated 14.10.2002,

Guru Gobind Singh Medical College & 500 bedded Hospital. Faridkot vide notification no. 8/02/2005-1HB-111/6308 dated 31.10.2006 and State Institute of Nursing & Paramedical Sciences, Badal vide notification no. 1/46/07-1HBIV/1163 dated 28.11.2007. In addition to above, the Board of Management of University also accepted the proposal for starting of Physiotherapy College in the University campus in its meeting held on dated 03.04.2007 and fourth constituent college was established viz. University College of Physiotherapy. University has also established its own Institute of Pharmacy. Recently, Govt. of Punjab has transferred 100 bedded Civil Hospital, Badal to University for strengthening and expanding the connection between rural medical services and the education and research carried on by the Baba Farid University of Health Sciences. The GGS Medical College & Hospital, constituent college of the University has 25 departments and 7 post graduate departments and is recognized by MCI.

#### **COLLEGES AFFILIATED WITH UNIVERSITY:**

At present the University is having 150 affiliated colleges comprising 141 affiliated and 9 constituent Colleges (with an approximately 35,000 students).

University will soon endeavor to achieve excellence in health care delivery and Medical Education and Research in the State. Admissions to various undergraduate and post graduate courses in the affiliated institutions of this University in the State of Punjab are made on merit basis through the conduct of Entrance Tests.

The University is now primarily focusing on strengthening postgraduate medical education and



research and evolving as a centre of excellence in a rural backdrop.

### **College Inspections:**

The University has started conducting the surprise inspections of all the colleges and due to this, the colleges are compelled to maintain their standard related to academic staff, discipline and availability of amenities etc. Moreover, the University has started highlighting the shortcomings which the colleges have failed to rectify. This information is made available to the prospective students at the time of admission, before they select the college of their choice.

### **University Examination System:**

The University had introduced Onscreen Marking Solution and w.e.f session 2016 and e-transfer system of question papers of various courses to the examination centres will likely to be introduced w.e.f. 2017 to maintain the sanctity of examinations. This process and implementation strategies will help us to deliver, efficiency, reliability in high stakes examination and their certifications.

The, Govt. of Punjab has transferred 100 bedded Civil Hospital, Badal to University for strengthening and expanding the connection between rural medical services and the education and research carried on by the Baba Farid University of Health Sciences. The GGS Medical College & Hospital, a constituent college of the University has 25 departments and 20 post graduate departments.

**Selection of the candidates to any institution shall be made** on merit and in transparent manner as per Punjab Government Notification/s.

- 1.1 The admission to all the Institutions including the Minority institutions in the State of Punjab shall be done as per the **notifications/ instructions/ guidelines/ rules/ executive orders** passed by the State Government **as per provisions of The Punjab Private Health Sciences Educational Institutions (Regulation of Admission, Fixation of Fee and Making of Reservation) Act 2006**, from time to time.
- 1.2 A tentative list of colleges, affiliated to Baba Farid University of Health Sciences, Faridkot, in which admissions are to be made and total number of seats of all categories/quotas therein are available at **Annexure-VI**

## **2. DEFINITIONS:**

- i) "M.P.T." means Master of Physiotherapy.
- ii) "B.P.T." means Bachelor of Physiotherapy.
- iii) "BFUHS" means Baba Farid University of Health Science, Faridkot.
- iv) "Eligible Candidate" means a candidate who satisfies the requirements of eligibility as prescribed in Government Notification **2/100/2009-3HB3/6734 dated 24.12.2009 and its amendments** and the Baba Farid University of Health Sciences, Faridkot.
- v) "Government Notification" means Notification 2/100/2009-3HB3/6734 dated 24.12.2009 issued by the Department of Medical Education & Research.
- vi) 'Act' means The Punjab Private Health Sciences Educational Institutions (Regulation of Admission, Fixation of Fee and Making of Reservation) Act 2006.

## **3. ELIGIBILITY AND QUALIFICATION:**

The eligibility and qualification for admission to various courses under this prospectus are as prescribed in detail in the Punjab Government Notification No. No. 2/100/2009-3HB3/6734 dated 24.12.2009 as amended and other notifications/ Subsequent Notifications.

1 **CATEGORY CODES**

The candidate must select a category code from the category codes given below and fill in the appropriate circles. In case a candidate belongs to more than one category then he/she may fill more than one category code at the appropriate space.

i)	General Category	11
ii)	Scheduled Caste	12
iii)	Backward Classes	13
iv)	Backward Area	14
v)	Border Area	15
vi)	Orthopaedically Handicapped	16
vii)	Sports person	20
viii)	Wards of	
	a) Persons killed in terrorist action in Punjab	21
	b) Riot affected/displaced persons	22
ix)	Wards of Defence Personnel	
	a) Killed in action	23
	b) Disabled in action to the extent of 50% or above & Boarded out of service	24
	c) Died while in service & Death attributed to Military service	25
	d) Disabled in service & Boarded out with disability attributed to Military Service	26
	e) Gallantry Award/ other Award Winners both serving/ retired.	27
	f) Serving Defence personnel/Ex-serviceman	28
x)	Wards of Punjab Police Personnel, Punjab Armed Police, Punjab Home Guards, and Para-Military Forces	
	a) Killed in action	29
	b) Disabled in action to the extent of 50%	30
	c) Winners of President's Police Medal for Gallantry or Police Medal for Gallantry	31
xi)	Children/ grandchildren of freedom fighters.	32

**GOVERNMENT OF PUNJAB  
DEPARTMENT OF MEDICAL EDUCATION AND RESEARCH  
(HEALTH III BRANCH)**

**NOTIFICATION**

**No. 2/100/2009-3HB3/6734**

**Dated: 24/12/2009**

**SUBJECT: ADMISSION TO MASTERS IN PHYSIOTHERAPY COURSE Session – 2009 onwards.**

1. The Governor of Punjab is pleased to notify admissions to Master in Physiotherapy course from the year 2009 onwards in the Physiotherapy Institutions in the State of Punjab. **Physiotherapy institutions means those who fulfill all the criteria regarding infrastructure, building, machinery and equipments as prescribed by Government of Punjab/Baba Farid University of Health Sciences, Faridkot and other regulatory bodies for fixing the norms for Master in Physiotherapy course in its various specialties from time to time.**

**In case, if at any time, any of the institutions is found deficient in the norms for this course then the Government of Punjab has right to shift to the students of such institutions in other institutions.**

2. The Governor of Punjab is further pleased to notify that all the institutions whether Government or Private, aided or Unaided, minority or non-minority in the State of Punjab shall be covered by this notification
3. The Governor of Punjab is further pleased to authorize the Principal of all concerned institutions to fill up seats who are affiliated with Baba Farid University of Health Sciences, Faridkot for Post Graduate Courses (MPT) as per inter se merit of qualifying examination i.e., Bachelor in Physiotherapy (BPT)
4. For admission the candidate shall have to apply to the concerned institute. Seats shall be filled purely on merit through institutions level admission committee in an open and transparent manner on the basis of marks obtained by the candidate in BPT examination in aggregate of all years.
5. The choice(s) of course shall be exercised by the candidate at the time of counseling/interview. Candidate opted for one courses cannot change the specialty in the subsequent counseling in the same Institution.
6. The Selection Committee will be as under:-
 

I. Principal of concerned Physiotherapy institution	Chairman/Chairperson
II. Representative of DRME, Punjab	Member
III. Representative of Department of Social Welfare	Member
IV. Registrar of Baba Farid University of Health Sciences, Faridkot	Member
7. All seats in the Post Graduate course both Government & Private aided, unaided or minority, shall be filled out of the eligible candidates. First Preference will be given to the bonafide residents of the State of Punjab. Punjab Resident status of candidates will be determined in terms of the instructions issued by the Govt. of Punjab in the Department of Personnel (Personnel Policies Branch) vide its circular letter No. 1/3/95-3PP/9619 dated 6/6/1996 and No. 1/2/95-3P/81 dated 1.1.1999 and amended from time to time. The candidates from other states shall also be taken, if Punjab candidates are not available. Condition of bonafide Residents of the State of Punjab shall not be applicable to the candidates belonging to the following categories of Punjab residents:-
  - a) Children/wards/dependents (whose parents are not alive) of all those Punjab Government employees, members of All India Service borne on Punjab cadre, of Judges and employees of the Punjab and Haryana High Court, employees Boards/Corporations/Statutory Bodies established by an act of the State of Punjab who have remained posted outside Punjab for atleast three years out of

the five years preceding the year of admission and their wards because of their posting outside Punjab had to do BPT from an institution outside Punjab.

- b) Children/wards/dependents (whose parents are not alive) of all those Central employees, employees of Boards/Corporations/Statutory Bodies established by an Act of the Central Government who have remained posted inside Punjab for at least three years out of the five years preceding the year of admission and their wards because of their posting outside Punjab had to do BPT from an institution outside Punjab.
  - c) Children/wards/dependents (whose parents are not alive) of all those Punjab Government pensioners who have remained posted outside Punjab for three years out of the five years preceding the year of admission and have settled outside Punjab.
  - d) Children/wards/dependents (whose parents are not alive) of military/para military forces personnel who were born in the territory of Punjab as per their service record at the time of entry into the service.
  - e) Children/wards/dependents (whose parents are not alive) of Ex-employees of military/para military forces who were born in the territory of Punjab as per their service record at the time of entry into the service and have retired within five years preceding the year of admission and have settled outside Punjab.
8. In case of a tie between two or more candidates having equal marks in BPT, the inter se ranking of such candidates shall be determined by the following factors in the order of precedence:-
    - i. Candidate with higher aggregate marks in BPT examination.
    - ii. Candidate with higher marks in the final year examination.
    - iii. Candidate older in age.
  9. The allotment of specialty and college shall be made by the Admission Committee on the basis of the inter se merit obtained by the candidate. Personal appearance in the counseling/interview of the candidate shall be compulsory.
  10. Fee for the Post Graduate Physiotherapy Course in all Health Sciences Educational Institutions shall be as follows. The provisional fee structure is as under:-

Course	Tuition Fee in Rs. (Per annum)	NRI Full course
Master in Physiotherapy	1,75,000/-	30,000\$

**Hostel Fee and Security Advance (Annual and Provisional)**

i	General Room for single bed.	Rs. 15,000/- per year (Maximum)
ii	Special Room (Attached bathroom)	Rs. 24,000/- per year (Maximum)
iii	Security Advance (to be refundable after completion of the course.	Rs. 25,000/- (Maximum)
iv	Mess Charges. AS actual Electricity,water etc-As actual	Actual

Note:- **Tuition fee and hostel fee in the Government Colleges/Government aided Colleges/Universities will be announced separately.**

Reservations in Private Unaided Health Sciences, Educational Institutions shall be made under The Punjab Private Health Sciences educational institutions (Regulation of Admission, Fixation of Fee and Making of Reservation) Act 2006 and amended from time to time for the following candidates:-

	i	Schedule Caste	25%
**	ii	Backward Classes (Note: the Backward class certificate must be as per the latest instructions issued by the government of Punjab and income from all sources should be indicated in the B.C. certificate)	10%
	iii	Physically handicapped (Orthopedically only) (disability between 50% to 70% The physically handicapped certificate will be considered only issued by Professor and Head of Orthopedic Departments of Govt. Medical colleges in the state of Punjab)	3%

**\*\*Note:- Reservation of BC category has been increased from 5% to 10% as per Punjab Government Notification No. 1/12/17-RC1/96 Dated: Chandigarh 12.04.2017**

**Explanation:** The following points shall be observed while granting above reservation in all college, wherever applicable:

- i. The candidate under handicapped category shall be admitted only if he/she has locomotors disability of lower limbs between 50% to 70% and with this disability he/she is otherwise found fit medically to pursue the course in the specialty concerned.
- ii. Students claiming benefits of reservation under SC/BC category will be required to produce a certificate from the competent authority as per instructions of the Department of Welfare No. 1/41/96-RC 1/1110001-17 dated 17/1/1994 and No. 1/41/93-RC 1/1597 dated 17-08-2005 and amended from time to time (for BC).
- iii. Candidates will have to give an undertaking that they have not been admitted to any post Graduate Course for the session 2009 (or year may be) and if admitted they have already left the same before counseling.

11. In Private Colleges, Foreign Indian Student (NRI) seats shall be 15% of the total seats in order of preference as under:

Category I: NRIs who originally belonged to the state of Punjab.

Category II: NRIs who originally belonged to an Indian State other than Punjab.

The candidate for Foreign Indian Student (NRI) seats will be admitted on the basis of marks obtained in the qualifying examination equivalent of BPT. The equivalence, merit and eligibility of the candidates will be determined by the Baba Farid University of Health Sciences, Faridkot who will issue and eligibility certificate to such candidates. The candidates should have passed qualifying examination equivalent of BPT examination and should have obtained at least 50% marks.

After 1<sup>st</sup> counseling seats left vacant in Private Institutions under NRI category will be converted to special management quota seats to be filled by the Management itself, however its fees shall not exceed double than the Management quota seats.

12. No admission shall be made after 31<sup>st</sup> January 2010 for the session 2009, thereafter the cutoff date for admission will be 31<sup>st</sup> October of each year.

13. It will be obligatory on the part of University to provide registration number to all the candidates once duly admitted.

14. For any dispute arising out of this notification or of the admissions under the notification the jurisdiction shall be Punjab of Chandigarh only.

**Secretary to the Government of Punjab  
Department of Medical Education and Research.**

'\*' The Fee structure for MPT course at University college of Physiotherapy, Faridkot is Rs. 100000/- per annum, as per decision of the Board of Management (BOM) in the meeting held on 01-03-2015 is as under:

**Annexure –II**

**Academic and Exemption Certificates**

(Compulsory for all Candidates)

**Form No. 1**

**Undertaking**

I, Mr/Ms. \_\_\_\_\_ S/D/o Sh. \_\_\_\_\_

R/o \_\_\_\_\_

\_\_\_\_\_ do hereby solemnly affirm

and declare as under:-

1. That I have not left any Post Graduate Course without completing it.
2. That I am not doing any Post Graduate Course anywhere in India.
3. That I have not opted for Post Graduate Course in 2017 in anywhere in India.

Signature

Place: \_\_\_\_\_

Date : \_\_\_\_\_

**Certificates/Forms regarding exemptions:-**

**Form No.2**

Under exemption – 7 (a)

CERTIFICATE FROM THE EMPLOYER IN THE CASE OF EMPLOYEES OF GOVERNMENT OF PUNJAB MEMBERS OF ALL INDIA SERVICES BORNE ON PUNJAB CADRE, EMPLOYEES OF STATUTORY BODIES/CORPORATIONS/BOARDS ESTABLISHED BY OR UNDER AN ACT OF STATE OF PUNJAB.

I certify that Mr./Ms \_\_\_\_\_ S/o D/o Sh. \_\_\_\_\_ is serving as employee of government of Punjab/Member of all India Services borne on Punjab cadre/regular employee of statutory Body/Corporation/Board established by or under an act of the State of Punjab.

He/she is holding the post of \_\_\_\_\_ in the Department \_\_\_\_\_ and is presently posted at \_\_\_\_\_ (place of service), w.e.f. \_\_\_\_\_ (date of posting).

Mr/Ms \_\_\_\_\_ is his/her son/daughter/dependent. Parents of Ms/Mr \_\_\_\_\_ are not alive and he/she is fully dependent upon Sh./Smt \_\_\_\_\_ as stated above.

Dated \_\_\_\_\_

Place \_\_\_\_\_

Signature of the Employer  
(with official seal)

(Exact date month and year since when one is posted at the present place is to be given).

**Under exemption – 7 (b)**

**CERTIFICATE FROM THE EMPLOYER IN CASE OF REGULAR EMPLOYEES OF CENTRAL GOVERNMENT WITH PUNJAB DOMICILE WHO HAVE SERVED FOR ATLEAST 3 YEARS IN THE STATE OF PUNJAB OUT OF THE 5 YEARS PRECEDING THE YEAR OF ADMISSION THAT IS 3 YEARS OUT OF 2012, 2013, 2014, 2015 AND 2016.**

I certify that Mr/Ms \_\_\_\_\_ S/o D/o Mr/Ms \_\_\_\_\_ is serving as a employee of central Government in the Department of \_\_\_\_\_ Mr/Ms. \_\_\_\_\_ has served in the State of Punjab at \_\_\_\_\_ (place of service) \_\_\_\_\_ District for the period \_\_\_\_\_ to \_\_\_\_\_ during 2012, 2013, 2014, 2015 and 2016.

Mr/Ms \_\_\_\_\_ is his/her son/daughter/dependent.

Parents of Mr/Ms \_\_\_\_\_ are not alive and he/she is fully dependent upon Mr/Ms \_\_\_\_\_ as stated above.

Dated \_\_\_\_\_  
Place \_\_\_\_\_

Signature of the Employer  
(with official seal)

**Under exemption – 7 (c)**

**CERTIFICATE FROM THE PUNJAB GOVERNMENT PENSIONER SETTLED OUTSIDE PUNJAB and WHO HAVE SERVED FOR ATLEAST 3 YEARS IN THE STATE OF PUNJAB OUT OF THE 5 YEARS PRECEDING THE YEAR OF ADMISSION THAT IS 3 YEARS OUT OF 2012, 2013, 2014, 2015 AND 2016**

I certify that Mr./Ms \_\_\_\_\_ S/o, D/o Mr/Ms. \_\_\_\_\_ is a Punjab Government Pensioner retired from the Department of \_\_\_\_\_ on \_\_\_\_\_ while holding the post of \_\_\_\_\_ and he/she served Outside Punjab from \_\_\_\_\_ to \_\_\_\_\_ (period should be fall in the years 2012,2013,2014,2015 and 2016). His/her P.P.O. No. is \_\_\_\_\_ and he/she is drawing his/her pension from \_\_\_\_\_ he/she is settled outside Punjab at the address given below since \_\_\_\_\_.

Complete Address \_\_\_\_\_  
\_\_\_\_\_

Mr/Ms \_\_\_\_\_ is his/her son/daughter/dependant.

Parents of Mr./Ms \_\_\_\_\_ are not alive and he/she is fully dependent upon Mr/Ms \_\_\_\_\_ as stated above.

Dated \_\_\_\_\_  
Place \_\_\_\_\_

Signature of the Employer  
(with official seal)

**Under exemption – 7 (d)**

**CERTIFICATE FROM THE EMPLOYER IN THE CASE OF EMPLOYEES OF INDIAN DEFENCE SERVICES/PARA MILITARY FORCES.**

I certify that Mr/Ms \_\_\_\_\_ S/o, D/o Shri \_\_\_\_\_ is regular employee of Indian Defence Service/Para Military forces belongs to Punjab State as per his/her service record at the time of entry into service and the home address given there is \_\_\_\_\_ (District \_\_\_\_\_) Punjab.

Mr/Ms \_\_\_\_\_ is his/her son/daughter/dependent.

Parents of Mr/Ms \_\_\_\_\_ are not alive and he/she is fully dependent upon Mr./Ms \_\_\_\_\_ as stated above.

Dated \_\_\_\_\_  
Place \_\_\_\_\_

Signature of  
Officer Commanding/  
Competent Authority  
(With official seal).

**Under exemption – 7 (e)**

**CERTIFICATE FOR THE EX-EMPLOYEES/PENSIONERS OF INDIAN DEFENCE SERVICES/PARA MILITARY FORCES SETTLED OUTSIDE PUNJAB and WHO HAVE RETIRED ON OR AFTER 1<sup>ST</sup> JANUARY 2010.**

Certified that Number \_\_\_\_\_  
Rank \_\_\_\_\_  
Name \_\_\_\_\_  
S/o \_\_\_\_\_  
Father of \_\_\_\_\_  
Resident of village \_\_\_\_\_  
Post office \_\_\_\_\_  
Tehsil \_\_\_\_\_  
Distt \_\_\_\_\_

Belonging to State of Punjab as per his/her service record at the time of entry into service had served in the Army/Navy/Air Force/(Name of the Para-Military Forces).

from \_\_\_\_\_ and subsequently discharged/retired from the service on \_\_\_\_\_ as per his/her service record at the time of entry into service the home address given is village/Town \_\_\_\_\_ Punjab. He/She is settled outside Punjab at the address given below since \_\_\_\_\_.

Dated \_\_\_\_\_  
Place \_\_\_\_\_

Signature of  
Officer Commanding/  
Competent Authority  
(With official seal).



**Certificates of Reserved categories:-**  
**CERTIFICATE OF SCHEDULED CASTE/TRIBE**

**As per letter No.1/41/96-RCI/110001-17, dated 5.12.1996 of  
 Govt. of Punjab, Department of Welfare (Reservation Cell)**

It is certified that Shri/Shrimati/ Kumari \_\_\_\_\_ son/daughter of  
 Sh. \_\_\_\_\_ of village/town \_\_\_\_\_ District/Division  
 \_\_\_\_\_ state of Punjab belongs to \_\_\_\_\_ caste which has been  
 recognised as Scheduled caste as per "The Constitution (Scheduled Castes) Order, 1950"

2. Shri/Shrimati/Kumari \_\_\_\_\_ and his/ her family lives in village/  
 town \_\_\_\_\_ District/ Division \_\_\_\_\_ of Punjab State

Date \_\_\_\_\_  
 Place \_\_\_\_\_

*Signature*  
 Designation  
 Seal of office

**Competent authority to issue Caste Certificate**

- I. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/ Deputy Collector/First Class Stipendiary Magistrate/City Magistrate/Sub Divisional Magistrate/Talika Magistrate/Executive Magistrate/ Extra Assistant Commissioner (Not below the rank of first class Stipendiary Magistrate).
- II. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- III. Revenue Officer not below the rank of Tehsildar.
- IV. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
- V. Administrator/Secretary to Administrator/Development Officer Lakshadweep Islands. (circulated vide no.2/223/79-SWI/4337, dated 8.6.90)

OR

The certificate for this purpose issued by any other competent authority declared by Government of Punjab in any other prescribed proforma.

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**FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO A BACKWARD CLASS IN SUPPORT OF HIS/HER CLAIM.**

**Government of Punjab**

Office of the \_\_\_\_\_ District \_\_\_\_\_

**Certificate of Backward Class**

Certificate No. \_\_\_\_\_

This is to certify that Shri/Smt./Kumari \_\_\_\_\_

Son/Daughter of \_\_\_\_\_

Village \_\_\_\_\_

District/Division \_\_\_\_\_

In the State of Punjab belongs to the \_\_\_\_\_ community which is recognized as a backward class under the Government of Punjab, Department of Welfare of SCs and BCs vide Notification

No. \_\_\_\_\_ dated \_\_\_\_\_

\_\_\_\_\_ Shri/Smt./Kumari \_\_\_\_\_ and or his/ her family ordinarily resides in the \_\_\_\_\_ District/Division of the State of Punjab.

This is also to certify that he/ she does not belong to the person/ sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of Punjab Department of Welfare of SCs & BCs Notification No. 1/41/93-RC1 dated 17.01.1994. as amended vide Notification No. 1/41/93-RC1/1597 dated 17.08.2005, Notification No. 1/41/93-RC1/209 dated 24.02.2009 and Notification No. 1/41/93-RC1/609 dated 24.10.2013.

Date of Issuance

Signature of Issuing Authority



Designation

Date

Place

Note: The term "Ordinarily" used here will have same meaning as in Section 20 of Representation of People Act, 1950.

## BACKWARD AREA CERTIFICATE

Dispatch No. \_\_\_\_\_

Date \_\_\_\_\_

Certified that \_\_\_\_\_ son/ daughter of Shri \_\_\_\_\_ is a bonafide resident of \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_ which has been declared as Backward Area by the Punjab Government. His/her claim falls under category\* \_\_\_\_\_ indicated below:

- a) a person who with the family members has been residing in a particular village or town included in the list of areas which are declared backward constantly for a period of ten years or more and is likely to continue to reside there.
- b) a person who has been residing in the village/ town for a period of less than ten years but not less than five years who is likely to reside there on account of the fact that he has obtained employment and will settle there after retirement.

In case of a person who has been residing in a village or town included in the list of areas which are declared backward and has migrated to another village or town in the said area, the total of his stay at both places will be counted.

Dated:

DC/GA to DC or SDM  
**(With Official Seal)**

- Please mention here category (a) or (b) as the case may be.
  - Certificate from authority other than DC/GA to DC or SDM is not valid and will not be accepted.
-

**CERTIFICATE OF HAILING FROM BORDER AREA**

Dispatch No. \_\_\_\_\_

Date \_\_\_\_\_

i) I certify that \_\_\_\_\_ son/ daughter of Shri \_\_\_\_\_ of village \_\_\_\_\_ District \_\_\_\_\_ is a bonafide resident of village \_\_\_\_\_ District \_\_\_\_\_. The village/ town falls within the belt of 10 miles from the international border.

It is further certified that \_\_\_\_\_ has studied for at least 5 years in a recognized institution located in such village/ town as per dates of joining and leaving school/ college given below:-

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_

\*DC/GA to DC/ SDM of the concerned Distt.

Dated \_\_\_\_\_

(With Official Seal)

\* Certificate from no other authority will be accepted.

ii) Certified that \_\_\_\_\_ son/ daughter of Shri \_\_\_\_\_ of village \_\_\_\_\_ District \_\_\_\_\_ was a bonafide student of the School/ College from \_\_\_\_\_ to \_\_\_\_\_ ( exact date of joining and leaving the school/ college to be given) ( Nursery/ LKG/ UKG etc. not included).

Place \_\_\_\_\_

Date \_\_\_\_\_

Signature of Headmaster/ Principal of the School/ College

(With Seal)

**NOTE:** A candidate shall be eligible for admission under Border Area of category above only if he/she hails from a town/ village within the belt of ten miles from the international border and he/ she has studied for at least five years in a recognized institution located in such town/village (Nursery/LKG/UKG etc. not included). Two certificates to this effect should be obtained, one from DC/GA to DC of the District or the Sub-Divisional Magistrate of the Sub-Division concerned and another from the Headmaster/Principal of the Institution with details of exact date of joining and leaving the School/College. Exact particulars must be mentioned in the certificates.

**For Handicapped Categories**

The eligibility of the handicapped categories candidates will be determined by the Medical Board at the time of counselling as per Punjab Govt. Notification/s.

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Certified that the following candidate appeared before the Medical Board on \_\_\_\_\_ All the three members of the Medical Board examined the candidate carefully and have decided to certify as follows:

1. Name of the candidate -----
2. Father's name -----
3. Permanent Address of the candidate -----
4. Name of the disease causing handicap -----
5. % (Percentage) of handicap -----
6. Whether the disease is progressive or non-progressive -----  
-----
7. Whether the candidate is otherwise fit to carry on studies and will be able to perform duties of a doctor satisfactorily. -----  
-----  
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Member

Member

Chairman

**Sports Category**

The eligibility of the candidates under Sports Category will be decided at the time of counselling as per Punjab Govt. Notification/s.

**Category Code-21**

Certified that Mr./Ms. \_\_\_\_\_ Son/Daughter  
of Sh. \_\_\_\_\_ R/o  
\_\_\_\_\_ was killed in riots outside Punjab/terrorist  
action in Punjab during terrorist violence/ operation of security forces acting in aid of civil power. He/She  
was \*Father/Mother/Guardian of \_\_\_\_\_

(Name of Candidate)

Note: (Guardian will be considered in place of Father/Mother only in case neither parents was alive at the relevant time)

Date: (Official Seal)

Signature of Deputy Commissioner/GA  
to DC/ADC of the District

\* Strike through whichever is not applicable.

**Category Code-22**

Certified that Mr./Ms. \_\_\_\_\_  
Son/Daughter of Sh. \_\_\_\_\_ R/o \_\_\_\_\_  
\_\_\_\_\_ was/ is affected /displaced due to riots/terrorist.  
He/She was \*Father/Mother/Guardian of \_\_\_\_\_  
\_\_\_\_\_  
(Name of Candidate)

Name of candidate is available in Identity card (Red Card) for Riots/Terrorist affected persons issued by Govt. of Punjab.

Note: (Guardian will be considered in place of Father/Mother only in case neither parents was alive at the relevant time)

Date: \_\_\_\_\_ (Official Seal) Signature of Deputy Commissioner/GA  
to DC/ADC of the District

\* Strike through whichever is not applicable.

**CERTIFICATE TO BE FURNISHED BY WARDS OF DEFENCE PERSONNEL KILLED OR DISABLED TO THE EXTENT OF 50% OR MORE IN ACTION, WARDS OF GALLENTARY AWARDEES AND WARDS OF SERVING DEFENCE PERSONNEL.**

Certified that Mr./Ms. \_\_\_\_\_ Son/Daughter of Sh. \_\_\_\_\_ resident of \_\_\_\_\_ is father/mother/guardian of Sh./Mrs. \_\_\_\_\_ (Name of the candidate) has been/is:

- i) Killed in action.
- ii) disabled in action to the extent of 50% or above & Boarded out of service.
- iii) Died while in service & Death attributed to military service
- iv) Disabled in service & Boarded out with disable attributed to military service.
- v) Gallantry award/ other award winners both in service/ retired.
- vi) Serving Defence Personnel/Ex-serviceman

Date: \_\_\_\_\_ (Official Seal) Signature of Commanding Officer/  
Secretary District Sainik Welfare

**Note:** The candidates seeking admission against above category should produce a certificate from the Army Headquarters or the Commanding Officer of the Unit in the case of serving defence personnel and Army headquarters or Commanding Officer of the last armed Unit or Secretary Zila Sainik Board countersigned by the Secretary, Rajya Sainik Board as the case may be in the case of Ex-defence personnel. In doubtful cases of Ex-defence personnel, discharge certificate may be asked for

**CERTIFICATE TO BE FURNISHED BY WARDS OF PUNJAB POLICE PERSONNEL, PUNJAB ARMED POLICE, PUNJAB HOME GUARDS AND PARA- MILITARY FORCES KILLED OR DISABLED TO THE EXTENT OF 50% OR MORE IN ACTION OR WINNERS OF PRESIDENTS POLICE MEDAL FOR GALLANTRY OR POLICE MEDAL FOR GALLANTRY.**

Dispatch No. \_\_\_\_\_ Dated \_\_\_\_\_

Certified that Mr/Ms \_\_\_\_\_ S/D of Sh. \_\_\_\_\_ was/is dependent on Mr/Ms \_\_\_\_\_ S/D of Mr/Ms \_\_\_\_\_ who was killed/50% or more disabled in action which took place at \_\_\_\_\_ on \_\_\_\_\_ decorated with President Police Medal for Gallantry/winner of Police Medal for Gallantry/is a ward of Punjab Police Personnel/ Punjab Armed Police/ Punjab Home Guards/ Para Military Forces Personnel.

Date: \_\_\_\_\_ Signature of IG Police (HQ), Punjab  
(Seal)

**CERTIFICATE FOR CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTERS**

Dispatch No. \_\_\_\_\_

Date \_\_\_\_\_

Certified that Mr/Ms \_\_\_\_\_ Son/Daughter of Sh. \_\_\_\_\_ of village \_\_\_\_\_ P.O. \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_ and grand father/grand mother/father/mother of Shri/ Kumari \_\_\_\_\_ (name of Candidate) is a bonafide freedom fighter and has been granted freedom fighter's pension by the Punjab Government vide letter No. \_\_\_\_\_ dated \_\_\_\_\_ or has been awarded Tamra Patra for his political sufferings.

Place:

Date:

(Official Seal)

Signature of \*DC/ADC/  
GA to DC of the Distt to which the  
freedom fighter belongs to.

\* Certificate from no other authority will be accepted

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**Undertaking of Gap in Study**

I \_\_\_\_\_ S/o, D/o Shri \_\_\_\_\_ resident of \_\_\_\_\_ (full address to be given) do hereby solemnly state and affirm as under:-

1. That I have passed B.P.T. examination held in \_\_\_\_\_ from \_\_\_\_\_ (name of the college/school)
2. That I have not joined any college/institution after passing B.P.T.

OR

That I have joined the course of \_\_\_\_\_ at \_\_\_\_\_ (name of the institution) from \_\_\_\_\_ and will leave the same before joining the MPT.

Dated: \_\_\_\_\_

Candidate Signature



**No.1/3/95-3PP II/9619**  
**GOVERNMENT OF PUNJAB**  
**DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS (PERSONNEL**  
**POLICIES II BRANCH)**

Dated, Chandigarh the 6/6/96

To

- (i) All the Financial Commissioners to the Govt. of Punjab.
- (ii) All the Principal Secretaries/Administrative Secretaries to the Government of Punjab.
- (iii) All Heads of Departments, Commissioners of Division, Registrar, Punjab & Haryana High Court, District and Session Judges, Deputy Commissioners, Sub Divisional Officers (Civil) in the Punjab State.

**Subject:- Bonafide resident of Punjab-Guidelines for grant of Residence Certificate.**

Sir/Madam,

I am directed to invite your attention to the Punjab Government Circular Letter No.1/3/95-3PP II/2043, dated 29/1/1996 vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for purposes of admission to educational institutions (including technical/medical institution). The matter has been reconsidered in the light of judgement delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain Vs. Union of India and others reported as AIR 1984-SC-4121 wherein it was held that instead of the word 'Domicile' the word 'Residence' be used in the instructions issued by the State Government on the subject. Accordingly, it has been decided by the Government to revise the Government instructions referred to above as under:

**Affidavit/Certificate and the authorities  
Competent to issue the same**

- (a) Citizen of India
- (b) Produce an affidavit to the effect that they or their Children/wards have not obtained the benefit of Residence in any other State

Affidavit of the parents/guardian to be attested by an Executive Magistrate/Oath Commissioner/Notary Public

## Categories

- i) Candidates who have studied for a period of 5 years in Punjab or have studied in Punjab for 2 years just preceding the qualifying examination for the admission. Certificate to be issued by the Headmaster/ Principal of the Govt. and recognized Schools/Colleges concerned.
- ii) Children wards of
- a) The employees of Punjab Govt. posted in or outside Punjab State or working on deputation having atleast 3 years of service. Certificate to be issued by respective Head of the Department
- b) The employee of Govt. of India posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Govt. for a period of 3 years. - do -
- c) The employees of State Govt. institutions/undertakings who are posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Govt. for a period of 3 years. - do -
- d) The employees having atleast 3 years of service in autonomous bodies/companies in which Punjab Govt. has 20% or more shares: - do -
- e) The Residents who are residing outside Punjab on Account of their service either with the GOI or with the employees of the Govt. of Punjab in the matter of issue of 'Residence Certificate' provided the permanent address of such employees fall in the reorganized Punjab i.e. on or after 01.11.66, as per their service books. -do-
- f) The employees borne on the establishment of Punjab and Haryana High court discharging duties in connection with the affairs of the State of Punjab having at least three years of service who have not availed this facility from their parent state and state of Haryana and UT Chandigarh. Certificate to be issued by the Head of the Department of the Punjab and Haryana High Court.
- (para (f) added as per Punjab Government letter No. 1/3/95-3PP2/1530 dated 14-12-2011)**
- iii) **Children/wards of the pensioners of Punjab Government irrespective of the fact that the original home of the retiree is in a state other than Punjab or he has settled after retirement in or outside Punjab.** PPO issued by the Accountant General, Punjab.
- iv) Children/wards of persons who have settled in Punjab or had resided in Punjab for a period of atleast 5 years at any time prior to the date of submission of the application either in pursuit of a profession or holding of a job. Certificate to be issued by the DC, ADC (R), ADC (D), SDM, GA to DC, DORG, DRO, EM, Tehsildar, Commissioners of Municipal Corporations of Amritsar, Jalandhar and Ludhiana.
- v) Children/wards of persons who have held immovable property in Punjab for a period of 5 years, the property should be in the name of the parents/guardians or the candidate himself. DC, ADC(R), ADC(D), SDM, GA to DC, EM, DORG, Tehsildar/DRO based on copies of Jamabandi, Revenue Record, Municipal Record, Registered deeds or any other documents to the full satisfaction of the DC.
- ii) Persons who were born in Punjab and produced a certificate to that effect As per category (iv) above.

2. For the purposes of uniformity for issuing the certificate of Residence in the case of various categories to be issued by the Competent Authorities, proforma have been prescribed which are enclosed herewith. After careful consideration, it has also been decided to delete the D.T.O. included among the certifying authorities against category (iv) & (vi) of the policy instructions dated 29.01.1996.
3. The receipt of this letter may please be acknowledged.

Sd/-  
(Karam Chand Ahuja)  
Deputy Secretary, Personnel

Copy of letter No.1/3/95-3PP-II/10361-63, dated 20.05.97 from the Joint Secretary, Personnel Government of Punjab, Department of Personnel and Administrative Reforms (Personnel Policies Branch II) to all Heads of Departments, etc., in the Punjab State.

**Subject: Bonafide Resident of Punjab Guidelines for grant of Residence Certificate**

With reference to letter No.1/3/95-3PII/9619, dated the 6th June, 1996 of this Department on the subject noted above and to say that keeping in view the hardship being faced by the Employees in getting the 'Residence Certificate' it has been decided to decentralize the powers of issuing the 'Residence Certificate' in process of the categories mentioned below:-

**Categories**

ii) Children/wards of

- |  |  |
|--|--|
| a) The employees of Punjab Government posted in or outside Punjab State or working on deputation having at least 3 years of service.   | The Heads of the office shall be competent to issue the requisite certificate to the employees with the exception that in the case of head of Office, the Head of the Department shall be the Competent Authority to issue the certificate |
| b) the employees of Government of India posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Government for a period of 3 years.                               | - do -   |
| c) the employees of State Government institutions/undertaking who are posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Government for a period of 3 years. | - do -   |
| d) the employees having at least 3 years of service in autonomous bodies/ companies in which Punjab Government has 20% or more shares  | - do -   |

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Copy of letter No.1/3/95-3PP-II/7332, dated 14<sup>th</sup> June, 1999

From: Chief Secretary to Government of Punjab to all the Heads of the department etc.  
Subject: Issuance of certificate for the purpose of seeking admission to various educational/technical/professional institutions in the state and also for employment.

Sir,

It has been brought to the notice of Government that educational authorities and institutions prescribe various certificates regarding residence, SC/BC category and backward area etc. to be furnished by the students/candidates with the applications forms for entrance examinations or employment in the formats and by the authorities different from those prescribed by the Government departments. Cases have also been reported where the authorities concerned insist on retaining original certificates and refuse to accept the attested photo copies of the certificates. All this results in harassment and panic among the students/candidates and their parents/guardian, since they have to apply with such certificates to more than

one authorities simultaneously and within a limited period. The lists of certificates required at the time of applying for CET/PPMET/PMT and PAU are enclosed by way of illustration.

2. In order to overcome the difficulty mentioned above, it has been decided by the Government that following procedure has been decided by the Government that the following procedure shall be followed meticulously by all the educational and other authorities concerned:-

- i) Certificates issued in the format and by the authorities prescribed by the Government Departments shall be accepted as valid by all educational institutions and other authorities.
- ii) Where a number of authorities have been authorized to issue the certificates there shall be no insistence on issue of a certificate by any particular authority or by the highest authority indicated in the format.
- iii)(a) In case of entrance examinations, no certificate should be called for in the first instance alongwith the application form. It will be sufficient for the candidate seeking admission or other facility to indicate in the application from whether he/she belongs to any particular category entitling him/her to certain concessions or facility. Requisite certificates may be obtained only from the selected/wait listed candidates.
- iii)(b) To further simplify the procedure attested copies of the certificates only shall be retained and original certificates if required to be produced at the time of interview shall be returned immediately, thereafter.
- iv) Parents/guardian or candidates can also obtain SC certificates from the Head of the institution where the candidates has studied if the proof is available in the school records.
- v) The persons who are employed in Government of India or any other State Government are to be treated at par with the employees of the Government of Punjab in the matter of issue of Scheduled Caste certificate provided relevant Scheduled Caste certificate exists in their service record. The Scheduled Caste certificate in such will be issued by the respective Heads of Departments in the Proforma below:-

CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT

Certified that Shri \_\_\_\_\_ S/o Sh. \_\_\_\_\_ father/mother of Miss./Mr. \_\_\_\_\_ is an employee \_\_\_\_\_ of (State Govt. Institution/underworkings) the Government of Punjab and is working as \_\_\_\_\_. He is posted at Chandigarh/Punjab in connection with the Affairs of the Punjab Government for a period of past three years.

- vi) In case of freedom fighters, political sufferers terrorists/riot victims and migrations where the registers are maintained by DC office, the certificate may be issued by Deputy Commissioner/GA to DC/ADC.

These instructions shall come into force with immediate effect and shall be effective even where admission prospectus have already been printed following earlier instructions but entrance examination is yet to be hold or deadline for submission of forms is not yet over.

These instructions may be brought to the notice of all concerned for meticulous compliance.

The receipt of this letter may please be acknowledged.

Yours faithfully,  
Sd/-  
(Megh Raj)  
Joint Secretary Personnel

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Note: Even though due care has been taken to reproduce the above letters as published by the Govt., the University is not liable for any typographical error or any other mistake which may have crept in inadvertently.

**SPECIMEN FORMS OF SOME CERTIFICATES TO BE ATTACHED**  
**WHICHEVER APPLICABLE WITH EACH APPLICATION FORM**

UNDERTAKING FROM THE PARENT/GUARDIAN IN CASE  
OF CATEGORY a b (Annexure-V)

I.....father/mother/guardian of Miss/Mr.....  
resident of .....  
(full address to be given)

do, hereby, solemnly state and affirm as under:

1. That I am a citizen of India.
2. That the child/ward of deponent have not obtained the benefit of Residence in any other state for admission to M.P.T

Dated: DEPONENT

**Verification:**

Verified that the contents of my above undertaking are true and correct to the best of my knowledge and belief and nothing has been concealed there from.

Dated: DEPONENT

**\* Compulsory for all candidates**

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**CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEAD MASTER OF THE  
GOVERNMENT/RECOGNIZED SCHOOL/COLLEGE CONCERNED IN CASE OF  
CATEGORY (b) (i) (Annexure-V)**

It is certified that  
Miss/Mr.....

D/o, S/o Sh.....has been a student of this  
School/College

for a period of.....years, from.....to .....

He/she left the School/College on.....

Dated: Signature of Principal/Head Master  
of the

College/School  
With Seal

**CERTIFICATE TO BE ISSUED BY THE HEAD OF THE DEPARTMENT IN CASE  
OF CATEGORY (b) (ii) (a) (Annexure-V)**

Certified that Sh/Smt.....S/o, W/o Sh.....  
father/mother of Miss/Mr.....is an employee of the  
(Name of child/ward)  
.....of Punjab Government. He/she is working as  
(Name of office)  
.....and is posted at.....He/she has  
more than three years service at his/her credit.

OR

Certified that Sh/Smt.....S/o W/o Sh.....  
is father/mother of Miss/Mr.....an employee of the.....  
of Punjab Government. He/she is working as.....  
on deputation with the.....and is posted at.....  
He/she has more than three years service at his/her credit.

Place:  
Dated:

Head of the Department  
(With Seal)

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**CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT  
IN THE CASE OF CATEGORY (b) (ii) (b) (Annexure-V)**

Certified that Sh/Smt.....S/o W/o Sh.....  
father/mother of Miss/Mr.....is an employee of Govt. of India and is working  
as.....He/she has been posted at Chandigarh /Punjab in connection with the  
affairs of Punjab Government for the past three years.

Dated:

Head of the Department  
(With Seal)

**CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT  
IN CASE OF CATEGORY (b) (ii) (c) (Annexure-V)**

Certified that Sh./Smt. \_\_\_\_\_ S/o, W/o Sh \_\_\_\_\_  
Father/Mother of Miss/Mr. \_\_\_\_\_ is an employee of  
\_\_\_\_\_ Govt. of Punjab and is working as \_\_\_\_\_  
(institution/undertaking)

He/she has been posted at Chandigarh/Punjab in connection with the affairs of the Punjab Government for period of past three years.

Dated: \_\_\_\_\_

Head of the Department  
(With Seal)

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**CERTIFICATE TO BE ISSUED BY THE HEAD OF THE DEPARTMENT  
IN CASE OF CATEGORY (b) (ii) (d) (Annexure-V)**

Certified that Sh./Smt \_\_\_\_\_ S/o W/o Sh \_\_\_\_\_ Father of  
Miss/Mr. \_\_\_\_\_ is an employee of  
\_\_\_\_\_ in which the Punjab Govt. has 20% or more shares.  
(Name of the autonomous bodies/companies).

He/she is working as \_\_\_\_\_ and is posted at \_\_\_\_\_. It is also certified that he/she has three years service in the above said autonomous body/company.

Dated: \_\_\_\_\_

Head of the Department  
(With Seal)

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**Category (b) (iii) (Annexure-V)**

(iii) Children/wards of the pensioners of Punjab Govt. PPO issued by Account General Punjab. irrespective of the fact that the original home of the retiree is in a state other than Punjab or he has settled after retirement in or outside Punjab.

**Note:** A certificate from the Head of the Department to the effect that Sh./Smt. \_\_\_\_\_ is father/mother of Sh./Smt. \_\_\_\_\_ (name of the applicant) may also be attached.

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC(R), ADC(D), SDM,  
ASSISTANT COMMISSIONER GENERAL, DORG/DRO, EM, TEHSILDAR, COMMISSIONERS OF MUNICIPAL  
CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA  
IN CASE OF CATEGORY - (b) (iv) (Annexure-V)**

Certified that Sh./Smt \_\_\_\_\_ S/o W/o Sh. \_\_\_\_\_  
father/guardian of Mr/Miss \_\_\_\_\_

(Name of the Child/Ward with full address)

\_\_\_\_\_ has settled \*in Punjab or has resided \*in Punjab for a period of 5 years from  
\_\_\_\_\_ to \_\_\_\_\_. He is working as  
\_\_\_\_\_.

(Name of profession Designation and job)

\* Strike whichever is not applicable.

Dated: \_\_\_\_\_

Signature of DC/ADC(R), ADC (D), SDM  
ASSISTANT COMMISSIONER GENERAL, DORG/ DRO, EM,  
Tehsildar, Commissioners of  
Municipal Corporations of Amritsar, Jalandhar and Ludhiana.

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC(R), ADC(D), SDM,  
ASSISTANT COMMISSIONER GENERAL, DORG/DRO, EM, TEHSILDAR, COMMISSIONERS OF MUNICIPAL  
CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA  
IN CASE OF CATEGORY - (b) (v) (Annexure-V)**

Certified that Sh./Smt \_\_\_\_\_ S/o W/o Sh. \_\_\_\_\_  
(Name of Person)

Father/Mother/guardian of Miss/Mr. \_\_\_\_\_  
(Name of child/ward with full address)

holds immovable property at \_\_\_\_\_ in the state of Punjab for the  
(Place and District)

past \_\_\_\_\_ years.

Dated: \_\_\_\_\_

Signature of DC, ADC(R), ADC (D)  
SDM, ASSISTANT COMMISSIONER GENERAL,  
DORG/DRO, EM, Tehsildar, based on copies of  
Jamabandi, Revenue Record, Municipal Record,  
Registered deed or any other documents to full  
satisfaction of the DC



**RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC. ADC (R), ADC (D),  
SDM, ASSISTANT COMMISSIONER GENERAL, D.O.R.G./D.R.O., E.M., TEHSILDAR, COMMISSIONERS OF  
MUNICIPAL CORPORATION OF AMRITSAR, JALANDHAR AND LUDHIANA  
IN CASE OF CATEGORY - (b) (vi) (Annexure-V)**

Certified that Miss/Mr. \_\_\_\_\_ D/o,S/o Sh. \_\_\_\_\_ resident of  
\_\_\_\_\_ was born in Punjab as per birth certificate.

Dated: \_\_\_\_\_

Signature of DC/ADC(R), ADC (D)  
SDM, ASSISTANT COMMISSIONER GENERAL,  
DORG/DRO, EM, Tehsildar, Commissioners of  
Municipal Corporations of Amritsar, Jalandhar and  
Ludhiana.

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**Annexure- VI**  
**Tentative list of Colleges alongwith seats**

Sr. No	College Name	MPT (Sports)	MPT (Orthopedics)	MPT (Neurology)	MPT (Paediatrics)	MPT (Cardio-pulmonary)
1.	DAV Institute of Physiotherapy, Jalandhar	5	9	9	-	-
2.	University College of Physiotherapy, Faridkot	3	6	6	-	-
3.	All Saints Institute of Medical Sciences & Research, Ludhiana	8	9	8	-	3
4.	Dasmesh College of Physiotherapy, Faridkot		4	-	-	

**NOTE: NUMBER OF SEATS CAN INCREASE OR DECREASE AT THE TIME OF COUNSELING UNDER RULES & FINAL CATEGORY-WISE SEATS WILL BE CALCULATED AND DISPLAYED AT THE TIME OF COUNSELING.**