



**Tender Fee: Rs.1000/-**  
**Baba Farid University of Health Sciences, Faridkot**

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**Tender Form**

**(Tender Enquiry No. physiotherapy equ./14/01)**

Name of the Firm	
Address	

Earnest Money	: 2 % of the tender amount.
Security Amount	: 10% of the total amount of the supply order to be deposited by successful tenderer on receipt of the supply order.
Tender Fee Not Refundable	: Rs.1000/- should be enclosed with the tender in the shape of Demand Draft in favour of Registrar, Baba Farid University of Health Sciences, Faridkot or can be deposited in the University cash counter.
Date of Receipt of Tender on or before	08.09.2014 upto 1.00 PM.
Date of Opening of Tender	08.09.2014 at 3.00 PM.

**Please quote your rates for Physiotherapy Equipments as Annexure "A"**

**Terms and Conditions are as follows:-**

1. The words "Tender for Physiotherapy Equipments" should be written on top of the sealed envelope.
2. The Tenders should reach in the office of the Registrar, Baba Farid University of Health Sciences, Faridkot on or before 08.09.2014 upto 1.00 PM and shall be opened on the same day at 3.00 pm.
3. The Tenderers or their representatives are at liberty to be present at the time of opening of Tenders, if they desire/like so, at their own expenses.
4. Tenders must be submitted on the prescribed Tender Form which may be downloaded from University website ([www.bfuhs.ac.in](http://www.bfuhs.ac.in)) otherwise tender will be ignored straightway. **The Tender Form downloaded from University Website must be accompanied with Tender Fee of Rs.1000/- per tender** in the shape of Demand Draft in favour of "Registrar, Baba Farid University of Health Sciences Faridkot" payable at Faridkot or can be deposited in the University cash counter.
5. The tender(s) should be accompanied with earnest money (2% of the quoted amount) in the shape of Demand Draft of any scheduled bank in favour of "Registrar, Baba Farid University of Health Sciences Faridkot" payable at Faridkot. The Tenders without Earnest money shall not be accepted at all.
6. Tenderer should indicate their Sale-Tax/VAT No./PAN No. etc. in their offers, in the absence of which may render the tender invalid.
7. VAT, Inter State tax or any Chargeable duty must be specified/mentioned failing which no VAT or duty will be allowed at a subsequent stage.
8. Rates are not higher than those quoted by DGS&D rates, if any, or any other state govt. organization.
9. Payment by Cheque on receipt of material in good condition and after satisfactory inspection report.
10. Tenderer should not quote their own mode of payment otherwise their offer is liable to be ignored.
11. Incomplete or conditional tenders shall no be entertained.
12. **The rates should be quoted complete in all respects F.O.R. University College of Physiotherapy, Baba Farid University of Health Sciences, Faridkot and should also includes packing charges, taxes and other levies etc.**
13. The successful bidder shall be strictly required to deposit 10% security money of the total value of the order. The EMD(2%) shall be adjusted towards their Security money, whereas, the remaining 8% security money shall be required to

be deposited by the successful bidder immediately within 15 days of the issuance of Supply order. This Security Deposit will be released after expiry of One year from the date of supply material.

14. The Technical bid (as per **Annexure-II**) should be filled in the prescribed format.
15. Rates to be quoted should be filled in the prescribed format of **Financial Bid** as per Annexure-III.
16. The Technical Bid shall be opened in the presence of tenderer or duly authorized representatives of the tenderers, Who wish to be present at that time. All the technical Bids will be scrutinized, relevant documents checked for their authenticity & the tenderer **whose technical tenders are accepted will be informed about the date and time for opening the financial Bids.**
17. (i) If the successful bidder refuses or does not respond to the order within stipulated period, the EMD shall be forfeited and order may stand cancelled.  
(ii) Secondly, If the Successful bidder is not able to execute the order fully or partially, the Security money deposited by the firm shall be forfeited and order may stand cancelled.
18. The supply should be made within 30 days of issues of supply order
19. On genuine reasons, the University reserve the right to extend the period for supply of material on the request of Supplier. If the material is not supplied even after the grant of extended period, the order placed may be cancelled and the Security money/EMD shall be forfeited.
20. If the supply is made after lapsing the period of supply/extension period if any, then late delivery charges @2% per month will be imposed on the total amount of Supply order.
21. Any tender, which is not in the proper form or received late due to any reason or postal delay, will not be entertained.
22. The University reserves the right to cancel the tender without assigning any reason.
23. The **Earnest Money** of unsuccessful bidders will be returned after final approval of the tenders received, by the competent authority.
24. **The tenderer(s) shall give a certificate, certifying that his/their concern has not been blacklisted (Annexure-I).**
25. The tenderer(s) should properly append initials on all the corrections "if any" in his/their tender.
26. The tenderer must sign and on all the pages of the tender.

27. All the disputes regarding this tender are subject to Faridkot jurisdiction only.
28. The firm is required to give demonstration of the equipments to the Principal, University College of Physiotherapy, Faridkot.
29. **Quote rates in the same sequence of list of equipments attached as ANNEXURE "A"**

(Signature and stamp of the Tenderer)

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Acceptance

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Certificate

I \_\_\_\_\_ S/D/W of \_\_\_\_\_ Resident of \_\_\_\_\_  
\_\_\_\_\_ District \_\_\_\_\_ Proprietor of firm M/s \_\_\_\_\_  
\_\_\_\_\_ do hereby declare and solemnly

affirm as under:-

- That I have not been debarred or black listed by any department of Union/ State Government or any autonomous body/institute.
- That the terms & conditions, for supplying the material, are acceptable to me. I will abide by terms in letter and spirit.

(Signature of the Tenderer)

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Place: \_\_\_\_\_

**TECHNICAL BID**

Name and Address of the applicant / firm with Telephone/ Fax No.....

Permanent address/ Head office.....

Correspondence address / Place of carrying business.....

Signature \_\_\_\_\_

(Name & Address): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date & Place: \_\_\_\_\_

**FINANCIAL BID**

Name and Address of the applicant (Proprietor)/firm \_\_\_\_\_

Permanent address/Head office \_\_\_\_\_

Correspondence address/Place of carrying business \_\_\_\_\_

<u>Sr. No.</u>	<u>Part No.</u>	<u>Description of machinery</u>	<u>Price</u>
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**Signature**

(Name & Address of the Tenderer)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date & Place: \_\_\_\_\_

**CHECKLIST OF ENCLOSURE**

1.	Tender Fee: Rs.1000/-	
2.	Earnest Money: 2% of the tender amount	
3.	Certificate Certifying that firm has not been blacklisted (Annexure-I)	