

Baba Farid University of Health Sciences, Faridkot

E-TENDER NOTICE FOR Installation of Automatic RNA Extraction Machine (Minimum Four) on Reagent Rental Basis for COVID-19 testing labs (COVID-LAB) at various Institutes/places situated in Punjab on behalf of Govt. of Punjab

E-Tender Form

(E-Tender enquiry for Installation of Automatic RNA Extraction Machine (Minimum Four) on Reagent Rental Basis for COVID-19 testing labs (COVID-LAB) at various Institutes/places situated in Punjab on behalf of Govt. of Punjab

| | |
|--|---|
| Tender Notification No : | To be provided by the E-procurement portal of the Govt. of Punjab. |
| Tender Notification Date: | 25.06.2020 |
| Requirement | E-Tender notice for <i>Installation of Automatic RNA Extraction Machine (Minimum Four) as per the enclosed specifications on Reagent Rental Basis for COVID-19 testing labs (COVID-LAB) at various Institutes/places situated in Punjab on behalf of Govt. of Punjab</i> |
| Cost of the tender document:- | Rs.2000/- (Non-refundable) to be deposited through Online Mode Only in favor of Registrar, Baba Farid University of Health Sciences, Faridkot. |
| Tender Processing Fee | To be charged by Govt. of Punjab as per its norms. (Non- refundable) |
| Earnest Money Deposit (EMD) | Rs.50000/- (Rupees Fifty Thousand only) . The Earnest Money Deposit must be submitted in the shape of Online Payment in favor of Registrar, Baba Farid University of Health Sciences, Faridkot on or before due date (Refundable to the Non-successful bidders, without any type of interest or other charges). In case of successful bidder, it will be returned without any type of charges / interest. |
| Performance Security | The Earnest Money Deposit deposited by the successful bidder will be converted against the performance security and will be returned after the completion of period. |
| Date of start of downloading of tender documents | 25.06.2020 from the website of the Punjab Government i.e. https://eproc.punjab.gov.in |
| Website for downloading of the tender document:- | https://eproc.punjab.gov.in However, the details may also be obtained from the University website i.e. www.bfuhs.ac.in |
| Last date for downloading of the tender document:- | 01.07.2020 up to 12.30 pm |
| Last date & time for uploading of the tender documents:- | 01.07.2020 up to 1.30 pm (through online mode only) |
| Date, time and venue for opening of the Technical Bids | 01.07.2020 (at 3.00 p.m.) on the e- procurement portal of the Govt. of Punjab in , Baba Farid University of Health Sciences, Faridkot |
| Date, time and venue for opening of the Price Bids | The financial bid will be opened of technically qualified bidders on the e-procurement portal of the Govt. of Punjab in, Baba Farid University of |

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|---|--|--|---|
| | Health Sciences, Faridkot | | |
| Address for the submission .: | The Registrar, Baba Farid University of Health Sciences, Sadiq Road, Faridkot (Punjab) PIN-151203.. | | |
| Who can be contacted for obtaining more information about the tender. | <u>Sr. No.</u> | <u>Nature of Information</u> | <u>Name of the concerned Official with contact No:-</u> |
| | 1 | About the tenders and allied information:- | Incharge, University Procurement & Facility Department, Baba Farid University of Health Sciences, Faridkot. Phone:- 01639-250267, 256232, 256236, Email id:- upfdbfuhs@gmail.com (on all working days from 9.00 a.m. to 5.00 p.m.) |
| | | | |

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NOTICE INVITING E-TENDER

E-Tenders are invited on or before **01.07.2020** from manufacturers or their authorized agents/distributors for ***Installation of Automatic RNA Extraction Machine (Minimum Four) as per the enclosed specifications on Reagent Rental Basis for COVID-19 testing labs (COVID-LAB) at various Institutes/places situated in Punjab on behalf of Govt. of Punjab.*** The tender document containing detailed terms & conditions may be downloaded from the E-procurement website of the Punjab Government i.e. <https://eproc.punjab.gov.in> and its detail may also be seen at the University website www.bfuhs.ac.in.

TERMS AND CONDITIONS:-

1. The tender must be uploaded on or before the last date/ time of the submission of tender.
2. The Tender processing fee should be submitted through Net Banking/Credit card/Online mode only and as per Punjab Govt.
3. The **tenders will be opened online** on the same day at 3.00 PM on the e- procurement portal of the Govt. of Punjab in , Baba Farid University of Health Sciences, Faridkot on the website i.e. <https://eproc.punjab.gov.in> at the, Baba Farid University of Health Sciences, Faridkot. The bidder(s) shall be at liberty to be present, in person or through their authorized representative(s) at the time of opening of the tender as specified in the Tender Notice. In case the authorized representatives are to be present, they must furnish the authority letter from the bidder (s), on whose behalf they are representing otherwise they will not be allowed to participate in the process of opening of tender.
4. **The Price bids of technically qualified bidders will be opened of technically qualified bidders** on the website i.e. <https://eproc.punjab.gov.in> at, Baba Farid University of Health Sciences, Faridkot. In case of any change of date and time it will be notified to the technically qualified bidders through E-mail/telephone.
5. The Registrar reserves all rights to accept or reject any or all the tenders without assigning any reason.

Registrar

Baba Farid University of Health Sciences, Faridkot

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INSTRUCTIONS/ GUIDELINES TO THE TENDERERS

1. The bidder needs to register himself/ herself on <https://eproc.punjab.gov.in> the bidder is also required to obtain Class III digital signature certificates to complete this process.
2. Please download the Tender document from the website of e-procurement of the Govt. of Punjab <https://eproc.punjab.gov.in> Please fill all the relevant blanks on all the pages of the tender document sign along with a stamp/ seal all pages and then a scanned copy of the same may be uploaded on the website at the time of submission of the tender document.
3. **It should be clearly noted that this tender will be accepted though e-tender mode only.** The tenders submitted through offline mode will not be accepted under any circumstances.
4. **Tender Fee :Rs.2000/-** should be deposited through online mode only
5. **Tender Processing Fee:** as per Punjab Govt. (non-refundable) may be deposited through online mode i.e. Net Banking/ Credit Card/ Debit Card only. The tender processing fee will not be accepted through any other mode.
6. **Refundable Earnest Money Deposit (EMD):** *As per list* to be deposited online mode only in favor of Registrar Baba Farid University of Health Sciences, Faridkot.
7. **Upload** signed copy of Technical Bid Compliance Statement (**Annexure-I**).
8. **Upload** an affidavit regarding Non-Black listing as per proforma given at **Annexure-II** duly attested by an Executive Magistrate or a Notary Public.
9. In case the Bidder is Authorized Supplier/Agency, the Authorization Certificate as per the Format given at **Annexure-‘III’** (duly filled in), **to be uploaded**.
10. **Upload** details of Bank Account for refund of EMD (**Annexure – V**).
11. In addition to this, following **documents are to be uploaded** with Technical Bid:-
 - i) Details of registration as Company /Firm/ Establishment.
 - ii) Copy of Certificate of Registration for service Tax/TIN/TAN/PAN/VAT/GST.
 - iii) A certificate from C.A. regarding Annual Turnover with Balance Sheet for the last 3 (three) financial years i.e. 2017-18, 2018-19 & 2019-20.
 - iv) Copy of the IT Returns for three financial years i.e. 2017-18, 2018-19 & 2019-20.
13. Price should be quoted and **uploaded** only in Excel Sheet proforma at **Annexure-‘VI’**.

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LIST OF Item

| Sr. | Name of item | Earnest Money to be Submitted (in Rs.) |
|------------|---|---|
| 1. | Automatic RNA extractor kits Rate of Extraction kits alongwith Plastic ware per reaction | Rs.50000/- (Fifty Thousand only) |

Note : . The kits should be approved by ICMR (RNA extraction kits).

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TECHNICAL SPECIFICATIONS

Automated RNA extraction machine on Reagent Rental basis

1. Automated Nucleic Acid extraction systems to efficiently automate DNA extractions, RNA extractions, and their related purification protocols.
2. It should be supported with UPS and with all accessories.
3. High throughput minimum of 32 or more samples per run should be efficiently extracted.
4. Performance should be
 - a. High nucleic acid yields
 - b. Isolate pure, high quality DNA or RNA for downstream applications such as PCR, qPCR, Reverse transcription – qPCR, sequencing.
5. The system should have heating and cooling facility and should allow to add customize protocols.
6. System should function smoothly and should not generate aerosol, spillage.
7. Company with good reputation.
8. System should have internal in-built memory to store protocols.
9. CE-IVD approved

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TERMS AND CONDITIONS

FOR Installation of Automatic RNA Extraction Machine (Minimum Four) as per the enclosed specifications on Reagent Rental Basis for COVID-19 testing labs (COVID-LAB) at various Institutes/places situated in Punjab on behalf of Govt. of Punjab

ELIGIBILITY

- The sole manufacturers of items or their authorized agents/distributors may quote their rates.
 - In case of Authorized Supplier/Agency/Distributor, the Authorization Certificate as per the Format given at **Annexure-‘III’** should be uploaded.
1. This institution reserves the right to reject tenders without assigning any reason and increase or decrease the quantity of the articles tendered.
 2. The material must be supplied within 10 days. This condition must be abide in technical bid otherwise the firm will be technically disqualified. In case of shortage of supply, appropriate penalty as decided by the competent authority will be levied by the University.
 3. The Price Bids of technically qualified bidders shall be evaluated on the basis of lowest bid criteria without compromising on the quality of material. Rates of all types of taxes as applicable should be quoted clearly.
 4. The Payment of bills will be paid after receipt and inspection/verification of the material through Account Payee Cheques/ NEFT/RTGS, in the favour of the seller/ dealer only . The payment will not be made to any third party under any circumstances.
 5. In-complete or conditional offers incorporating price variation will not be entertained.
 6. The firm should have been in existence for at- least **three years** and it should have turnover of **Rs.2,00,00,000/- per year.**

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Annexure-I

TECHNICAL BID COMPLIANCE STATEMENT

Name and Address of the applicant / firm _____

Specify whether Manufacturer/Dealer/Distributor: _____

| Sr. No. | Particulars | Remarks |
|----------------|--|----------------|
| 1. | Tender Fee of Rs.2000/- through Online Mode only on or before due date. | Yes/No |
| 2. | Tender Processing fee charged by Punjab Govt. as per their norms. (Non- refundable). | Yes/No |
| 3. | Earnest Money Rs. _____ as per list in favor of Registrar Baba Farid University of Health Sciences, Faridkot through online mode only. | Yes/No |
| 4. | Technical Bid Compliance Proforma uploaded (Annexure-I). | Yes/No |
| 5. | Whether an affidavit regarding Non-Black listing as per proforma given at Annexure-II duly attested by an Executive Magistrate or a Notary Public uploaded. | Yes/No |
| 6. | In case the bidder is Authorized Supplier/Agency, the Authorization Certificate as per the Format given at Annexure-‘III’ uploaded. | Yes/No |
| 7. | Details of Bank Account for refund of EMD (Annexure – V) uploaded. | Yes/No |
| 8. | Price Bid in the prescribed format in Excel Sheet (Annex – VI) uploaded. | Yes/No |
| 9. | Copy of Certificate of Registration for service Tax/TIN/TAN/PAN/GST uploaded. | Yes/No |
| 10. | A certificate from C.A. regarding Annual Turnover with Balance Sheet for the last 3 (three) financial years i.e. 2017-18, 2018-19 and 2019-20 uploaded. | Yes/No |
| 11. | Copy of the IT Returns for three financial i.e. 2017-18, 2018-19 and 2019-20 uploaded | Yes/No |
| 12. | Certificate regarding ICMR approved kits | Yes/No |
| 13. | E-mail ID | |
| 14. | Mentioned expected time of supply. | Yes/No |
| 15. | The firm have existence for at- least three years and have turnover of Rs.2,00,00,000/- per year. | Yes/No |

Signature & seal of bidder

Place:

Date :

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Annexure-II

(To be furnished on non-judicial stamp paper worth Rs.100/- duly attested by Executive Magistrate or Notary Public).

AFFIDAVIT

I/We _____ partner/sole proprietor
(Strike out which is not applicable) of (Name & Address of Firm) _____
do hereby declare and solemnly affirm:-

- a) That the individual/firm/ companies are **not debarred or black- listed** by any department of Union/ State Government or any autonomous institute.
- b) That no partner or shareholder, directly or indirectly connected with the applicant who has been debarred or blacklisted by any department of Union Govt./State Govt./Autonomous Institute.
- c) And that the terms and conditions for supply and Installation of Equipments at GGS Medical College and Hospital, Faridkot, are acceptable to me/us. I/We shall abide by them in letter and spirit.

Date:

Place:

DEPONENT

VERIFICATION

I/We do hereby solemnly declare and affirm that the above declarations are true and correct to the best of my/our knowledge and beliefs. No part of it is false and nothing has been concealed therein.

Date:

Place:

DEPONENT

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Annexure- III

MANUFACTURER'S/PRINCIPAL AUTHORIZATION FORM

TO

The Registrar
Baba Farid University of Health Sciences,
Faridkot -151203

Ref. No......

Dated:

Sub: Authorization Certificate in favour of M/s..... for supply of (Name of equipment)

We, M/s....., who are established and reputable manufacturers of(name of equipment) having factory(ies) at and, hereby authorize M/s.....(name and address) to bid, negotiate and conclude the Tender formalities with you against Tender No..... for the above equipment(s) manufactured by us.

No company or firm or individual other than M/s..... are authorized to bid, negotiate and conclude the tender formalities in regard to this business against this specific tender.

We, hereby extend our full guarantee and warranty as per the conditions of tender for the goods offered for supply against this tender by the above firm.

Yours faithfully,

(Name)

For and on behalf of M/s.....

(name of manufacturer/Principal)

Note: This letter should be signed by a person competent and having authority to sign on behalf of manufacturer, and should be on manufacturer Letter Head and same will be uploaded with Technical Bid.

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Annexure- V

Details of Bank Account of the firm who has deposited EMD

Name of the firm: _____

| Sr. No. | Particulars | Detail |
|----------------|--------------------|---------------|
| 1. | Account No. | |
| 2. | Name of Bank | |
| 3. | Branch Name | |
| 4. | IFSC Code of Bank | |
| 5. | Name of Operator | |

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ANNEXURE - VI

PRICE BID

TO BE UPLOADED in Printed/Computerized format in Excel Sheet Attached for all items.