

website



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No.16 BFUHS (UPFD-26)2017/ 2135-46

Dated: 31/1/17

university website

Subject: Quotations for Printing of Requisition slips and Report pad

Sealed quotations are invited for printing and purchase of following Requisition slips and Report pad, on the following terms and conditions:-

Sr. No.	Name of particular	Specification	Printing	Quantity
1.	Requisition slip	¼ size of A4 paper	Single side printing	10,000 nos.
2.	Report Pad	A4 size paper	Single side printing	5000 nos.

Note:- 1. Paper should be of fine quality.

Terms and conditions:-

1. Payment : By Cheque on receipt of material in good condition and after satisfactory inspection report.
2. FOR : General Store, GGSH, Faridkot.
3. Rate : Inclusive of all taxes or taxes (as applicable), if any, be mentioned separately in the quotation.
4. Quantity : Quantity may increase or decrease.
5. In case of enquiry, check and approval of sample, contact General Store, GGSH, Faridkot in any working day.
6. Proof : Proof be got approved from the General store, Guru Gobind Singh, Hospital, Faridkot before final printing.
7. **Quotation must be submitted through post/trackable courier. By hand quotations will not be entertained.**

It is further mentioned that only the terms & conditions mentioned by the University on quotation performa will be considered for supply order. Moreover, the rates be quoted as per specifications mentioned in this quotation letter.

You are requested to send your quotation in a sealed cover, addressed to the Registrar, Baba Farid University of Health Sciences, Sadiq Road, Faridkot (Punjab) and the words "QUOTATION FOR REQUISITION SLIPS AND REPORT PAD" may please be inscribed on top of the envelope.

Last date for receipt of quotation in the university office is 14.2.2017 by 5.00 PM

In-charge (UPFD)