



Baba Farid University of Health Sciences, Faridkot

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Date: 2/10/18

No.16-BFUHS (PUR-11)2018/22410-12

University web-site.

Sub: Quotations for AMC of Remotely franking machine.

Sealed quotations are invited for AMC of Remotely franking machine on the following terms and conditions:-

Sr. no.	Name of item	Quantity required
1.	AMC of Remotely franking machine for Neopost IJ-40 Model	01 no

Terms and Conditions:-

1. Payment will be made after on execution of rate contract and getting satisfactory report from the concerned department.
2. Rates should be inclusive of all taxes or taxes (as applicable), if any, be mentioned separately in the quotation and spare parts.
3. The period of one year shall be effective from the date of issuance of supply order.
4. you will have to provide regular monthly services at the place(s) University office where the franking machine has already installed.
5. In case of any complaint regarding breakdown of any machine, you will have to depute your mechanic/service engineer within 24 hours.
6. Quote No. of services to be made by you in a year.

The Rate of above item may be quoted strictly as per the Specification & Model mentioned there above. It is further mentioned that only the terms & conditions mentioned by the University on quotation performa will be considered for supply order

You are requested to quote your n lowest rates of above items and quotations addressed to **The Registrar; Baba Farid University of Health Sciences, Sadiq Road, Faridkot (Punjab)** and the words "Quotation for AMC of Remotely franking machine" may please be inscribed on top of the envelope.

The quotations Should reach this office on or before **18.10.2018** by 3.00 PM through registered post/speed post/courier only. By hand quotations will not be accepted.

Prof Incharge (procurement)