



**Baba Farid University of Health Sciences**

Sadiq Road, Faridkot- 151203 (Pb.)

Phone: 01639-256232, 256236

Fax: 01639-256234

Website: [www.bfuhs.ac.in](http://www.bfuhs.ac.in)

e-mail: [generalinfo@bfuhs.ac.in](mailto:generalinfo@bfuhs.ac.in)

Dated: 27/08/16

No.16 BFUHS (PUR-16)2016/12180-89

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Sub:** Quotations for printing and supply of Envelopes.

Sealed quotations are invited for printing and supply of following size of envelopes on the following terms and conditions:-

Sr. No.	Size of Envelopes and specifications	Qty. Req.
1.	Envelope window type Size: 9"x4" (22.5 cm x 10.5 cm) Colour : White Print : As per sample Packing :250 Nos. in one packet	35000 nos.
2.	Envelope Size: 11"x5" Colour:Yellow Print : As per sample Packing: 100 Nos. in one packet	6000 nos.
3.	Envelope Size :16"x12" Colour: Yellow (For Registrar) Print: As per sample Packing:100 Nos. in one packet	8500 nos.
4.	Envelope Size: 16"x12" Colour : Yellow (For COE) Print: As per sample Packing:100 Nos. in one packet	4000 Nos.

**Terms and conditions:-**

1. Payment : By Cheque on receipt of material in good condition and after satisfactory inspection report.
2. FOR : Store Section, BFUHS, Faridkot.
3. Rate : Inclusive of all taxes or taxes (as applicable), if any, be mentioned separately in the quotation.
4. Proof : In case of enquiry, check and approval of sample, contact Store Section, BFUHS, Faridkot in any working day
5. Quantity : Quantity may increase or decrease.

It is further mentioned that only the terms & conditions mentioned by the University on quotation performa will be considered for supply order. Moreover, the rates be quoted as per specifications mentioned in this quotation letter.

You are requested to send your quotation in a sealed cover, addressed to the Registrar, Baba Farid University of Health Sciences, Sadiq Road, Faridkot (Punjab) and the words "QUOTATION FOR PRINTED ENVELOPES" may please be inscribed on top of the envelope.

Last date for receipt of quotation in the university office is 10.6.16 by 5.00 PM

In-charge (UPFD)  
For Registrar