



BABA FARID UNIVERSITY OF HEALTH SCIENCES

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No. 08-BFUHS(Estt-II)/2023

Dated :

Office Order

In continuation to this O/o No. 08-BFUHS(Estt-II)/2022/909-913 dated 22.04.2022.

As per request of employees and on the recommendation of the committee, competent authority has allowed to give one-time benefit of Medical leave to the contractual employees from 21.08.2015 to 22.04.2022 on the following terms & conditions.

1. That onetime benefit of Medical leave is granted to those contractual employees who are not availing the Summer/Winter vacations and availed leave without pay on Medical ground during previous years (from 21.08.2015 to 30.04.2022) maximum to 15 in a calendar year.
2. That employee will apply for claim of Medical leave for such period (from 21.08.2015 to 30.04.2022) within 15 days from the date of issuance of this letter.
3. That Head of Department under whom the employee is working/worked will verify the record that such employee has availed leave without pay for the said period on Medical ground and attached relevant medical record. HOD after verifying the record of Leave without pay send the report to the Principal/Head of the institutions/Registrar BFUHS, as the case may be.
4. Account Branch of university colleges where salary is being prepared, will check & ensure that employee has availed Leave without pay for such period.

Sd/-
Registrar

Endst No. 08-BFUHS(Estt-II)/2023/ 11746-56
Copy to for information & n/a

Dated : 24/08/2023

1. PA to Vice-Chancellor for information of the Vice-Chancellor
2. PA to Registrar for information of the Registrar
3. All Principal of the constituent colleges
4. The Medical Supdt. GGSMH, Faridkot
5. The Director, ACI, Bathinda
6. The Joint Director, UCER, Faridkot
7. Senior Medical Officer, Civil Hospital, Badal
8. All Branch Heads
9. In-Charge (IT-cell) to upload on University Website
10. Deputy Librarian, University Library
11. Finance Officer

Sd/-
Registrar