



Baba Farid University of Health Sciences, Faridkot
Ph: 01639-256232, 256236

Advt. No.BFU-24/17

VACANCIES

Online applications are invited **w.e.f 24/07/2024 to 14/08/2024** from eligible candidates through University website i.e www.bfuhs.ac.in to the recruitment of Joint Director (UCER)-01, Security Officer-01, Librarian Gr-I-01, Assistant Controller (F&A)-01, In-charge Central Registration Department-01, Medical Record Officer-02, Technical Supervisor (Blood Bank)-01, Radiology Supervisor-01 and Bio-chemist-03 on regular basis at University office and constituent colleges/institutions of Baba Farid University of Health Sciences, Faridkot.

For details/Updates/eligibility/No. of Posts/terms & conditions visit website www.bfuhs.ac.in

Sd/-
REGISTRAR

Application Fee Detail:-

All category except SC category Rs. 1770/- (Fee Rs. 1500+ GST Rs. 270 @ 18%)
 For SC Category Rs. 885/- (Fee Rs. 750+GST Rs. 135 @ 18%)

Detail of posts:-

Sr. No.	Name of Post	No. of Posts	Category wise detail of posts	Pay Scale Level as per 7 th Pay Commission
1	Joint Director (UCER)	1	UR-01	As per 7th pay commission & amendment issued by Govt. of Punjab from time to time
2	Security Officer	1	UR-01	
3	Librarian Gr.-I	1	UR-01	
4	Asstt. Controller (F&A)	1	UR-01	
5	Incharge Central Registration Deptt	1	UR-01	
6	Medical Record Officer	2	UR-01 SC-01	
7	Technical Supervisor (Blood Bank)	1	UR-01	
8	Radiology Supervisor	1	UR-01	
9	Bio-chemist	3	UR-01 UR-Female-01 SC-01	

Qualification & Experience of posts:-

Sr. No.	Post Name	Eligibility Criteria for the post
1.	Joint Director (UCER)	M.D.(Biochemistry/Pharmacology/Microbiology/Pathology At least 14 years of experience in Research/ Teaching in a Research / Teaching institution with proven track record as evidenced by publications Publications: 10 out of which at least 3 in International Journals

2.	Security Officer	Retired Armed Forces Commissioned Officer, not below the rank of Major
3.	Librarian Gr.-I	M Lib from a recognized University or Ph.D in Library & Information Sciences At least five years working experience in college/University Library as Asstt. Librarian Desirable: Knowledge of Computer/Automation are essential
4.	Asstt. Controller (F&A)	Commerce Graduation / Master's degree in Commerce/Economics from a recognized University. Must have passed SAS held by the Comptroller & Auditor General of India/State Finance Deptt; with atleast 15 years experience of Accounts in a University/ Govt. Dept./ Educational Institution
5.	Incharge Central Registration Deptt	MBBS Degree form a institution recognized by the Medical Council of India One year course for Medical Record Officer from recognized Institutional.
6.	Medical Record Officer	Bachelor's Degree preferable of Science from recognized University or Equivalent Should have undergone one year course for Medical Record Officer from recognized Institutional ; and Not less than 2 years of experience in organizing and maintenance of Medical Record in a nominated/medical Institution of Science.
7.	Technical Supervisor (Blood Bank)	10+2 with Science, B.Sc (MLT), M.Sc(MLT) from a recognized University/Institution. One year experience in Blood Component preparation at Blood Bank of recognized teaching Institute. Preference will be given to the candidate having three years experience.
8.	Radiology Supervisor	10+2 with science from a recognized Board. B.Sc.(Radiology) from a recognized University/Institution. Ten years experience in MRI applications. Desirable : RSO
9.	Bio-chemist	M.Sc. (Bio-Chemistry) with minimum three years experience.

Terms & Conditions:-

1. Preference will be given to those Candidates who are working in the Baba Farid University of Health Sciences, Faridkot & its constituent colleges/Hospitals/Institutes on Contract or Outsource basis in any programme in relevant post.

2. The University has right to increase or decrease the number of posts at any stage without citing any reason or not to fill any or all the posts, related to this Advertisement.
3. The pay scales for above said posts will be given as per 7th CPC.
4. Pay as per Punjab Civil Service Rules (Volume-1, Part-I) under Clause No. 4.1(1) and Department of Personnel, Govt. of Punjab vide letter no. 7/204/2012-5fp1/66 dated 15/01/2015 and its amendments issued from time to time.
5. Knowledge of Punjabi: That candidate must have passed Punjabi upto Matriculation or its equivalent level at the time of applying.
6. Upper age limit: for above said posts, the maximum age is 37 years.
Note: Relaxation in upper age limit as per Punjab Govt. Rules.
7. The qualification/experience of candidates should be prior/upto the last date of filling the applications and candidates should have to submit/upload the relevant certificates.
8. No TA/DA will be paid for the journeys performed for the Interview or written test/ counseling/document verification etc.
9. University has no any mechanism to check the certificates of candidates who are applying online. If, at any stage certificate of the candidate is found fictitious / bogus or ineligible, the candidature of the candidate will be cancelled and action will be taken according to law.
10. The certificates/diplomas/ degrees issued by non-recognized institutions will not be considered and the candidature of candidates will be declared ineligible.
11. Only those Government employees shall be eligible to get the appointment letters who are certified by the Head of the Department as not having any pending disciplinary proceedings or undergoing punishment under Punjab Civil Services (Punishment and Appeal) Rules, 1970, or any other material disqualification in terms of integrity and professional misconduct and necessary NOC should be obtained from the Head of the Department.
12. The applicant is required after filling online application form for above said posts to submit hard copy of online application and must accompany self attested copies of certificate i.e. proof of date of birth, marks sheet, degree, experience, residence, category certificate (if applicable), fee receipt proof etc in Recruitment Cell, Baba Farid University of Health Sciences, Sadiq Road Faridkot upto **20/08/2024 upto 05.00 PM.**
13. The applications received without fee or without legible copies of documents or apparently containing incomplete information and those received after the prescribed date & time will be summarily rejected.
14. Applicant must possess the requisite qualification by the last date of receipt of application.
15. Candidates already in service must route their application Through Proper Channel.