Minutes of the Meeting of the Ph.D. Research Cell, BFUHS, Faridkot

A meeting of the **Ph.D. Research Cell** was held on **20.01.2026** under the chairpersonship of the Controller of Examinations, BFUHS, Faridkot to deliberate upon the agenda items as detailed below:

Present:

1.	Dr. Rajeev Sharma, Controller of Examination	-	Chairman
2.	Dr. Shashi Kant Dhir, Director UCER	-	Administrative In-charge
3.	Dr. Sulena, Sub Dean Research	-	Co-Administrative In-charge
4.	Dr. Rajeev Manhas, Library In-charge	-	Nodal Officer
5.	Dr. Vikas Gupta, Assistant Director	-	Co-Nodal Officer
6.	Dr. Raj Kumar, Professor & Head Pharmacology	-	In-charge Medical Sciences
7.	Dr. Hardeep Kaur, Principal, UCON, Faridkot	-	In-charge Nursing Sciences
8.	Dr. Vinay Chawla, Principal, UIPSR, Faridkot	-	In-charge Pharmaceutical Sciences
9.	Dr. Anantpreet Singh, Representative of Dental Sciences	-	In-charge Dental Sciences
10.	Dr. Vivek Sharma, Professor Phytomedicine	-	In-charge Allied Health Sciences

Agenda Items:

1. Course Work for Ph.D. Candidates
2. Progress Reports of Ph.D. Candidates
3. Staff for the Ph.D. Cell, BFUHS, Faridkot

After detailed deliberations on each agenda item, the following decisions were taken unanimously:

Agenda Item - 1: Coursework for Ph.D. Scholars

The Ph.D. Cell discussed the structure, duration, and implementation of Course Work for Ph.D. scholars as per UGC Regulations and University norms. Accordingly, the following guidelines were agreed upon:
The following guidelines will be applicable to all the candidates eligible for registration or registered for Ph.D. under Baba Farid University of Health Sciences, Faridkot:

1. Detail of the coursework: The course work will be conducted in five modules/courses: Module/Course - I (4 Credits), Module/Course - II (2 Credits) and Module/Course III (minimum of 3 Credits), Module/Course - IV (2 Credits), Module/Course - V (1 Credit)
2. Component of Modules/Courses: Module/Course - I: Research Methodology, Module/ Course - II: Research and Publication Ethics, Module/Course - III: Major Course of core research subjects (3 Credits), Module/ Course – IV: Minor Course (2 Credits) of core research subjects, and Module/ Course – V: Credit Seminar (1 Credit) of concerned research subjects.

3. Module/Course - I and Module/Course - II will be completed in four phases of three days at an interval of 1 month, which will be conducted by the University Centre of Excellence in Research (UCER), BFUHS, Faridkot. The calendar for above said modules/courses will be notified on the university website by Ph.D. Cell of the university.
4. The fees of the course work will be notified from time to time. Candidate will have to arrange their boarding and lodging on their own.
5. Modules/Courses – III, IV and V will be conducted by the respective Department/ Research Centre of the student allotted by the university. The candidate must complete at least six credits at the allotted research centre.
6. The syllabus and time table of the Modules/Courses – I and II will be provided by the Ph.D. Cell of the University to the concerned Department/ Research Centre. Further, Modules/Courses - III, IV and V (Major, Minor core research subjects and Credit Seminar) will be designed by the respective Department/ Research Centre and will be submitted to the Nodal Officer, Ph.D. Cell, BFUHS, Faridkot for further information and necessary action.
7. Final examinations will be in the form of Four theory papers and One Exam for Credit Seminar:
   - Course / Paper I: Research Methodology
   - Course/ Paper II Research and Publication Ethics: The final exam will be conducted by the Ph.D. Cell of the university for which date will be notified on the university website.
   - Course / Paper III: Major core research subject
   - Course / Paper IV Minor core research subject
   - Course/ Paper V: Credit Seminar

   The final exam of Course / Paper – I and Course / Paper – II will be conducted by the University. Course / Paper III, Course / Paper IV and Course / Paper - V Exam for Credit Seminar will be conducted by the concerned department/ research entre under complete prior intimation to the university Ph.D. Cell BFUHS. The concerned department/ research centre will send the award list with complete details (marked answer sheets, attendance sheet, date of examination etc.) to the Ph.D. Cell, BFUHS/ for preparation of compiled result card of coursework. The result of course work will be compiled as per university norms. Each paper will be of 100 marks (External 80 + Internal 20). A format/ course structure will be shared to each concerned Department/ Research Centre by the Ph.D. Cell, BFUHS, Faridkot.

1. **Structure of Coursework/ Exam Pattern**
   - The coursework will consist of five courses/ papers:
     - **Module/** Course - I: Research Methodology (4 Credits)
     - **Module/** Course - II: Research and Publication Ethics (2 Credits)
     - **Module/** Course - III: Major Core Research Subject (3 Credits)
     - **Module/** Course – IV: Minor Core Research Subject (2 Credits)
     - **Module/** Course – V: Credit Seminar (1 Credit)
2. **Conduct of Courses/ Exams (Module/ Course – I and Module/ Course – II)**
   - To be organized by UCER, BFUHS, in four phases of three days each, at one-month intervals.
   - Schedule and calendar will be notified on the university website.
   - Fees will be announced periodically; candidates to arrange their own boarding and lodging.

3. **Conduct of Courses/ Exams (Module/ Course – III, IV, V) - (Department/ Research Centre Component)**
   - To be conducted by the Department/ Research Centre.
   - Minimum of 6 credits to be completed by the candidate.
4. **Result Compilation**
   - The Ph.D. Cell/ COE, BFUHS, Faridkot will compile results following university norms and issue official result cards for coursework completion.

Decision:

- The proposed guidelines were **recommended for further approval of competent authority** for immediate implementation.
- Ph.D. Cell, BFUHS, Faridkot will prepare and circulate the **academic calendar** for Ph.D. Course Work.
- Departments/ Research Centres must submit syllabi of complete Course Work and timelines to the Ph.D. Cell within a stipulated period.
- Ph.D. Cell to coordinate with departments/ research centres for uniform examination procedures and result compilation.

Note: The course work for all the Ph.D. candidates will be started from the month of February 2026 onwards.