

Tender Notification No :	To be generated automatically by the E-procurement portal of	
	the Govt. of Punjab.	
Tender Notification Date:	28 /September/ 2016.	
Nature of work :	Short term e- tender notice for supply of Routine Office	
	Furniture items at the University offices as well as its	
	constituent colleges, based on the different demands generated	
	during the 31.12.2018.	
Cost of the tender document:-	Rs. 2000/- only (Rs. Two Thousand Only)	
	{Non refundable, under any circumstances}.	
Tender Processing fee:-	To be charged by Punjab Infotech, Chandigarh as per their	
	norms. (Non- refundable).	
EMD Amount :	Rs. 10,000/- only (Rupees Ten Thousand Only)	
	(Definedable to the New consensed hidden without one to the	
	{Refundable to the Non-successful bidders, without any type of	
	interest or other charges}.	
	However, It will be converted in Performance security in case of	
	successful tenderer and will be returned after successful completion of	
	the contract period.	
	The Earnest Money Deposit must be submitted in the shape of a	
	Bank Demand Draft of any nationalized bank and issued in the	
	favour of " Registrar, Baba Farid University of Health Sciences,	
	Faridkot" payable at "Faridkot" and must be submitted upto 1.30	
	p.m. of the last date fixed for the submission of the tenders	
	through e-tender mode. The bidder who will not submit the	
	demand draft upto the last date and time fixed for the	
	submission of tender will be considered as In-valid and his/ her	
	bid will be rejected without any prior notice. The demand draft	
	must reach to the office of the Incharge (UPFD) on which the	
	must reach to the office of the Incharge (UPFD) on which the name and address of the bidder must be written on its back side.	



Date of start of downloading of	immedia	ate from the	websi	te of the Punjab Government i.e.
tender documents:-		https://etender.punjabgovt.gov.in		
Website for downloading of	<u> </u>	From the above website		
the tender document:-				also he obtained from the University
the tender document			_	also be obtained from the University
		i.e. <u>www.b</u>		
Last date for downloading of	14.10.20)16 up to 12	<u>.30 pm</u>	
the tender document:-				
Last date & Time for	<u>14.10.20</u>)16 up to 1.	<u>30 pm</u>	(through online mode only)
submission of the tender				
documents:-				
Date of opening of the Tender	14.10.20	<u>)16 (</u> at 2.30	p.m.)	
documents:-	on the e	- procuremo	ent por	tal of the Govt. of Punjab.
	at the	University	Procure	ement & Facility Department, Baba
	Farid Un	iversity of H	lealth S	Sciences, Faridkot.
Address for the submission :	The Regi	istrar,		
	Baba Fai	rid Universi	ty of He	ealth Sciences,
	Sadiq Ro	oad, Faridko	t (Punj	ab) PIN-151203.
Who can be contacted for	<u>Sr.</u>	<u>Nature</u>	of	Name of the concerned Official
obtaining more information	No.	Informati	<u>on</u>	with contact No:-
about the tender.	1	About	the	Sh. RAJ SINGLA, Audit Officer,
		tenders	and	University Procurement & Facility
		allied		Department, Baba Farid University
	information:- of Health Sciences, Faridkot.		of Health Sciences, Faridkot.	
	Phone:- 01639-250267, 256232,			
				256236,
				Email id:- <u>upfdbfuhs@gmail.com</u>
				(on all working days from 9.00 a.m.
				to 5.00 p.m.)
				το οισο μιτιιή



2	For any type of	Sh. Harmeet Singh, District Co-
	information,	ordinator (Faridkot) of Punjab
	Solutions of	Infotech, Chandigarh, Mob: 81466-
	technical	99868.
	problems in <i>E</i> -	Or
	tendering,	At Punjab Government's e-
	Digital	Procurement helpline numbers
	Signature	92572-09340, 80546-28821, 0172-
	certificates and	3934667.
	User Id etc:-	



(Established by Govt. of Punjab vide Punjab Act No 18 of 1998)

University Procurement & Facility Department

SHORT TERM e-TENDER NOTICE FOR FURNTIURE ITEMS (II)

SCOPE OF SUPPLY

E-tenders are invited from the **Manufacturers/ Sole** agents/distributors/ Dealers etc. for supply and properly installation of the following Routine Furniture items to the Baba Farid University of Health Sciences, Faridkot or its Constituent Colleges that will be generated during the period 31.12.2018.:-

Sr.	Name of item	Photograph/ drawing of the item	Specifications
No		required for reference.	
01	Single Seater	Try) 1 Sudda 1 Sudda 1 Sudda 1 Sudda 1 Sudda	• Top seat and back
	student desk	NAT SESK, SE LEHINAR B. B. Suckas X. 18 Good Try B. Go	made of good quality
		SENT SENT NADE ROAM PIES OF 2 2 BURUTES CHINATES ATTENDED BURUTES ATTENDED BURUTES THE STURMS TO	laminated board having
		SEAT	thickness not less than
		SINGLE	01 inch.
		The state of the s	• Iron pipe made of 18
		ATIONS WINNIED	gauge iron of 2 inch x 1
		SPECIFIC OF LEPRANT TRAN SHEET	inch size
			Powder coating on iron
			pipes and sheets
			Perforated good quality
			polished metal sheet
			for keeping books/bags
			etc.
			Shoes of good quality
			rubber on stands
			• Size top 24 inches x 14
			inches, seat 24 inches x
			12 inches back 24 inch
			x 10 inch



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University Procurement & Facility Department

SHORT TERM e-TENDER NOTICE FOR FURNTIURE ITEMS (II)

02 Waiting chairs (03 seaters)



- The size of unit seat shall be approximately 480mm (H) x 570mm (W).
- The length of the unit shall be as follow:
 Three (3) seater –
 1400mm.
- The each seat length shall be approximately 450mm.
- The spacing between each seat shall be approximately 25mm.
- The frame structure shall be constructed with durable steel able to resist to rust. All joints shall be welded all exposed and surfaces shall be straight and true to line and curve. The entire structure shall be coated with a layer of anti-corrosion paint follow by another 2 finishing coats either power coating or nylon



	polyester coating to withstand periodic cleaning and typical abuse. The unit should be heavy duty. The unit also must be sturdy and would not sink once sit upon.
Stacks for library Stacks (3 units double sided)	 Width: 926 mm Main Unit/900mm Add on Unit, Height: 1890mm (Incl. 85mm Skirting) Depth: 590mm. Racks, Back panel & Skirting: CRCA 0.8mm Thickness. Side panels: 26mm thick, Prelaminated particle board (PLB) with lamination on both sides. Metal panels: Epoxy Polyster Powder coated to the thickness of 50 microns (+/-10). The add-on units can be stacked width wise to form a bank of racks having common side panel.



			 From front & back (Racks on both sides). At the rear side of the racks back stiffners are provided. These are to support books on the rear side & also act as divider between front & rear books in upper two compartments.
04	Student Chairs with side writing pad		 Student chair with plastic seat and back. Side writing pad. Heavy duty. frame made of round pipe of 1" thickness & having attached writing board of suitable size on the right arm to facilitate the student to write comfortable on the note book
05	Office Multi- utility cabinets.	# # decards	 Made of laminated board of good quality. Having Length of 3 feet Having width of 22 inches. Having Height of 2 ½



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University Procurement & Facility Department

SHORT TERM e-TENDER NOTICE FOR FURNTIURE ITEMS (II)

	feet.
	• Three Shelves in the
	cabinet
	Covered from all sides
	with the laminated
	board of good quality.
	• Front door on the
	cabinet with lock
	facility.
	• Lock of Godrej/ Link
	etc. to be used only.

Important Note:-

- I. The quantity that will be ordered through this tender will be based upon the actual requirements that will be generated by the different offices/ departments/ constituent colleges of the University during the period upto 31.12.2018.
- II. That only the L 1 Bidders may be called for a negotiation upon the rates offered by them.



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University Procurement & Facility Department

SHORT TERM e-TENDER NOTICE FOR FURNTIURE ITEMS (II)

INSTRUCTIONS/ GUIDELINES TO THE TENDERERS

- 1. Please download the Tender document from the website of the e-procurement of the Govt. of Punjab. Please sign on all the pages of the tender document along with a stamp/ seal. Then a scanned copy of the same may be uploaded on the website at the time of submission of the tender document..
- 2. upload an affidavit regarding Non-Black listing as per proforma given at (Annexure-II) on Non- Judicial Papers of appropriate value, duly attested by an Executive Magistrate or a Notary Public may also be uploaded on the website.
- 3. upload Technical Bid Proforma (Annexure-III).
- 4. upload a signed copy of the terms and conditions (Annexure-IV).
- 5. Detail of Bank Account for refund of EMD (Annexure V)
- 6. In addition to this, following documents are to be attached with Technical Bid:
 - i) Tender Fee: The tender document fee of Rs. 2,000/- only may be submitted through online mode only. The Tender document fee will not be accepted through any other mode. It is pertinent to mention here that the Tender document fee once deposited will be Non- refundable under any circumstances.
 - Earnest Money Deposit (EMD) of Rs. 10,000/- (Rs. Ten Thousand Only). The
 Earnest Money Deposit must be submitted in the shape of a Bank Demand
 Draft of any nationalized bank and issued in the favour of "Registrar, Baba
 Farid University of Health Sciences, Faridkot" payable at "Faridkot" and must
 be submitted upto 1.30 p.m. of the last date fixed for the submission of the
 tenders through e-tender mode. The bidder who will not submit the demand
 draft upto the last date and time fixed for the submission of tender will be
 considered as In-valid and his/ her bid will be rejected without any prior notice.
 The demand draft must reach to the office of the Incharge (UPFD) on which the
 name and address of the bidder must be written on its back side.



- iii) Details of registration as Company / Shop / Establishment. The supporting document should be uploaded on the e-procurement website of the Govt. of Punjab along with the tender document.
- iv) Copy of Certificate of Registration for service Tax/TIN/TAN/PAN/VAT (as applicable). The supporting document should be uploaded on the e-procurement website of the Govt. of Punjab along with the tender document.
- 7. Attach a signed copy of the Acceptance of Tender/ Conditions Forms (Annexure-VI). The said copy must be signed and duly stamped. A scanned copy of the same may be uploaded on the e-procurement website of the Govt. of Punjab along with the tender document.
- 8. It should be clearly noted that this tender will be accepted though e-tender mode only. The tenders submitted through offline mode will not be accepted under any circumstances.



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University Procurement & Facility Department

SHORT TERM e-TENDER NOTICE FOR FURNTIURE ITEMS (II)

Annexure-I

NOTICE INVITING TENDER (E-TENDER NOTICE)

E-tenders are invited from the Manufacturers/ Sole

agents/distributors/ Dealers etc. for supply and properly installation of the following Routine Furniture items to the Baba Farid University of Health Sciences, Faridkot or its Constituent Colleges that will be generated during the period 31.12.2018.:-

Sr.	Name of item	Photograph/ drawing of the item	Specifications
No		required for reference.	
01	Single Seater student desk	SPECIFICATIONS: -+ UPPER PAT MICH. SPECIFICATIONS: -+ SPECIFICATIONS: SPECIFICATIONS: -+ SPECIFICATIONS: -+ SPECIFICATIONS: -+ SPECIFICATIONS: SPECIFICA	 Top seat and back made of good quality laminated board having thickness not less than 01 inch. Iron pipe made of 18 gauge iron of 2 inch x 1 inch size Powder coating on iron pipes and sheets Perforated good quality polished metal sheet for keeping books/bags etc. Shoes of good quality rubber on stands Size top 24 inches x 14 inches, seat 24 inches x



		12 inches back 24 inch x 10 inch
02 Waiting (03 se		 The size of unit seat shall be approximately 480mm (H) x 570mm (W). The length of the unit shall be as follow: Three (3) seater – 1400mm. The each seat length shall be approximately 450mm. The spacing between each seat shall be approximately 25mm. The frame structure shall be constructed with durable steel able to resist to rust. All joints shall be welded and all exposed surfaces shall be straight and true to line and curve. The entire structure shall be coated with a layer of anti-corrosion paint follow by another 2



03 Stacks filbrary Stacks (3 undouble sided)	finishing coats either power coating or nylon polyester coating to withstand periodic cleaning and typical abuse. • The unit should be heavy duty. • The unit also must be sturdy and would not sink once sit upon. • Width: 926 mm Main Unit/900mm Add on Unit, Height: 1890mm (Incl. 85mm Skirting) Depth: 590mm. • Racks, Back panel & Skirting: CRCA 0.8mm Thickness. Side panels: 26mm thick, Prelaminated particle board (PLB) with lamination on both sides. • Metal panels: Epoxy Polyster Powder coated to the thickness of 50
	-



			having common side
			panel.
			From front & back (Racks)
			on both sides).
			At the rear side of the
			racks back stiffners are
			provided. These are to
			support books on the rear
			side & also act as divider
			between front & rear
			books in upper two
			compartments.
04	Student Chairs		• Student chair with
	with side		plastic seat and back.
	writing pad		Side writing pad.
			Heavy duty.
			frame made of round
			pipe of 1" thickness &
		1	having attached writing
		•	board of suitable size
			on the right arm to
			facilitate the student to
			write comfortable on
			the note book



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SHORT TERM e-TENDER NOTICE FOR FURNTIURE ITEMS (II)

05	Office Multi- utility	1 1	 Made of laminated board of good quality.
	cabinets.		Having Length of 3 feet
			• Having width of 22
			inches.
			• Having Height of 2 ½
			feet.
			• Three Shelves in the
			cabinet
			Covered from all sides
			with the laminated
			board of good quality.
			• Front door on the
			cabinet with lock
			facility.
			• Lock of Godrej/ Link
			etc. to be used only.

The tender document containing detailed terms & conditions may be downloaded from the e-procurement website of the Punjab Government i.e. https://etender.punjabgovt.gov.in and its details may also be seen at the University website i.e. www.bfuhs.ac.in

TERMS AND CONDITIONS:-

1. The Earnest Money Deposit of Rs. 10,000/- only (Rs. Ten Thousand Only) must be submitted in the shape of a Bank Demand Draft of any nationalized bank and issued in the favour of "Registrar, Baba Farid University of Health Sciences, Faridkot" payable at "Faridkot" and must be submitted upto 1.30 p.m. of the last date fixed for the submission of the tenders through e-tender mode. The bidder who will not submit the demand draft upto the last date and time fixed for the submission of tender will be



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SHORT TERM e-TENDER NOTICE FOR FURNTIURE ITEMS (II)

considered as In-valid and his/ her bid will be rejected without any prior notice. The demand draft must reach to the office of the Incharge (UPFD) on which the name and address of the bidder must be written on its back side.

- 2. The tenders will be opened on the same day at <u>2.30 PM</u>, on the e-procurement portal of the Punjab Government in the presence of tenderer(s), who wish to be present in the said tender opening process. However, the individuals keen to attend the tender opening process should have an authorization certificate from the company.
- 3. The Price bid (Financial Bids) will be opened after the opening of Technical Bid. The Price Bid (Financial Bids) of the technical qualified bidders will be opened by the University.
- 4. The Registrar, Baba Farid University of Health Sciences, Faridkot reserves all rights to accept or reject any or all the tenders without assigning any reason.

Registrar



(Established by Govt. of Punjab vide Punjab Act No 18 of 1998)

University Procurement & Facility Department

SHORT TERM e-TENDER NOTICE FOR FURNTIURE ITEMS (II)

Annexure-II

(To be furnished on non-judicial stamp papers worth Rs.30/- duly attested by Executive Magistrate or Notary Public).

AFFIDAVIT

I/We partner/sole
proprietor (Strike out which is not applicable) of (Name & Address of Firm)
do hereby declare and solemnly affirm:-
a) That the individual/firm/ companies are not debarred or black- listed by any
department of Union/ State Government or any autonomous institute.
b) That no partner or shareholder, directly or indirectly connected with the applicant has
been debarred or blacklisted by any department of Union Govt./State
Govt./Autonomous Institute.
c) That the terms and conditions for supply of <u>"Supply of Routine Office Furniture</u>
items to the University as well as its Constituent colleges on different
demands that will be generated during the period 31.12.2018". are acceptable
to me/us. I/We will abide by them in letter and spirit.
d) That I will supply and install the required material within the stipulated delivery period
of the tender document/ supply .
Date:
Place:
DEPONENT
VERIFICATION
/We do hereby solemnly declare and affirm that the above declarations are true and correct
to the best of my/our knowledge and belief. No part of it is false and nothing has been
concealed therein.
Date:
Place:
DEPONENT



(Established by Govt. of Punjab vide Punjab Act No 18 of 1998)

University Procurement & Facility Department

SHORT TERM e-TENDER NOTICE FOR FURNTIURE ITEMS (II)

Annexure-III

TECHNICAL BID

1	Name of the applicant		
1	(tenderer/ bidder).		
2	Constitutional status of the		
	tenderer/ bidder.		
	i.e. Proprietor/ Partnership firm/ Pvt. Limited Company/ Public Limited Company/ Co-op Society etc.		
3	Address of the tenderer/		
	bidder		
4	Name of the Dealing Person :-		
6	Position of the dealing person		
	in the tenderer firm/		
	company/ society :-		
7	E mail id:-		
8	Fax No:-		
9	Mobile No:-		
10	Details of the Earnest Money Deposit (EMD):-		
(A)	In case EMD is deposited in the shape of a demand draft:-		
	Demand Draft No.		
	Date of demand draft		
	Amount of the demand draft	Rs. 10000/- only	
	Bank with branch name		



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University Procurement & Facility Department

SHORT TERM e-TENDER NOTICE FOR FURNTIURE ITEMS (II)

10	PAN Number	
11	VAT No.	

CHECK LIST DULY FILLED IN TO BE ATTACHED WITH THE TENDER

Sr. No.	Particulars	Remarks		
1.	Copy of Tender Notice attached – Annexure – I	Yes/No		
	(Scanned copy uploaded on the e-procurement portal or not?)			
2.	Whether an affidavit on the non-judicial stamp paper, duly attested by	Yes/No		
	the Executive Magistrate/Notary, regarding non-black listing/ non-			
	prosecution of firm has been submitted? – Annexure – II			
	(Scanned copy uploaded on the e-procurement portal or not?)			
3.	Technical Bid Proforma attached – Annexure – III	Yes/No		
	(Scanned copy uploaded on the e-procurement portal or not?)			
4.	Signed copy of terms & conditions attached – Annexure – IV	Yes/No		
	(Scanned copy uploaded on the e-procurement portal or not?)			
5.	Bank Details (Anenxure – V) for refund of EMD attached	Yes/No		
	(Scanned copy uploaded on the e-procurement portal or not?)			
6.	Signed copy of an acceptance of tender/ conditions (Anenxure – VI)	Yes/No		
	(Scanned copy uploaded on the e-procurement portal or not?)			
7.	Whether the fee of Rs. 2000/- on account of Tender Fee has been	Yes/No		
	submitted through online mode or not?			
8.	Whether an EMD of the appropriate value i.e. Rs. 10,000/- only has	Yes/No		
	been submitted in the shape of a Bank <u>Demand Draft</u> issued in the			
	favor of "The Registrar, Baba Farid University of Health Sciences,			
	Faridkot" and payable at "Faridkot" has been submitted to the Incharge,			
	University Procurement and Facility Department.			
	Whether a soft copy of the same has been uploaded on the designated			
	website at the time of submission of the tender or not?			



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University Procurement & Facility Department

SHORT TERM e-TENDER NOTICE FOR FURNTIURE ITEMS (II)

	Demand Draft No:-				
	Dated:-				
	Bank Name :				
9.	Whether each page of the tender docum	ent and other enclosures as well	Yes/No		
	as cutting(s)/ overwriting(s) have been s	signed/ initialed by the tenderer			
	and also the forwarding letter duly sign	ed by the authorized signatory,			
	has been submitted?				
	(Scanned copy uploaded on the e-procure	ement portal or not?)			
10.	Copy of Certificate of Registration for	service Tax/VAT/ TIN/TAN/PAN	Yes/No		
	attached.				
	(Scanned copy uploaded on the e-procurement portal or not?)				
11.	The bidder must have an annual turnove	Yes/ No			
	the last financial year. A copy of the				
	Whether a copy of Audited Balance Sheet of last two financial years have				
	been uploaded on the website along with technical bid or not?				
12.	Whether a copy of the Income tax return	n of last two financial years have	Yes/ No		
	been uploaded on the website along with	the technical bid or not?			
	Note: Non compliance to any of the a	bove conditions will render the	e offer/ tender		
	to be rejected out-rightly and I	Price bid of the firm will not be	opened.		
Dated:-	·	Signature			
Place:	.	Name:			
		Address:-			
		Contract No:-			

E-mail id:-____

With Seal



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University Procurement & Facility Department

SHORT TERM e-TENDER NOTICE FOR FURNTIURE ITEMS (II)

Annexure-IV

TERMS AND CONDTIONS

Short Term e-TENDER DOCUMENT FOR supply of Routine Office Furniture items for the University and its constituent colleges (Located at different locations throughout the state of Punjab) based on the different demands that will be generated upto 31.12.2018.

- 1. The Manufacturers/ General Merchants/Sole agents/Authorized firms/Distributors may quote their rates.
- 2. <u>Tenders will be submitted only through e-tendering mode. The tenders will not be</u> submitted through any other mode, under any circumstances.
- 3. Tenders without earnest money or short of it or not in the form specified above will not be entertained and shall be rejected straightway.
- 4. No tenderer shall be exempted from furnishing Earnest Money Deposit (EMD) under any circumstances. The EMD shall be deposited in the shape of a bank demand draft, issued by any nationalized bank in the favour of the Registrar, Baba Farid University of Health Sciences, Faridkot (Punjab) and payable at Faridkot. The said demand draft must be submitted to the Incharge, University Procurement & Facility Department on or before the last date for submission of the e-tenders.
- 5. Earnest Money/ Security Deposit and/or any other sum of the tenderer(s) lying with the Baba Farid University of Health Sciences, Faridkot or Guru Gobind Singh Medical College & Hospital, Faridkot in connection with any other tender/case shall not be considered against this tender.
- 6. The bids received after the specified date and time for receipt of bids will not be considered under any circumstance. Registrar, BFUHS, Faridkot shall not be responsible for any type of delay in submission of the e-tenders.
- 7. The material must be supplied within stipulated period i.e. Delivery period mentioned by the University in its Supply/ Purchase Order. The delivery period mentioned by the University will be treated as final and binding.



- 8. The rates once quoted will remain valid/ un-changed for a period upto 31.12.2018 or the period extended after this date.
- 9. The tenderer will be responsible to ensure that the tender is properly uploaded and submitted within well in time. The Earnest Money Deposit must be submitted before the last date and time for opening of the technical bids.
- 10. Each page of the tender document should be signed in full by the tenderer(s) and should bear the rubber stamp/seal of the firm affixed/ scanned, if applicable, on each page. Any cutting(s)/overwriting(s) etc. should also be initialed. In case of any infringement of these conditions, the tender is liable to be rejected. A scanned copy of the complete tender document should be uploaded on the e-procurement portal of the Govt. of Punjab.
- 11. In the event of the date of receipt or opening of tender being declared a holiday for the Baba Farid University of Health Sciences, Faridkot, the last date of receipt/opening of the tender shall be the next working day at the same time and venue. The Price Bid shall be opened only in respect of those individual/ firms, who technically qualify.
- 12. Any conditional, telegraphic tenders, fax tenders, tenders without earnest money, and not in the prescribed form or in any deviation from the terms and conditions of the tender notice shall not be entertained and will be rejected out rightly.
- 13. The tenderer(s) shall be at liberty to be present, in person or through their authorized representative(s) at the time of opening of the tender as specified in the Tender Notice. In case the authorized representatives are to be present, they must furnish the authority letter from the tenderer, on whose behalf they are representing otherwise they will not be allowed to participate in the process of opening of tender.
- 14. In case of violation of any of the terms and conditions as mentioned above, Earnest Money/ Security Deposit of the successful tenderer(s) shall be forfeited and the tender shall be cancelled.
- 15. Any attempt, direct or indirect, to cast influence, negotiate on the part of the tenderer with the official/authority to whom he will submit the tender or the tender accepting



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University Procurement & Facility Department

SHORT TERM e-TENDER NOTICE FOR FURNTIURE ITEMS (II)

official/ authority before the finalization of tenders will render the tender liable for rejection.

- 16. Minimum delivery period must be quoted clearly. The rates quoted should be F.O.R. destination i.e. Central Store of the Baba Farid University of Health Sciences, Faridkot or Departmental stores of the constituent colleges of the Baba Farid University of Health Scinces, Faridkot (located at different locations throughout the State of Punjab) and should also include packing and forwarding charges, taxes and other levies.
- 17. The Registrar reserves all the rights to accept or reject any tender without assigning any reason and also to impose/relax any term and condition of the tender.

18. CRITERIA OF EVALUATION OF PRICE BID

The Price Bids of technically qualified bidders shall be evaluated on the basis of <u>lowest bid criteria</u> without compromising on the quality of material. Rates of all types of taxes as applicable should be quoted clearly.

19. SECURITY DEPOSIT:

i) The successful bidder shall be required to deposit a security of Rs. 10,000/- in the shape of Demand Draft in favour of Registrar, Baba Farid University of Health Sciences, Faridkot drawn on any commercial/nationalized bank, payable at Faridkot

OR

- ii) EMD of Rs.10,000/- submitted with the Tender in the shape of a demand draft will also be considered as Security Deposit, as agreed by the successful bidder.
- iii) The Earnest Money Deposit will be refunded to the unsuccessful bidders within three months of the date of finalization of tender, without any type of interst.
- iv) The above said amount of the security deposit will be retained by the University and will be refunded after 31.12.2018 or the period extended after this date.

20. PAYMENT TERMS

The payment of the bill will be made after delivery, and Inspection of material/ equipment.



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SHORT TERM e-TENDER NOTICE FOR FURNTIURE ITEMS (II)

The payments will be made in the shape of account payee cheques or RTGS in the favour of the seller only. The payment will not be made to any third party under any circumstances.

21. PENALTY CLAUSE

If the supply is not made within the stipulated period then late delivery charges @2% will be imposed on the total amount of Supply Order up to delay of 30 days and thereafter @ 4% for another 30 days after which Supply Order/Rate Contract will be deemed cancelled & security/earnest money forfeited and company will be black-listed for future.

However, the University can grant 15 to 30 days relaxation in the delivery period, based on the written request of the tenderer, if the University observes that the tenderer has valid reasons for non- supply of material within the stipulated time/ period.

11. **ARBITRATION**

- In the event of any dispute or differences arising between the parties with regard to the terms and conditions of the agreement/contract and/or with regard to the breach or interpretation thereof including all rights and liabilities there under on any matter whatsoever touching upon the terms and conditions of the agreement/contract whether in course of or after its termination the parties will settle the same at the first instance by mutual discussions/conciliation which would be conducted by the Incharge, University Procurement & Facility Department, Baba Farid University of Health Sciences, Faridkot.
- ii) In the event the said mutual discussions/conciliation fails, the aggrieved party shall initiate arbitration proceedings for resolution of differences/disputes etc., mentioned above by appointing a sole arbitrator, who shall be the Registrar,



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BFUHS, Faridkot in which event the said proceeding shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act enforce.

- iii) The venue of such arbitration proceeding shall be at Faridkot and the court in Faridkot alone will have jurisdiction in respect of all proceedings connected there with
- there with. 22. Jurisdiction – All disputes are subject to the jurisdiction of courts at Faridkot only. Dated:- . Signature Place:-____. Name:-_____ Address:-Contract No:-____ E-mail id:-____ With Seal Accepts all the terms & conditions of the Tender Under hand and seal of the authorized person Accepted Dated:-_____. Signature_____ Place:- . Name:-_____ Address:-Contract No:-____ E-mail id:-With Seal



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Annexure-V

Details about Bank Account of the firm who has deposited EMD

Name of the firm: M/s			
Sr. No.	Particulars	Detail	
1.	Account No.	Detail	
2.	Name of Bank		
3.	Branch Name		
4.	IFSC Code of Bank		
5.	Name of Operator		
Dated:	·	Signature	
Place:	•	Name:	
		Address:	
		Contract No:	
		E-mail id:	
		With Seal	



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Annexure-VI

TENDER/CONDITIONS ACCEPTANCE LETTER

То		Date:
. •	The Registrar Baba Farid University of Health Science, Sadiq Road, Faridkot.	
Subject:	Acceptance of Terms & Conditions of Tende	<u>r.</u>
Dear Sir,		
designated website 2. I / We hereby ce (including all docu	nloaded the tender document(s) for the above e. ertify that I / we have read entire terms and uments like annexure(s), schedule(s), etc.), we shall abide hereby the terms / conditions /	conditions of the tender documents. which form part of the contract
_	m(s) issued from time to time by your organ e submitting this acceptance letter.	ization too has also been taken into
•	conditionally accept the tender conditions of a its totality / entirely.	above mentioned tender document(s)
this tender/bid incl	sions of this tender are found violated, your or luding the forfeiture of the full said earnest m /right against organization in satisfaction of th	oney deposit absolutely and we shall
		Yours Faithfully,
	Signatures :	
	Name:	
	Address:	
	Contact No:	



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Financial Bid

Name and Address of the firm:-

Sr. No	Name of item	Specifications	Rate per	Taxes if	Gross
			pc. (in Rs.)	any	amount after
					taxes per pc.
					(In Rs.)
01	Single Seater	Strictly as per the			
	student desk	specifications mentioned in the Tender Document.			
02	Waiting chairs	Strictly as per the			
	(03 seaters)	specifications mentioned in the Tender Document.			
03	Stacks for	Strictly as per the			
	library	specifications mentioned in the Tender Document.			
	Stacks (3 units				
	double sided)				
04	Student chairs	Strictly as per the			
	with side	specifications mentioned in			
		the Tender Document.			
	writing pad.				
5	Office Multi-	Strictly as per the			
	utility cabinets.	specifications mentioned in			
	dunity capinets.	the Tender Document.			