

# Baba Farid University of Health Sciences, Faridkot

(Established by Govt. of Punjab Act 18 of 1998)

Sadiq Road, Faridkot (Punjab) - 151203

No: - BFUHS/ Accounts/2023/.....

Date:-10/08/2023

Subject: Invitation of quotation from the Chartered Accountant firm for Statutory Audit for the 2022-23.

Sealed quotations are invited from the practicing Chartered Accountant firms for the Statutory Audit of the Baba Farid University of Health Sciences, Faridkot and its constituent colleges/ Hospitals/ institutions, for the FY 2022-23, as per the following terms and conditions :-

- ✓ BFUHS, Faridkot (Main Office)
- ✓ Advanced Cancer Institute, Bathinda.
- ✓ University College of Nursing, Faridkot.
- ✓ University College of Physiotherapy, Faridkot.
- ✓ University Institute of Pharmaceutical Sciences & Research, Faridkot.
- ✓ University Institute of Para Medical Sciences, Faridkot.
- ✓ State Institute of Nursing and Para Medical Sciences, Badal (Shri Muktsar Sahib).
- ✓ University Regional Centre, ION, Shri Goindwal Sahib.
- ✓ University Institute of Nursing, Jalalabad.
- ✓ Civil Hospital, Badal.
- ✓ Civil Hospital, Jalalabad.
- ✓ Guru Gobind Singh Medical College, Faridkot.
- ✓ Guru Gobind Singh Hospital, Faridkot.

A) That the yearly/annual consolidated fee, inclusive of all charges (Except GST) may be mentioned in the quotation. The said fee will include the statutory audit of the University as well as all of its constituent colleges/Units/Institutions, strictly in the following format, on the letter pad of the CA Firm.

| Sr. No. | Details  | Quoted amount  |
|---------|--|----------------|
| 01      | Statutory Audit Fee for the Financial Year 2022-23 for the BFUHS, Faridkot and its all constituent colleges/ Hospitals/ Units (Including all charges). | Rs...../- Only |
| 02      | Details of the applicable GST  |                |

**\*Note: - Interested Firms may quote separate quotation for Guru Gobind Singh Medical College & Hospital, Faridkot, as separate balance sheet will be made for these both institutes.**

B) That the GST as applicable will be paid by the University.

C) That no other charges, other than GST will be paid extra, on the annual consolidated fee.

D) That the last date for receipt of the sealed quotations will be **15/09/2023.**

E) That the details of the major Clients to whom similar nature of services provided may also be provided along with quotation.

F) That the Chartered Accountant firm will depute the appropriate manpower with necessary equipment such as Laptop etc. so that the assigned work may be completed within due time.

G) That the sealed quotation should be sent through Registered Mail Speed Post or Courier and Addressed to "**The Registrar, Baba Farid University of Health Sciences, Faridkot**" By hand quotations or sent by Email, Whatsapp. Fax or through other mode will not be entertained.

H) That "**Quotation for appointment of Statutory Auditor at BFUHS and its constituent Colleges/Units Hospitals**" should be written on the Envelop.

I) That the University may provide one room in the University Guest House for the residence of the articles/ assistants of the Chartered Accountant firm, without any charges (if required) and during the period of work room will be given 30 days maximum afterwards charges will be applicable on the room. However also they have to bear the cost of their meals/ refreshment that will be available on very nominal charges at the University Guest House.

J) Audit must be complete within one month by the audit firm from the date of execute the audit.

K) That the University authorities reserve the right to reject any or all the quotations, on Administrative grounds, without serving any prior notice.

**Finance Officer**

Endst. No.....

Copy of the above to:-

A) SVC for kind information of the Hon'ble Vice Chancellor.

B) PA to Registrar for kind information of the Registrar, BFUHS, Faridkot.

C) **In charge, IT Cell:** - to display the said quotation notice on the University website for Information of all concerned.

D) **In charge, UPFD:** -With a request that the Quotation notice for hiring of services of statutory auditor may be published in at least one leading newspaper (as per convenience), for information to all concerned Chartered Accountant firms.

E) **University Notice Board**

**Finance Officer**