

Office of the Medical Superintendent, Guru Gobind Singh Medical Hospital, Faridkot



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NO. MSO/Pur/2024/ 8371 Office Note

Date:- 29/4/24

.....IT Cell, BFVHS

Sub:- Quotations for purchase of EPSON Colour Printer Cartridge.

Sealed quotations are invited for purchase of following item on the terms & conditions mentioned below:-

S. No.	Name of the item	Code	Qty Required
1	EPSON Colour Printer (Yellow)	673Y	02 pc
2	EPSON Colour Printer (Light Magenta)	673LM	02 pc
3	EPSON Colour Printer (Cyan)	673C	01 pc
4	EPSON Colour Printer (Black)	673B	06 pc
5	EPSON Colour Printer (Magenta)	673M	01 pc
6	EPSON Colour Printer (Light Cyan)	673LC	01 pc

Terms & Conditions:

- Payment : The 80% Payment of the material will be released after satisfactory installation of the equipment and balance 20% payment will be released after 60 days of satisfactory working report from the concerned department.
- F.O.R : General Store, Guru Gobind Singh Medical College, Faridkot.
- Rate : 1. Taxes (as applicable), if any, be mentioned separately in the quotation.
- Warranty : Warranty should be clearly mentioned.
- Others : 1. The firm should have PAN No. GST No. and Bank Account No.
2. The Material Should meet standard in quality and as mentioned specifications only.
3. The final decision will be reserved to Medical Superintendent and consumer/concerned deptt.
- Penalty Clause : The supply should be made within stipulated time period failing in which 2% of late delivery charges will be incorporated on total amount for delay of 30 days and there after @4% for further delay.
- Validity of Rates : 6 months from the date of approval of the bid/quotation
- Delivery Period : within 30 days

Note: Quotations received after due date will not be entertained and no communication in this regard will be done.

Quotation should be submitted on the Letter Head of the company duly dated/signed and stamped.

You are therefore requested to quote your lowest rates of above items and submit Quotations addressed to "The Medical Superintendent, Guru Gobind Singh Medical Hospital, Faridkot (Punjab)". Inscribing "Quotation for purchase of 8 Locker Almirah" may please be inscribed on top of the envelop.

The Medical Superintendent reserves the right to reject the quotations without assigning any reason.

The sealed quotations should reach this office on or before 15/5/2024 by 5.00 PM through **Registered/Speed Post/Traceable Courier** only.