

# *Baba Farid University of Health Sciences, Faridkot*

***E-TENDER NOTICE FOR procurement & Installation of Equipments for COVID-19 testing labs (COVID-LAB) at various Institutes/places situated in Punjab on behalf of Govt. of Punjab***

## E-Tender Form

**(E-Tender enquiry for Supply and Installation of Equipments for COVID-19 testing labs (COVID-LAB) at various Institutes/places situated in Punjab on behalf of Govt. of Punjab)**

Tender Notification No :	<b>To be provided by the E-procurement portal of the Govt. of Punjab.</b>		
Tender Notification Date:	<b>01.04.2021</b>		
Requirement	<b>E-Tender notice for supply and Installation of Equipments for COVID-19 testing labs (COVID-LAB) at various Institutes/places situated in Punjab on behalf of Govt. of Punjab</b>		
Cost of the tender document:-	Rs.2360/- (Rs.2000/- + GST) (Non-refundable) to be deposited through Online Mode Only in favor of Registrar, Baba Farid University of Health Sciences, Faridkot.		
Tender Processing Fee	To be charged by Govt. of Punjab as per its norms. (Non- refundable)		
Earnest Money Deposit (EMD)	<p><b>As per List.</b> The Earnest Money Deposit must be submitted in the shape of Online Payment in favor of Registrar, Baba Farid University of Health Sciences, Faridkot on or before due date (Refundable to the Non-successful bidders, without any type of interest or other charges).</p> <p>In case of successful bidder, it will be returned without any type of charges / interest, after receipt of performance security as per tender terms and conditions.</p>		
Date of start of downloading of tender documents	01.04.2021 from the website of the Punjab Government i.e. <a href="https://eproc.punjab.gov.in">https://eproc.punjab.gov.in</a>		
Website for downloading of the tender document:-	<a href="https://eproc.punjab.gov.in">https://eproc.punjab.gov.in</a> However, the details may also be obtained from the University website i.e. <a href="http://www.bfuhs.ac.in">www.bfuhs.ac.in</a>		
Last date for downloading of the tender document:-	<b>08.04.2021 up to 10.30 am</b>		
Last date & time for uploading of the tender documents:-	<b>08.04.2021 up to 10.30 am (through online mode only)</b>		
Date, time and venue for opening of the Technical Bids	<b>08.04.2021 up to 11.00 am</b> on the e- procurement portal of the Govt. of Punjab in , Baba Farid University of Health Sciences, Faridkot		
Date, time and venue for opening of the Price Bids	<b>The financial bid will be opened of technically qualified bidders on the e-procurement portal of the Govt. of Punjab in, Baba Farid University of Health Sciences, Faridkot</b>		
Address for the submission .:	<b>The Registrar, Baba Farid University of Health Sciences, Sadiq Road, Faridkot (Punjab) PIN-151203..</b>		
Who can be contacted for obtaining more information about the tender.	<b>Sr. No.</b>	<b>Nature of Information</b>	<b>Name of the concerned Official with contact No:-</b>
	1	About the tenders and allied information:-	Incharge, University Procurement & Facility Department, Baba Farid University of Health Sciences, Faridkot. Phone:- 01639-250267, 256232, 256236, Email id:- <a href="mailto:upfdbfuhs@gmail.com">upfdbfuhs@gmail.com</a> (on all working days from 9.00 a.m. to 5.00 p.m.)

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## **NOTICE INVITING E-TENDER**

**E-Tenders** are invited on or before 08.04.2021 from manufacturers or their authorized agents/distributors **for supply and Installation of Equipments for COVID-19 testing labs (COVID-LAB) at various Institutes/places situated in Punjab on behalf of Govt. of Punjab.** The tender document containing detailed terms & conditions may be downloaded from the E-procurement website of the Punjab Government i.e. <https://eproc.punjab.gov.in> and its detail may also be seen at the University website [www.bfuhs.ac.in](http://www.bfuhs.ac.in).

### **TERMS AND CONDITIONS:-**

1. The tender must be uploaded on or before the last date/ time of the submission of tender.
2. The Tender processing fee should be submitted through Net Banking/Credit card/Online mode only and as per Punjab Govt.
3. The **tenders will be opened online** on the same day at 3.00 PM on the e- procurement portal of the Govt. of Punjab in , Baba Farid University of Health Sciences, Faridkot on the website i.e. <https://eproc.punjab.gov.in> at the, Baba Farid University of Health Sciences, Faridkot. The bidder(s) shall be at liberty to be present, in person or through their authorized representative(s) at the time of opening of the tender as specified in the Tender Notice. In case the authorized representatives are to be present, they must furnish the authority letter from the bidder (s), on whose behalf they are representing otherwise they will not be allowed to participate in the process of opening of tender.
4. **The Price bids of technically qualified bidders will be opened of technically qualified bidders** on the website i.e. <https://eproc.punjab.gov.in> at, Baba Farid University of Health Sciences, Faridkot. In case of any change of date and time it will be notified to the technically qualified bidders through E-mail/telephone.
5. The Registrar reserves all rights to accept or reject any or all the tenders without assigning any reason.

Registrar

# *Baba Farid University of Health Sciences, Faridkot*

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## **INSTRUCTIONS/ GUIDELINES TO THE TENDERERS**

1. The bidder needs to register himself/ herself on <https://eproc.punjab.gov.in> the bidder is also required to obtain Class III digital signature certificates to complete this process.
2. Please download the Tender document from the website of e-procurement of the Govt. of Punjab <https://eproc.punjab.gov.in> Please fill all the relevant blanks on all the pages of the tender document sign along with a stamp/ seal all pages and then a scanned copy of the same may be uploaded on the website at the time of submission of the tender document.
3. **It should be clearly noted that this tender will be accepted though e-tender mode only.** The tenders submitted through offline mode will not be accepted under any circumstances.
4. **Tender Fee :** Rs.2360/- (Rs.2000/- + GST) should be deposited through online mode only
5. **Tender Processing Fee:** as per Punjab Govt. (non-refundable) may be deposited through online mode i.e. Net Banking/ Credit Card/ Debit Card only. The tender processing fee will not be accepted through any other mode.
6. **Refundable Earnest Money Deposit (EMD):** *As per list* to be deposited online mode only in favor of Registrar Baba Farid University of Health Sciences, Faridkot.
7. **Upload** signed copy of Technical Bid Compliance Statement (**Annexure-I**).
8. **Upload** an affidavit regarding Non-Black listing as per proforma given at **Annexure-II** duly attested by an Executive Magistrate or a Notary Public.
9. In case the Bidder is Authorized Supplier/Agency, the Authorization Certificate as per the Format given at **Annexure-III** (duly filled in), **to be uploaded.**
10. In case the Bidder is Authorized Supplier/Agency, an undertaking/certificate issued by their Principal Manufacturer/Supplier that in case dealership/distributorship is withdrawn after supply of the Instruments then the Principal Manufacturer/Supplier will be responsible for Guarantee/Warranty/AMC/CMC of the Equipments/Instruments. (**Annexure – IV**), **to be uploaded.**
11. **Upload** details of Bank Account for refund of EMD (**Annexure – V**).
12. In addition to this, following **documents are to be uploaded** with Technical Bid:-
  - i) Details of registration as Company /Firm/ Establishment.
  - ii) Equipments should be reputed brand, Certificate of quality standard must be attached.
  - iii) Copy of Certificate of Registration for service Tax/TIN/TAN/PAN/VAT/GST.
13. Price should be quoted and **uploaded** only in Excel Sheet proforma at **Annexure-VI**.

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### **LIST OF EQUIPMENTS**

<b>Sr.</b>	<b>Name of Equipment</b>	<b>Earnest Money to be Submitted (in Rs.)</b>
1.	RNA extractor machine	2,00,000.00
2.	complete set of Pipette suitable for RNA isolation & PCR analysis	36000.00

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## **TECHNICAL SPECIFICATIONS**

### **Quote Specifications**

#### **1. Automated RNA extraction machine**

1. Automated Nucleic Acid extraction systems to efficiently automate DNA extractions, RNA extractions, and their related purification protocols.
2. It should be benchtop open system (compatible with multiple kits) along with 3 KVA UPS with ½ hour power backup and with all accessories.
3. High throughput 1 to 96 samples per run should be efficiently extracted within one hour.
4. Should be able to process sample volume min 25µl to 200µl and elution volume 30 to 100µl.
5. Performance should be
  - High nucleic acid yields
  - Isolate pure, high quality DNA or RNA for downstream applications such as PCR, qPCR, Reverse transcription – qPCR, sequencing.
6. The system should have heating and cooling facility and should allow to add customize protocols.
7. System should function smoothly and should not generate aerosol, spillage.
8. The unit must be provided with all necessary accessories with five years comprehensive and five years non-comprehensive warranty.
9. Easy availability of consumables/spares for five years.
10. All the necessary documents (Instrumental Qualification/Operational Qualification/ Performance Qualification) and certification should be provided at the time of installation.
11. Company with good reputation.
12. System should have internal in-built memory to store protocols.

#### **2. Complete set of pipettes suitable for RNA isolation & PCR analysis (Unit 03)**

1. Variable volume, single channel pipettes (0.1-2.5 ul, 2-20ul, 20-200 ul, 0.5-10 ul, 10- 100 ul, 100 to 1000 ul)
2. Four digit volume display
3. Smooth tip ejector.
4. Fully autoclavable at 121°C to avoid cross contamination
7. Lower part of the pipette should be detachable for cleaning
8. No discoloration upon UV radiation
9. Should be with pipette stand fitted in Biosafety cabinet
10. CE conformity to be provided
11. Warranty for 3 years

**Note : Instruments/equipments should be of reputed Brand and certificate(s) in standard of quality must be attached**

Item wise Guarantee / Warranty must be mentioned on firm's letter head in Technical Bid

The bidder must mention regarding tentative delivery time of Equipments.

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## **TERMS AND CONDITIONS**

**FOR SUPPLY AND INSTALLATION of EQUIPMENTS for COVID-19 testing labs (COVID-LAB) at various Institutes/places situated in Punjab on behalf of Govt. of Punjab**

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### **ELIGIBILITY**

- The sole manufacturers of equipments or their authorized agents/distributors may quote their rates.
  - In case of Authorized Supplier/Agency/Distributor, the Authorization Certificate as per the Format given at **Annexure-‘III’** should be uploaded.
  - In case the Tenderer is authorized dealer/supplier an undertaking/certificate issued by their Principle Manufacturer/Supplier that in case dealership/distributorship is withdrawn after supply then the Principle Manufacturer/Supplier will be responsible for Guarantee/Warranty/AMC/CMC. (**Annexure – ‘IV’**).
1. This institution reserves the right to reject tenders without assigning any reason and increase or decrease the quantity of the articles tendered.
  2. The material must be supplied within 10-15 days, this condition must be abide in technical bid otherwise the firm will be technically disqualified.
  3. If the supply is not made within 15 days then the Supply Order stands cancelled & security/earnest money will be forfeited.
  4. **Price of AMC/CMC should be quoted in the financial bid & it will be optional for institute to opt for any.**
  5. The Price Bids of technically qualified bidders shall be evaluated on the basis of lowest bid criteria without compromising on the quality of material. Rates of all types of taxes as applicable should be quoted clearly. The price bids of technically qualified bidders shall be evaluated on the basis of lowest bid criteria without compromising on the quality of material. The price of AMC/CMC will not be included in the price while calculating the price of the equipment for comparison.
  6. Payment Terms: 80% Payment will be released after satisfactory Installation and working of the Equipment and balance 20% will be made after 60 days of the Installation and satisfactory working of the equipment.
  7. 5 year comprehensive warranty for RNA extractor.
  8. 0.1% of FOB as penalty per week till the warranty period, if the instrument remains in non working condition for more than 18 days.
  9. In-complete or conditional offers incorporating price variation will not be entertained.
  10. The firm should have been in existence for at- least **three years** and it should have turnover of **Rs.1,00,00,000/- per year. A Certificate from CA regarding Annual Turnover to be uploaded.**
  11. The successful bidder shall deposit performance security equal to 10% of the value of the equipment/s in the shape of Demand Draft only.

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## **Annexure-I**

### **TECHNICAL BID COMPLIANCE STATEMENT**

Name and Address of the applicant / firm \_\_\_\_\_

Specify whether Manufacturer/Dealer/Distributor: \_\_\_\_\_

<b>Sr. No.</b>	<b>Particulars</b>	<b>Remarks</b>
1.	Tender Fee of Rs.2360/- (Rs.2000/- + GST) through Online Mode only on or before due date.	Yes/No
2.	Tender Processing fee charged by Punjab Govt. as per their norms. (Non- refundable).	Yes/No
3.	Earnest Money as per list in favor of Registrar Baba Farid University of Health Sciences, Faridkot through online mode only.	Yes/No
4.	Technical Bid Compliance Proforma uploaded ( <b>Annexure-I</b> ).	Yes/No
5.	Whether an affidavit regarding Non-Black listing as per proforma given at <b>Annexure-II</b> duly attested by an Executive Magistrate or a Notary Public uploaded.	Yes/No
6.	In case the bidder is Authorized Supplier/Agency, the Authorization Certificate as per the Format given at <b>Annexure-III</b> uploaded.	Yes/No
7.	In case the Tenderer is Authorized Supplier/Agency, an undertaking/certificate issued by their Principle Manufacturer/Supplier that in case dealership/distributorship is withdrawn after supply then the Principle Manufacturer/Supplier will be responsible for Guarantee/Warranty/AMC/CMC ( <b>Annexure – IV</b> ) uploaded.	Yes/No
8.	Details of Bank Account for refund of EMD ( <b>Annexure – V</b> ) uploaded.	Yes/No
9.	Price Bid in the prescribed format in Excel Sheet ( <b>Annex – VI</b> ) uploaded.	Yes/No
10.	Copy of Certificate of Registration for service Tax/TIN/TAN/PAN/GST uploaded.	Yes/No
11.	Certificate regarding standard in quality <b>as per specifications</b> .	Yes/No
12.	E-mail ID	
13.	Mentioned expected time of supply.	Yes/No
14.	Mentioned Guarantee / Warranty	Yes/No
15.	The firm have existence for at- least <b>three years</b> and have turnover of <b>Rs.1,00,00,000/- per year. A Certificate from CA regarding Annual Turnover to be uploaded</b>	Yes/No

**Signature & seal of bidder**

**Place:**

**Date :**

**Note:** Please upload Catalogue/Brochure/Pamphlets with complete specifications of quoted model only.

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**Annexure-II**

**(To be furnished on non-judicial stamp paper worth Rs.100/- duly attested by Executive Magistrate or Notary Public).**

## **AFFIDAVIT**

I/We \_\_\_\_\_ partner/sole proprietor  
(Strike out which is not applicable) of (Name & Address of Firm) \_\_\_\_\_  
do hereby declare and solemnly affirm:-

- a) That the individual/firm/ companies are **not debarred or black- listed** by any department of Union/ State Government or any autonomous institute.
- b) That no partner or shareholder, directly or indirectly connected with the applicant who has been debarred or blacklisted by any department of Union Govt./State Govt./Autonomous Institute.
- c) And that the terms and conditions for supply and Installation of Equipments in the state of Punjab, are acceptable to me/us. I/We shall abide by them in letter and spirit.

Date:

Place:

DEPONENT

## **VERIFICATION**

I/We do hereby solemnly declare and affirm that the above declarations are true and correct to the best of my/our knowledge and beliefs. No part of it is false and nothing has been concealed therein.

Date:

Place:

DEPONENT



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**Annexure- III**

**MANUFACTURER'S/PRINCIPAL AUTHORIZATION FORM**

TO

The Registrar  
Baba Farid University of Health Sciences,  
Faridkot -151203

**Ref. No.....**

**Dated:**

**Sub: Authorization Certificate in favour of M/s..... for supply of  
..... (Name of equipment)**

We, M/s....., who are established and reputable manufacturers of  
.....(name of equipment) having factory(ies) at ..... and  
....., hereby authorize M/s.....(name and  
address) to bid, negotiate and conclude the Tender formalities with you against Tender No..... for  
the above equipment(s) manufactured by us.

No company or firm or individual other than M/s..... are authorized to bid, negotiate  
and conclude the tender formalities in regard to this business against this specific tender.

We, hereby extend our full guarantee and warranty as per the conditions of tender for the goods offered  
for supply against this tender by the above firm.

Yours faithfully,

(Name)

For and on behalf of M/s \_\_\_\_\_  
(name of manufacturer/Principal)

**Note: This letter should be signed by a person competent and having authority to sign on behalf of  
manufacturer, and should be on manufacturer Letter Head and same will be uploaded with Technical  
Bid.**

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**Annexure - IV**

## **UNDERTAKING BY MANUFACTURER/PRINCIPAL SUPPLIER**

TO

The Registrar  
Baba Farid University of Health Sciences,  
Faridkot -151203

**Ref. No.**.....

**Dated:**

**Sub: Undertaking for after sales service**

We, M/s....., who are established and reputable manufacturers of  
.....(name of equipment) have authorized  
M/s.....(name and address) to bid, negotiate and conclude the Tender  
formalities with you against Tender No..... for the above equipment(s).

Further, we undertake that in case dealership/distributorship is withdrawn after supply of equipment then we shall be responsible for after sales service till the date of guarantee/warranty of the equipment and afterwards for a period of 10 years.

Yours faithfully,

(Name)

For and on behalf of M/s \_\_\_\_\_  
(Name of manufacturer/Principal)

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**Annexure- V**

## **Details of Bank Account of the firm who has deposited EMD**

Name of the firm: \_\_\_\_\_

<b>Sr. No.</b>	<b>Particulars</b>	<b>Detail</b>
1.	Account No.	
2.	Name of Bank	
3.	Branch Name	
4.	IFSC Code of Bank	
5.	Name of Operator	

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**ANNEXURE - VI**

**PRICE BID**

**TO BE UPLOADED in Printed/Computerized format in Excel Sheet Attached for all Equipments.**