



Baba Farid University of Health Sciences, Faridkot

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No.16-BFUHS/(UPFD)2020/ 20719

Date : 12.11.2020

**Sub: Quotations for purchase of Material of Spiral binding.**

Sealed quotations are invited for purchase of following material for Spiral binding. Term and conditions are as under:-

| Sr.No. | Name of Items and Specifications    | Quantity |
|--------|-------------------------------------|----------|
| 1.     | ਟਰਾਸਪੇਰਟ ਸੀਟ (ਫਰੰਟ ਲਈ)              | 100      |
| 2.     | ਪਲਾਸਟਿਕ ਸੀਟ ਨੀਲਾ ਰੰਗ (ਬੈਕ ਲਈ)       | 100      |
| 3.     | ਸਪਾਇਰਲ ਬਾਈਂਡਿੰਗ ਤਾਰ ਰੋਲ             | 10       |
| 4.     | ਪਿੰਕ ਸ਼ੀਟ (ਏ ਫਾਰ ਸਾਇਜ਼)             | 500      |
| 5.     | ਵਾਈਟ ਸ਼ੀਟ ਅਜੰਡਾ ਇੰਨਡੈਕਸ ਨੰਬਰ ਕਰਨ ਲਈ | 100      |
| 6.     | ਫਿਕਸ ਨੰਬਰਿੰਗ ਸਟੈਪ ਮਸ਼ੀਨ             | 02       |
| 7.     | ਲਗਾਤਾਰ ਨੰਬਰਿੰਗ ਵਾਲੀ ਮਸ਼ੀਨ           | 02       |
| 8.     | ਸਟੈਪ ਪੈਡ ਰੈਡ                        | 01       |
| 9.     | ਨੰਬਰਿੰਗ ਮਸ਼ੀਨ ਇੱਕ (ਰੈਡ)             | 01       |
| 10.    | ਨੰਬਰਿੰਗ ਮਸ਼ੀਨ ਇੱਕ (ਬਲੈਕ)            | 01       |
| 11.    | ਇੰਨਡੈਕਸ cutting ਡਾਈ                 | 02       |

**Terms and conditions:-**

1. Payment : By Cheque on receipt of material in good condition and after satisfactory inspection report.
2. FOR : Store Section, BFUHS, faridkot
3. Rate : Inclusive of all taxes or taxes (as applicable), if any, be mentioned separately in the quotation.
4. Warranty/guaranty if any may be mentioned.
5. Validity : Rates should be valid for one year.

**Quotation must be submitted through post/trackable courier. By hand quotations will not be entertained.**

**It is further mentioned that only the terms & conditions mentioned by the University on quotation performa will be considered for supply order.** Moreover, the rates be quoted as per specifications mentioned in this quotation letter.

You are requested to send your quotation in a sealed cover, addressed to the Registrar, Baba Farid University of Health Sciences, Sadiq Road, Faridkot (Punjab) and the words "QUOTATION FOR MATERIAL OF SPIRAL BINDING" may please be inscribed on top of the envelope.

Last date for receipt of quotation in the university office 20.11.2020 by 5.00 PM

Prof. In-charge (UPFD)