

Baba Farid University of Health Sciences, Faridkot

***E-TENDER NOTICE FOR SURGICAL INSTRUMENTS required at GGS Medical College & Hospital,
Faridkot.***

E-Tender Form

(E-Tender enquiry for procurement of Surgical Instruments in the department of Urology at GGS Medical College & Hospital, Faridkot.)

Tender Notification No :	To be provided by the E-procurement portal of the Govt. of Punjab.
Tender Notification Date:	20/03/2021
Requirement	E-Tender notice for procurement of Surgical Instruments
Cost of the tender document:-	Rs.2360/- (Non-refundable) to be deposited through Online Mode Only in favor of Registrar, Baba Farid University of Health Sciences, Faridkot.
Tender Processing Fee	To be charged by Govt. of Punjab as per its norms. (Non- refundable)
Earnest Money Deposit (EMD)	Rs.10,000/- (Rs. Ten thousand only) The Earnest Money Deposit must be submitted in the shape of Online Payment in favor of Registrar, Baba Farid University of Health Sciences, Faridkot on or before due date (Refundable to the Non-successful bidders, without any type of interest or other charges). However, it will be converted into Performance security in case of successful tenderer and will be returned after successful completion of the contract period.
Date of start of downloading of tender documents	08.04.2021 from the website of the Punjab Government i.e. https://eproc.punjab.gov.in
Website for downloading of the tender document:-	https://eproc.punjab.gov.in However, the details may also be obtained from the University website i.e. www.bfuhs.ac.in and college website www.ggsmch.org
Last date for downloading of the tender document:-	16.04.2021 up to 12.30 pm
Last date & time for uploading of the tender documents:-	16.04.2021 up to 1.30 pm (through online mode only)
Date, time and venue for opening of the Technical Bids	By the next day from the last date of submission of tenders (by 5:00 p.m.) on the e-procurement portal of the Govt. of Punjab. However the bidder or their authorized agents / representative may attend the tender opening process at the University Procurement & Facility Department, Baba Farid University of Health Sciences, Faridkot on the prescribed time and date.
Date, time and venue for opening of the Price Bids	The opening date of financial bids of the technically qualified bidders will be informed on the university web site, e- procurement portal of the Govt. of Punjab. However the bidder or their authorized agents / representative may attend the tender opening process at the University Procurement & Facility Department, Baba Farid University of Health Sciences, Faridkot on the prescribed time and date. The University authorities will have right to decide any other date and time for the opening of the Financial bids.
Who can be contacted for obtaining more information about the tender.	Principal, Guru Gobind Singh Medical College & Hospital, Sadiq Road, Faridkot. 01639-251111, 98773-65600, 79867-19101 E-mail: procurement@ggsmch.org , ggsmc@punjab.gov.in (on all working days from 9.00 a.m. to 5.00 p.m.)

Baba Farid University of Health Sciences, Faridkot

E-TENDER NOTICE FOR SURGICAL INSTRUMENTS required at GGS Medical College & Hospital, Faridkot.

NOTICE INVITING E-TENDER

E-Tenders are invited on or before **16.04.2021** from manufacturers or their authorized agents/distributors **for procurement of Surgical Instruments required at GGS Medical College & Hospital, Faridkot.** The tender document containing detailed terms & conditions may be downloaded from the E-procurement website of the Punjab Government i.e. . <https://eproc.punjab.gov.in> and its detail may also be seen at the University website www.bfuhs.ac.in and college website www.ggsmch.org

TERMS AND CONDITIONS:-

1. The tender must be uploaded on or before the last date/ time of the submission of tender.
2. The Tender processing fee should be submitted through Net Banking/Credit card/Online mode only and as per Punjab Govt.
3. The **tenders will be opened online** By the next day from the last date of submission of tenders (by 5:00 p.m.) on the e- procurement portal of the Govt. of Punjab in , Baba Farid University of Health Sciences, Faridkot on the website i.e. <https://eproc.punjab.gov.in> at the, Baba Farid University of Health Sciences, Faridkot. The bidder(s) shall be at liberty to be present, in person or through their authorized representative(s) at the time of opening of the tender as specified in the Tender Notice. In case the authorized representatives are to be present, they must furnish the authority letter from the bidder (s), on whose behalf they are representing otherwise they will not be allowed to participate in the process of opening of tender.
4. **The Price bids of technically qualified bidders will be opened** on the website i.e. <https://eproc.punjab.gov.in> at, Baba Farid University of Health Sciences, Faridkot. In case of any change of date and time it will be notified to the technically qualified bidders through E-mail/telephone.
5. The Registrar/Principal reserves all rights to accept or reject any or all the tenders without assigning any reason.

Registrar

Baba Farid University of Health Sciences, Faridkot

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Faridkot.*

INSTRUCTIONS/ GUIDELINES TO THE TENDERERS

1. The bidder needs to register himself/ herself on <https://eproc.punjab.gov.in>. The bidder is also required to obtain Class III digital signature certificates to complete this process.
2. Please download the Tender document from the website of e-procurement of the Govt. of Punjab <https://eproc.punjab.gov.in>. Please fill all the relevant blanks on all the pages of the tender document sign along with a stamp/ seal all pages and then a scanned copy of the same may be uploaded on the website at the time of submission of the tender document.
3. **It should be clearly noted that this tender will be accepted though e-tender mode only.** The tenders submitted through offline mode will not be accepted under any circumstances.
4. **Tender Fee** of Rs.2000/- (non-refundable) may be deposited through online Mode Only.
5. **Tender Processing Fee:** as per Punjab Govt. (non-refundable) may be deposited through online mode i.e. Net Banking/ Credit Card/ Debit Card only. The tender processing fee will not be accepted through any other mode. .
6. **Refundable Earnest Money Deposit (EMD): Rs.10,000** to be deposited online mode only in favor of Registrar Baba Farid University of Health Sciences, Faridkot
7. **Upload** signed copy of Technical Bid Compliance Statement (**Annexure-I**).
8. **Upload** an affidavit regarding Non-Black listing as per proforma given at **Annexure-II** duly attested by an Executive Magistrate or a Notary Public.
9. In case the Bidder is Authorized Supplier/Agency, the Authorization Certificate as per the Format given at **Annexure-‘III’** (duly filled in), **to be uploaded.**
10. In case the Bidder is Authorized Supplier/Agency, an undertaking/certificate issued by their Principal Manufacturer/Supplier that in case dealership/distributorship is withdrawn after supply of the Instruments then the Principal Manufacturer/Supplier will be responsible for Guarantee/Warranty/AMC/CMC of the Equipments/Instruments. (**Annexure – ‘IV’**), **to be uploaded.**
11. **Upload** details of Bank Account for refund of EMD (**Annexure – V**).
12. In addition to this, following **documents are to be uploaded** with Technical Bid:-
 - i) Details of registration as Company /Firm/ Establishment.
 - ii) Certificate regarding **standard** in quality.
 - iii) Copy of Certificate of Registration for service Tax/TIN/TAN/PAN/VAT.
 - iv) A certificate from C.A. regarding Annual Turnover with Balance Sheet for the last 3 (three) financial years i.e. 2017-18, 2018-19 & 2019-20.
 - v) Copy of the IT Returns for three financial years i.e. 2017-18, 2018-19 & 2019-20.
15. Price should be quoted and **uploaded** only in Excel Sheet proforma at **Annexure-‘VI’**.

Baba Farid University of Health Sciences, Faridkot

***E-TENDER NOTICE FOR SURGICAL INSTRUMENTS required at GGS Medical College & Hospital,
Faridkot.***

Detail of Item with Specifications

Sr. No.	Name of Items	Quantity
1.	Adson forceps toothed 5" Titanium	3
2.	Scissor curved round tip tungsten 7"	5
3.	Needle holder tungsten carbide 5"	3
4.	Bipolar cautery small 5" forceps	5
5.	Adson forceps plain 5" Titanium	5
6.	Scissor curved round tip tungsten 5"	5
7.	Needle holder tungsten carbide 8"	3
8.	Bipolar cautery lead wire	3
9.	Adson forceps toothed 5 ½ fine	3
10.	Needle holder fine 5"	3
11.	Mosquito forceps size curved 5"	5
12.	Mixer Right Angle forceps RT angle 6"	3
13.	Mixer Right Angle forceps RT angle 8"	3
14.	Suture Cutting Scissor Straight	4
15.	Metzenbum Scissor -5"	5
16.	Metzenbum Scissor-8"	5
17.	Knapp scissor curved tc 5" round	5
18.	Knapp scissor curved 4.5" round	5
19.	Metzenbaum Scissors 6" curved 20cm	5
20.	Halsted Mosquito Haemostatic Forceps 5" curved 13 cm	5

Baba Farid University of Health Sciences, Faridkot

***E-TENDER NOTICE FOR SURGICAL INSTRUMENTS required at GGS Medical College & Hospital,
Faridkot.***

21.	Ryder Vascular Needle Holder 8" 20 cm	3
22.	MICROSCISSOR CURVED 120-125 mm	3
23.	BULLDOG CLAMPS STRAIGHT, microvascular anastomosis	3
24.	BULLDOG CLAMPS curved, microvascular anastomosis	3

- **The quantity may increase /decrease as per actual requirement.**
- **The bidder must mention regarding tentative delivery time of instruments**
- **All Instruments should be corrosion resistant, Autoclavable, Anti Fogging / Anti reflection.**
- **All the bidders are required to upload their Catalogue along with their technical bid.**
- **Brand / Make must be quoted. The bidders are advised to upload a declaration, on the letter pad of the company/ firm/ agency duly signed by the authorized person in which the item wise brand name/ make of the company of quoted items must be mentioned along with the expected time of supply.**
- **All the firms should have supplied the quoted instruments to the reputed Government hospitals and should submit a certificate of satisfactory working from the concerned Government hospital(s).**
- **Physical Demonstration of Instruments at GGS Medical College & Hospital, Faridkot, will be provided by all the bidders at their own expenses.**
- **Product Quality Certificate must be uploaded.**

Baba Farid University of Health Sciences, Faridkot

*E-TENDER NOTICE FOR SURGICAL INSTRUMENTS required at GGS Medical College & Hospital,
Faridkot.*

TERMS AND CONDITIONS

FOR SUPPLY AND PROCUREMENTS OF Surgical Instruments at GGS MEDICAL COLLEGE & HOSPITAL, FARIDKOT

ELIGIBILITY

- The sole manufacturers of equipments or their authorized agents/distributors may quote their rates.
 - In case of Authorized Supplier/Agency/Distributor, the Authorization Certificate as per the Format given at **Annexure-‘III’** should be uploaded.
 - In case the Tenderer is authorized dealer/supplier an undertaking/certificate issued by their Principal Manufacturer/Supplier that in case dealership/distributorship is withdrawn after supply then the Principal Manufacturer/Supplier will be responsible for Guarantee/Warranty/AMC/CMC. (**Annexure – ‘IV’**).
1. This institution reserves the right to reject tenders without assigning any reason and increase or decrease the quantity of the articles tendered.
 2. If the supply is not made within the stipulated period then late delivery charges @**2%** will be imposed on the total amount of Supply Order up to delay of **30 days** and thereafter @ **4%** for another **30 days** after which Supply Order will be deemed cancelled & security/earnest money forfeited and company will be black-listed for future.
 3. In-complete or conditional offers incorporating price variation will not be entertained.
 4. The firm should have been in existence for at- least **three years** and it should have turnover of minimum **Rs.1,00,00,000/- per year**.
 5. The successful bidder shall deposit bank guarantee of 10% of the total value of the equipment in the shape of Demand Draft only and will be returned after expiry of guarantee.

Baba Farid University of Health Sciences, Faridkot

***E-TENDER NOTICE FOR SURGICAL INSTRUMENTS required at GGS Medical College & Hospital,
Faridkot.***

Annexure-I

TECHNICAL BID COMPLIANCE STATEMENT

Name and Address of the applicant / firm _____

Specify whether Manufacturer/Dealer/Distributor: _____

Sr. No.	Particulars	Remarks
1.	Tender Fee of Rs.2360/- through Online Mode only on or before due date.	Yes/No
2.	Tender Processing fee charged by Punjab Govt. as per their norms. (Non-refundable).	Yes/No
3.	Earnest Money Rs. 50000/- in favor of Registrar Baba Farid University of Health Sciences, Faridkot through online mode only.	Yes/No
4.	Technical Bid Compliance Proforma uploaded (Annexure-I).	Yes/No
5.	Whether an affidavit regarding Non-Black listing as per proforma given at Annexure-II duly attested by an Executive Magistrate or a Notary Public uploaded.	Yes/No
6.	In case the bidder is Authorized Supplier/Agency, the Authorization Certificate as per the Format given at Annexure-III uploaded.	Yes/No
7.	In case the Tenderer is Authorized Supplier/Agency, an undertaking/certificate issued by their Principle Manufacturer/Supplier that in case dealership/distributorship is withdrawn after supply then the Principle Manufacturer/Supplier will be responsible for Guarantee/Warranty/AMC/CMC (Annexure – IV) uploaded.	Yes/No
8.	Details of Bank Account for refund of EMD (Annexure – V) uploaded.	Yes/No
9.	Price Bid in the prescribed format in Excel Sheet (Annex – VI) uploaded.	Yes/No
10.	Copy of Certificate of Registration for service Tax/TIN/TAN/PAN uploaded.	Yes/No
11.	A certificate from C.A. regarding Annual Turnover with Balance Sheet for the last 3 (three) financial years i.e. 2017-18, 2018-19 and 2019-20 uploaded.	Yes/No
12.	Copy of the IT Returns for three financial i.e. 2017-18, 2018-19 and 2019-20 uploaded	Yes/No
13.	Certificate regarding standard in quality.	Yes/No
14.	Fax Number	
15.	E-mail ID	

Signature & seal of bidder

Place:

Date :

Note: Please upload Catalogue/Brochure/Pamphlets with complete specifications of each Equipment quoted.

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Faridkot.***

Annexure-II

(To be furnished on non-judicial stamp paper worth Rs.100/- duly attested by Executive Magistrate or Notary Public).

AFFIDAVIT

I/We _____
partner/sole proprietor (Strike out which is not applicable) of (Name & Address of Firm)
_____ do hereby declare and solemnly affirm:-

- a) That the individual/firm/ companies are **not debarred or black- listed** by any department of Union/ State Government or any autonomous institute.
- b) That no partner or shareholder, directly or indirectly connected with the applicant who has been debarred or blacklisted by any department of Union Govt./State Govt./Autonomous Institute.
- c) And that the terms and conditions for supply and Installation of Equipments at GGSMCH, Faridkot, are acceptable to me/us. I/We shall abide by them in letter and spirit.

Date:

Place:

DEPONENT

VERIFICATION

I/We do hereby solemnly declare and affirm that the above declarations are true and correct to the best of my/our knowledge and beliefs. No part of it is false and nothing has been concealed therein.

Date:

Place:

DEPONENT

Baba Farid University of Health Sciences, Faridkot

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Faridkot.***

Annexure- III

MANUFACTURER'S/PRINCIPLE'S AUTHORIZATION FORM

TO

The Registrar
Baba Farid University of Health Sciences,
Faridkot -151203

Ref. No.....

Dated:

**Sub: Authorization Certificate in favour of M/s..... for supply
of Surgical Instruments.**

We, M/s....., who are established and reputable
manufacturers of(name of equipment) having factory(ies) at
..... and, hereby authorize
M/s.....(name and address) to bid, negotiate and conclude
the Tender formalities with you against Tender No..... for the above
equipment(s) manufactured by us.

No company or firm or individual other than M/s..... are authorized
to bid, negotiate and conclude the tender formalities in regard to this business against this
specific tender.

We, hereby extend our full guarantee and warranty as per the conditions of tender for
the goods offered for supply against this tender by the above firm.

Yours faithfully,

(Name)

For and on behalf of M/s _____
(name of manufacturer/Principle)

**Note: This letter should be signed by a person competent and having authority to sign
on behalf of manufacturer, and should be on manufacturer Letter Head and same will
be uploaded with Technical Bid.**

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Faridkot.***

Annexure - IV

UNDERTAKING BY MANUFACTURER/PRINCIPLE SUPPLIER

TO

The Registrar
Baba Farid University of Health Sciences,
Faridkot -151203

Ref. No.....

Dated:

Sub: Undertaking for after sales service for supply of Surgical Instruments

We, M/s....., who are established and reputable manufacturers of(name of equipment) have authorized M/s.....(name and address) to bid, negotiate and conclude the Tender formalities with you against Tender No..... for the above equipment(s).

Further, we undertake that in case dealership/distributorship is withdrawn after supply of equipment then we shall be responsible for after sales service till the date of guarantee/warranty of the equipment and afterwards for a period of 10 years.

Yours faithfully,

(Name)

For and on behalf of M/s _____
(name of manufacturer/Principle)

Baba Farid University of Health Sciences, Faridkot

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Faridkot.***

Annexure- V

Details of Bank Account of the firm who has deposited EMD

Name of the firm: _____

Sr. No.	Particulars	Detail
1.	Account No.	
2.	Name of Bank	
3.	Branch Name	
4.	IFSC Code of Bank	
5.	Name of Operator	

Baba Farid University of Health Sciences, Faridkot

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ANNEXURE - VI

PRICE BID

TO BE UPLOADED in Printed/Computerized format in Excel Sheet Attached.