

GENERAL INSTRUCTIONS

- Attach a copy of the tender notice.
- Attach Affidavit as per proforma given and self attested (Annexure I).
- Attach a signed copy of Terms and Conditions.
- The Vice-Chancellor reserves all the rights to accept or reject any tender without any reason and also to impose/relax any term and condition.

SEE Next Pages for

- 1) General terms and conditions (Page No. 4, 5, 6).
- 2) Format of Affidavit (Page No. 8)
- 3) Technical Bid (Page No. 9)
- 4) Manufacturer Authorization (page no. 11)
- 5) undertaking by Manufacturer (Page no. 12)
- 6) Financial Bid (Page No. 8)



Baba Farid University of Health Sciences

Sadiq Road, Faridkot– 151203 (Pb.)

Phone: 01639-256232, 256236

Fax: 01639-256234

Website: www.bfuhs.ac.in

e-mail: upfdbfuhs@gmail.com

Tender Form

(Tender enquiry no. equipment for COVID-19 testing lab/2020)

Name of the Firm	
Address	

Earnest Money	: Rs.10000/- in the form of Demand Draft in Favour of “Registrar, Baba Farid University of Health Sciences, Faridkot” payable at “Faridkot”.
Tender Fee (Not Refundable)	: Rs.1000/- should be enclosed with the tender in shape of Demand Draft in favour of Registrar, Baba Farid University of Health Sciences, Faridkot or can be deposited in the University cash counter.

* Errors and omissions, if any, shall subject to rectification by the University.

supply and Installation of Equipments for COVID-19 testing labs (COVID-LAB) at various Institutes/places situated in Punjab on behalf of Govt. of Punjab

LIST OF EQUIPMENTS

Sr. no.	Name of Equipment
1.	Vertical Autoclaves High Pressure steam sterilizer
2.	UV sterilizer unit for room sterilization

- The quantity may increase /decrease as per requirement.

TECHNICAL SPECIFICATIONS

Quote Specifications

1. Vertical Autoclave High Pressure Steam Sterilizer

1. System should be microprocessor based vertical autoclave.
2. Chamber Volume:125-150 litres.
3. The chamber should be made of SS316.
4. It should be provided with SS304 Basket (2 nos.)
5. The system should support the sterilization of biological materials at i.) 121°C at 15 psi for 60 mins.; ii.) 135°C at 31psi for 45 mins.
6. Digital display at front panel with following parameters:-
 - a. Chamber temperature.
 - b. Cycle no.
 - c. Time and date
 - d. Alarm indicator
 - e. Low water indicator
7. Safety alarm at excess of temperature and pressure.
8. The system should be ASME certified.
9. At site inspection prior to tender is required by the vendor for any Civil/Plumbing/Electrical/other work required for the installation of the equipment and shall be the responsibility of the supplier.
10. Instrument should be provided with service manual/circuit diagram.
11. The supplier should provide the compliance statement clearly signed and stamped.
12. The system should be provided with 5 years warranty after installation. Warranty should include the heating element.
13. The system should be quoted with 5 years CMC after date of expiry of warranty period. It should include the autoclave system with heating element.
14. Service manual should be provided.
15. Good quality reputed voltage stabilizer (ISO certified) to be supplied with autoclave.
16. The company should be with strong service back-up.

2. UV Sterilizer Unit for room sterilization

1. UV light of 55w with better sterilization effect at 254 nm wavelength
2. The emits light should spin covering the wall, air and surfaces of the room
3. No chemicals and ozone free
4. With time setting and 1 minute delay start, if possible with powerful remote control
5. No installation required
6. With good built quality
7. Portable in nature means easily move from one location to another
8. Certification, if any.

Note : Instruments/equipments should be of reputed Brand and certificate(s) in standard of quality must be attached.

Item wise Guarantee / Warranty must be mentioned on firm' s letter head in Technical Bid
The bidder must mention regarding tentative delivery time of Equipments.

Terms and Conditions are as follows:-

Interested parties may please enclose brochures with complete specifications of models reflecting minimum price therefore. The inspection committee shall scrutinize these offers and select appliance most appropriate to requirement of university and its constituted colleges. Keeping in view the quality of product and pricing as well as reputation for service and maintenance as essential parameters:-

1. The Tender form *along with copy of Tender Notice, Terms & Conditions and requisite certificate(s) indicated in the Terms & Conditions may be downloaded from University website (www.bfuhs.ac.in)*, in the sealed envelope, should reach in the office of **The Registrar, Baba Farid University of Health Sciences, Faridkot** *done as per clause 8* on or before **upto 18.06.2020 by 1:00 PM and to be opened** on the same day at 2.30 PM.
2. Tenders should be sealed with cello tape/sealing wax. Unsealed tenders will not be entertained and such tenders will be ignored straightway.
3. The tender form must be accompanied with Tender fee of Rs.1000/- per tender in the shape of demand draft in favour of **“The Registrar, Baba Farid University of Health Sciences, Faridkot”** payable at Faridkot or can be deposited in the university cash counter.
4. The tender(s) should be accompanied by earnest money (Rs.10000/-) in the shape of Demand Draft of any scheduled bank in favour of Registrar, Baba Farid University of Health Sciences, Faridkot payable at Faridkot.
5. Tender without the earnest money will not be entertained.
6. Tenders forms shall be type written.
7. Rates should be quote against each item and in same order as per given Annexures only.
8. **SUBMISSION OF TENDERS** : The Technical and Financial bids should be sealed in separate sealed envelopes with Tender Enquiry No., Type of bid, Due date and Bidder name clearly marked on them as under:
 - A. **ENVELOPE NO. I (TECHNICAL BID)**
This envelope should contain Tender form along with a copy of Tender notice, Tender fee, draft, EMD amount draft and Technical bid (as per **Annexure –II**) along with certificates regarding proprietorship /ownership of the firm.
 - B. **ENVELOPE NO. II (FINANCIAL BID)**
This envelope should contain only Financial bid(**Annexure-V**).
 - C. **ENVELOPE NO. III addressed to “The Registrar, Baba Farid University of Health Sciences, Faridkot”**
This envelope should contain sealed Envelope-I, II. The words **"Tender for Tender for supply and Installation of Equipments for COVID-19 testing labs (COVID-LAB) at various Institutes/places situated in Punjab on behalf of Govt. of Punjab"** should be written on the top of sealed envelope
9. **The rates quoted should be F.O.R. destination Store section, BFUHS, Faridkot and should also include packing and forwarding charges, taxes, installation charges and other levies (as applicable), if any, be mentioned separately in the quotation. But rates should be consolidated after including various taxes etc., if any, should be mentioned in the financial bid.**

10. In-complete or conditional offers incorporating price variation will not be entertained.
11. Tenderer should indicate their sale-tax, Pan no., GST No. registration No. in their offers.
12. Only Manufacturer/ Authorized dealer (supplier) should quote the rates.
13. Any tender, which is not in the proper form or received late will not be entertained.
14. The office shall not bear any responsibility for any postal delay.
15. Tender should not quote their own mode of payment otherwise their offer is liable to be ignored.
16. The University reserves the right to cancel the tender without assigning any reason.
17. **The tenderer(s) shall give a certificate, certifying that his/their concern has not been blacklisted.**
18. The tenderer(s) should properly append initials on the all corrections "if any" in his/their tender.
19. The tenderer must sign on all the pages of the tender.
20. The material must be supplied within 10 days, this condition must be abide in technical bid otherwise the firm will be technically disqualified.
21. If the supply is not made within 10 days then the Supply Order stands cancelled & security/earnest money will be forfeited.
22. **Price of CMC should be quoted in the financial bid & it will be optional for institute to opt for any.**
23. The Price Bids of technically qualified bidders shall be evaluated on the basis of lowest bid criteria without compromising on the quality of material. Rates of all types of taxes as applicable should be quoted clearly. The price bids of technically qualified bidders shall be evaluated on the basis of lowest bid criteria without compromising on the quality of material. The price of CMC will not be included in the price while calculating the price of the equipment for comparison.
24. Payment Terms: 80% Payment will be released after satisfactory Installation and working of the Equipment and balance 20% will be made after 60 days of the Installation and satisfactory working of the equipment.
25. 5 year comprehensive warranty for equipment free of cost.
26. 0.1% of FOB as penalty per week till the warranty period, if the instrument remains in non working condition for more than 18 days in a year .
27. In-complete or conditional offers incorporating price variation will not be entertained.
28. The successful bidder shall deposit performance security equal to 10% of the value of the equipment/s in the shape of Demand Draft only, in addition to EMD. This security money alongwith EMD shall be released after completion of guarantee/warranty period.
29. The rates so quoted should have validity of at least for 1 year.

30. If the Successful bidder refuses or does not respond to the order within stipulated period, the EMD shall be forfeited and order may stand cancelled.
31. If the firm refused to execute the order fully or partially, the security amount shall be forfeited and supply order may stand cancelled.
32. Payment by RTGS/NEFT/Cheque after verification/inspection of the material.
33. The **Earnest Money** of unsuccessful bidders will be returned after the final approval of tenders by the competent authority *without any type of interest or other charges*
34. All the disputes arising out of agreement/contract regarding this tender shall subject to Faridkot jurisdiction only. It is specifically agreed that no court outside and other than Faridkot shall have jurisdiction in the matter.

Signature of Tenderer
Accepts all the terms & conditions of the tender

DATE ::

PLACE :

CHECKLIST OF ENCLOSURE

1.	Tender Fee : Rs.1000/-	<input type="checkbox"/>
2.	Earnest Money: Rs.10000/- in the shape of Demand Draft.	<input type="checkbox"/>
3.	Certificate certifying that firm has not been blacklisted (Annexure I).	<input type="checkbox"/>
4.	Technical bid (Annexure-II)	<input type="checkbox"/>
5.	Authorized Supplier/Agency, the Authorization Certificate as per the Format given at Annexure-‘III’ .	<input type="checkbox"/>
6.	Authorized Supplier/Agency, an undertaking/certificate issued by their Principle Manufacturer/Supplier that in case dealership/distributorship is withdrawn after supply then the Principle Manufacturer/Supplier will be responsible for Guarantee/Warranty/AMC/CMC (Annexure – ‘IV’).	<input type="checkbox"/>
7.	Other requisite certificate	<input type="checkbox"/>
8.	Financial bid (Annexure-V)	<input type="checkbox"/>

Annexure-I**AFFIDAVIT**

I _____, s/d/w of _____
 resident of _____ District _____ proprietor of
 the firm M/s _____,

do hereby declare and solemnly affirm as under:-

- That I have not been debarred or black listed by any department of Union/ State Government or any autonomous institute.
- That the terms & conditions for supplying the quoted **Tender for supply and Installation of Equipments for COVID-19 testing labs (COVID-LAB) at various Institutes/places situated in Punjab on behalf of Govt. of Punjab** for are acceptable to me. I will abide by terms in letter and spirit.
- Date of Existence of the firm _____ (Attached Certificate)
- Annual Turn Over Rs. _____

(Signature of the Tenderer)

Full Name: _____

Address: _____

Place : _____

Date: _____

TECHNICAL BID

- 1 Name of the applicant (tenderer/ bidder) _____
- 2 Constitutional status of the tenderer/ bidder. _____
 i.e. Proprietor/ Partnership firm/ Pvt. Limited Company/ Public Limited Company/ Co-op Society etc.
- 3 Address of the tenderer/ bidder _____

- 4 Name of the Dealing Person :- _____
- 6 Position of the dealing person in the tenderer firm/ company/ society :- _____
- 7 E mail id:- _____
- 8 Fax No:- _____
- 9 Mobile No:- _____
- 10 Details of the Earnest Money Deposit (EMD):-
 (A) *In case EMD is deposited in the shape of a demand draft:-*

 Demand Draft No. _____
 Date of demand draft _____
 Amount of the demand draft _____
 Bank with branch name _____

- 10 PAN Number _____
- 11 GST No. _____

- 12 In case the bidder is Authorized Supplier/Agency, the Authorization Certificate as per _____

the Format given at **Annexure-
'III'**.

13 In case the Tenderer is Authorized Supplier/Agency, an undertaking/certificate issued by their Principle Manufacturer/Supplier that in case dealership/distributorship is withdrawn after supply then the Principle Manufacturer/Supplier will be responsible for Guarantee/Warranty/AMC/CMC (**Annexure – 'IV'**).

14 Certificate regarding standard in quality **as per specifications**.

15 Mentioned Guarantee / Warranty

MANUFACTURER'S/PRINCIPAL AUTHORIZATION FORM

TO

The Registrar
 Baba Farid University of Health Sciences,
 Faridkot -151203

Ref. No.....

Dated:

**Sub: Authorization Certificate in favour of M/s..... for supply of
 (Name of equipment)**

We, M/s....., who are established and reputable manufacturers of
(name of equipment) having factory(ies) at and
, hereby authorize M/s.....(name and
 address) to bid, negotiate and conclude the Tender formalities with you against Tender
 No..... for the above equipment(s) manufactured by us.

No company or firm or individual other than M/s..... are authorized to bid,
 negotiate and conclude the tender formalities in regard to this business against this specific tender.

We, hereby extend our full guarantee and warranty as per the conditions of tender for the goods
 offered for supply against this tender by the above firm.

Yours faithfully,

(Name)

For and on behalf of M/s _____
 (name of manufacturer/Principal)

**Note: This letter should be signed by a person competent and having authority to sign on behalf
 of manufacturer, and should be on manufacturer Letter Head and same will be uploaded with
 Technical Bid.**

UNDERTAKING BY MANUFACTURER/PRINCIPAL SUPPLIER

TO

The Registrar
Baba Farid University of Health Sciences,
Faridkot -151203

Ref. No.....**Dated:****Sub: Undertaking for after sales service**

We, M/s....., who are established and reputable manufacturers of(name of equipment) have authorized M/s.....(name and address) to bid, negotiate and conclude the Tender formalities with you against Tender No..... for the above equipment(s).

Further, we undertake that in case dealership/distributorship is withdrawn after supply of equipment then we shall be responsible for after sales service till the date of guarantee/warranty of the equipment and afterwards for a period of 10 years.

Yours faithfully,

(Name)

For and on behalf of M/s _____
(Name of manufacturer/Principal)

Annexure-V**FINANCIAL BID**Name and Address of the applicant with Telephone / Fax No. _____
_____Permanent Address/ Head Office _____

We hereby quote for purchase and supply of **Tender for supply and Installation of Equipments for COVID-19 testing labs (COVID-LAB) at various Institutes/places situated in Punjab on behalf of Govt. of Punjab** as under:

S. no.	Description	Make	Price per Unit In (Rs.) (Incl. all taxes & freight etc.)	Total amount In Rs.
1.	Vertical Autoclaves High Pressure steam sterilizer			
2.	Price of CMC after expiry of guarantee/warranty period			
3.	UV sterilizer unit for room sterilization			
4.	Price of CMC after expiry of guarantee/warranty period			

Signature _____

(Name & Address) _____

Date & Place: _____