

# ***Baba Farid University of Health Sciences, Faridkot***

***E-TENDER NOTICE FOR supply & installation of High Speed Electric Drill for Neurosurgery  
Deptt. at GGS Medical College & Hospital, Faridkot.***

## **E-Tender Form**

**(E-Tender enquiry for Supply and Installation of *High Speed Electric Drill* in the department of Neurosurgery at GGS Medical College & Hospital, Faridkot**

|   |  |
|---|--|
| Tender Notification No :  | <b>To be provided by the E-procurement portal of the Govt. of Punjab.</b>  |
| Tender Notification Date:   | <b>04/09/2021</b>  |
| Requirement   | <b>E-Tender notice for supply and Installation of High Speed Electric Drill</b>  |
| Cost of the tender document:-   | Rs.2360/- (Non-refundable) to be deposited through Online Mode Only in favor of Registrar, Baba Farid University of Health Sciences, Faridkot.   |
| Tender Processing Fee   | To be charged by Govt. of Punjab as per its norms. (Non- refundable)   |
| Earnest Money Deposit (EMD)   | Rs.80,000/- (Rs. Eighty thousand only) The Earnest Money Deposit must be submitted in the shape of Online Payment in favor of Registrar, Baba Farid University of Health Sciences, Faridkot on or before due date (Refundable to the Non-successful bidders, without any type of interest or other charges).<br>In case of successful tenderer , it will be returned after receipt of the security amount as per tender terms and conditions.  |
| Date of start of downloading of tender documents                      | <b>14.09.2021</b> from the website of the Punjab Government i.e. <a href="https://eproc.punjab.gov.in">https://eproc.punjab.gov.in</a>   |
| Website for downloading of the tender document:-                      | <a href="https://eproc.punjab.gov.in">https://eproc.punjab.gov.in</a> However, the details may also be obtained from the University website i.e. <a href="http://www.bfuhs.ac.in">www.bfuhs.ac.in</a> and college website <a href="http://www.ggsmch.org">www.ggsmch.org</a>   |
| Last date for downloading of the tender document:-                    | <b>24.09.2021 up to 12.30 pm</b>   |
| Last date & time for uploading of the tender documents:-              | <b>24.09.2021 up to 1.30 pm (through online mode only)</b>   |
| Date, time and venue for opening of the Technical Bids                | By the next day from the last date of submission of tenders (by 5:00 p.m.) on the e- procurement portal of the Govt. of Punjab. However the bidder or their authorized agents / representative may attend the tender opening process at the University Procurement & Facility Department, Baba Farid University of Health Sciences, Faridkot on the prescribed time and date.  |
| Date, time and venue for opening of the Price Bids                    | The opening date of financial bids of the technically qualified bidders will be informed on the university web site, e- procurement portal of the Govt. of Punjab. However the bidder or their authorized agents / representative may attend the tender opening process at the University Procurement & Facility Department, Baba Farid University of Health Sciences, Faridkot on the prescribed time and date. The University authorities will have right to decide any other date and time for the opening of the Financial bids. |
| Who can be contacted for obtaining more information about the tender. | Principal,<br>Guru Gobind Singh Medical College & Hospital,<br>Sadiq Road, Faridkot.<br>01639-251111, 98773-65600, 79867-19101<br>E-mail: <a href="mailto:procurement@ggsmch.org">procurement@ggsmch.org</a> <a href="mailto:ggsmc@punjab.gov.in">ggsmc@punjab.gov.in</a> ,<br>(on all working days from 9.00 a.m. to 5.00 p.m.)   |

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### **NOTICE INVITING E-TENDER**

**E-Tenders** are invited on or before **24.09.2021** from manufacturers or their authorized agents/distributors **for supply and Installation of High Speed Electric Drill required at GGS Medical College & Hospital, Faridkot.** The tender document containing detailed terms & conditions may be downloaded from the E-procurement website of the Punjab Government i.e. <https://eproc.punjab.gov.in> and its detail may also be seen at the University website [www.bfuhs.ac.in](http://www.bfuhs.ac.in) and college website [www.ggsmch.org](http://www.ggsmch.org).

#### **TERMS AND CONDITIONS:-**

1. The tender must be uploaded on or before the last date/ time of the submission of tender.
2. The Tender processing fee should be submitted through Net Banking/Credit card/Online mode only and as per Punjab Govt.
3. The **tenders will be opened online** by the next day from the last date of submission of tenders (by 5:00 p.m.) on the website i.e. <https://eproc.punjab.gov.in> at the, Baba Farid University of Health Sciences, Faridkot. The bidder(s) shall be at liberty to be present, in person or through their authorized representative(s) at the time of opening of the tender as specified in the Tender Notice. In case the authorized representatives are to be present, they must furnish the authority letter from the bidder (s), on whose behalf they are representing otherwise they will not be allowed to participate in the process of opening of tender.
4. **The Price bids of technically qualified bidders will be opened** on the website i.e. <https://eproc.punjab.gov.in> at, Baba Farid University of Health Sciences, Faridkot. In case of any change of date and time it will be notified to the technically qualified bidders through E-mail/telephone.
5. The Registrar/Principal reserves all rights to accept or reject any or all the tenders without assigning any reason.

Registrar

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## **INSTRUCTIONS/ GUIDELINES TO THE TENDERERS**

1. The bidder needs to register himself/ herself on <https://eproc.punjab.gov.in> the bidder is also required to obtain Class III digital signature certificates to complete this process.
2. Please download the Tender document from the website of e-procurement of the Govt. of Punjab <https://eproc.punjab.gov.in> Please fill all the relevant blanks on all the pages of the tender document sign along with a stamp/ seal all pages and then a scanned copy of the same may be uploaded on the website at the time of submission of the tender document.
3. **It should be clearly noted that this tender will be accepted though e-tender mode only.** The tenders submitted through offline mode will not be accepted under any circumstances.
4. **Tender Fee :** as per Govt. and should be deposited through online mode only
5. **Tender Processing Fee:** as per Punjab Govt. (non-refundable) may be deposited through online mode i.e. Net Banking/ Credit Card/ Debit Card only. The tender processing fee will not be accepted through any other mode.
6. **Refundable Earnest Money Deposit (EMD): Rs.80,000/-** to be deposited online mode only in favor of Registrar Baba Farid University of Health Sciences, Faridkot.
7. **Upload** signed copy of Technical Bid Compliance Statement (**Annexure-I**).
8. **Upload** an affidavit regarding Non-Black listing as per proforma given at **Annexure-II** duly attested by an Executive Magistrate or a Notary Public.
9. In case the Bidder is Authorized Supplier/Agency, the Authorization Certificate as per the Format given at **Annexure-‘III’** (duly filled in), **to be uploaded.**
10. In case the Bidder is Authorized Supplier/Agency, an undertaking/certificate issued by their Principal Manufacturer/Supplier that in case dealership/distributorship is withdrawn after supply of the Instruments then the Principal Manufacturer/Supplier will be responsible for Guarantee/Warranty/AMC/CMC of the Equipments/Instruments. (**Annexure – ‘IV’**), **to be uploaded.**
11. **Upload** details of Bank Account for refund of EMD (**Annexure – V**).
12. In addition to this, following **documents are to be uploaded** with Technical Bid:-
  - i) Details of registration as Company /Firm/ Establishment.
  - ii) **Certification as per technical specifications.**
  - iii) Copy of Certificate of Registration for service Tax/TIN/TAN/PAN/VAT.
  - iv) A certificate from C.A. regarding Annual Turnover with Balance Sheet for the last 3 (three) financial years i.e. 2017-18, 2018-19 & 2019-20.
  - v) Copy of the IT Returns for three financial years i.e. 2017-18, 2018-19 & 2019-20.
15. Price should be quoted and **uploaded** only in Excel Sheet proforma at **Annexure-‘VI’**.

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**SCOPE OF SUPPLY**

| <b>Sr.</b> | <b>Name of Equipment</b>         | <b>Approx.<br/>Qty. Reqd.</b> | <b>Earnest Money<br/>to be Submitted<br/>(in Rs.)</b> |
|------------|----------------------------------|-------------------------------|---|
| 1.         | <b>High Speed Electric Drill</b> | as per<br>requirement         | 80,000/-  |

Quantity may increase / decrease as per requirement.

**TECHNICAL SPECIFICATIONS**

1. High Speed Electrical Drill system with Variable speed setting minimum upto 75,000 rpm.
2. Should have touch screen display panel.
3. Should have sleek motor not more than 20mm in diameter and light weight.
4. Console to allow visible display and setting of maximum speed limit, should be a multispecialty console with provision to attach Neuro Drill, ENT Shaver(micro-debrider) and bone saws.
5. Should have provision to attach two motor and two switch pedals at the same time.
6. Should have customizable settings like acceleration and stopping characteristics for individual motors, oscillation angle.
7. Should have single pedal foot control for varying the speed and forward & reverse rotation.
8. System should give audible beeps / alerts while in reverse action.
9. No inline Lubrication should be required to run the motor.
10. Should have integrated irrigation pump to allow precise adjustments of the pump flow.
11. Irrigation spray nozzle should be supplied with all handpiece attachments.
12. Should have provision to use various saw system.
13. Should have quick release and lock system for tools.
14. A perforated sterilization basket of SS should be supplied. The sterilization basket should have racks to hold the cables, motor and various handpieces.
15. Attachments should have tapered design for better visibility under microscope.
16. The design should be ergonomic with ease of use in confined spaces like transsphenoidal pituitary and minimally invasive spine surgery.
17. There should be easily visible markings to identify matching attachments and tools.
18. System should have quick connect and lockable attachment system.

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### 19. II. Accessories

- Perforator set
  - Should have a perforator driver with Hudson Chuck system
  - Disposable cranial perforators for adult (two) and pediatric sizes (one) to be supplied.
- Craniotomy set
  - Should have footed attachments (dural guard) for craniotomy in pediatric (one) and adult sizes (one) and one large attachment for midline spinal laminotomy.

### 20. Corresponding cutter tools should be supplied in the following manner:

- Adult: 02
- Pediatric: 01
- Large: 01
- Osteotomy saw set (reciprocating saw)
  - Should be supplied saw system with all attachments necessary to perform cranial osteotomies for skull base, orbital and neuro-spinal surgeries.
  - It should also have tools to harvest bone grafts from ribs or iliac crest.
  - Two set of necessary blades to be supplied.
- Suture hole
  - Should be supplied with necessary attachments and tools to make small suture holes in craniotomy flaps and spinal laminae.
  - The corresponding tool to be supplied in 02 nos.
- Burr system
  - Should have short ( approx 8+/-2 cm) and long (approx 12 +/-2cm) straight and curved

### 21. Attachments – one each,

- with corresponding cutting burrs of 2mm and 5mm heads – 01 each
- With corresponding diamond burrs of 2mm and 3mm – 01 each

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22. Should have angled long (approx 16 cm +/-4) and short (approx 10 cm +/-2) attachments of less than 5mm outer thickness for use in transsphenoidal, transoral, microspinal and endoscopic surgeries (preferably of variable length) – one each,

- with corresponding cutting burrs of, 2mm and 4mm heads – 1 each
- With corresponding diamond burrs of 2mm – 1 each

23. Debrider system

- The handpiece should have a flush feature along with integrated scope cleaning :1
- Should provide Blades:2
- May compatible with MISS and trans sphenoidal surgery

24. Other Essentials:

- Supplier should have proper facility for after sale service in India and should produce supporting documents to prove that similar equipment supplied by them is working satisfactorily in Government hospitals.
- USFDA or European CE certified product.
- Five years warranty with yearly CMC after the end of warranty for next five years.
- Attached certificate from principal that spare parts will be available for next 10 years.

### **NOTE: -**

- All accessories like UPS / Stabilizer or any other which are required for machine should be supplied by the L1 bidder.
- **Price of above accessories should be quoted too separately in price bid. The specific accessories and their quantity will be decided on the basis of actual requirement.**
- Compliance report to be submitted in a tabulated and point-wise manner (as per technical specifications), clearly mentioning the page/ para number with authenticated catalogue / manual, without which it will not be considered. Points not covered in the brochure must be specifically addressed in a separate certificate.

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- User list from Govt sector and good repute private hospitals should be provided.
- Certificate (s) regarding standard in quality must be uploaded.
- Expected delivery & Installation time: Within 45 days after issue of supply order.



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## TERMS AND CONDITIONS

### FOR SUPPLY AND INSTALLATION of *HIGH SPEED ELECTRIC DRILL* REQUIRED AT GGS MEDICAL COLLEGE & HOSPITAL, FARIDKOT.

#### ELIGIBILITY

- The sole manufacturers of equipments or their authorized agents/distributors may quote their rates.
  - In case of Authorized Supplier/Agency/Distributor, the Authorization Certificate as per the Format given at **Annexure-‘III’** should be uploaded.
  - In case the Tenderer is authorized dealer/supplier an undertaking/certificate issued by their Principle Manufacturer/Supplier that in case dealership/distributorship is withdrawn after supply then the Principle Manufacturer/Supplier will be responsible for Guarantee/Warranty/AMC/CMC. (**Annexure – ‘IV’**).
1. This institution reserves the right to reject tenders without assigning any reason and increase or decrease the quantity of the articles tendered.
  2. *If the supply and installation* is not made within the stipulated period then late delivery charges @**2%** will be imposed on the total amount of Supply Order up to delay of **30 days** and thereafter @ **4%** for another **30 days** after which Supply Order will be deemed cancelled & security/earnest money will be forfeited and company will be black-listed for future.
  3. Payment Terms: 80% Payment will be released after satisfactory Installation of the Equipment and balance 20% will be made after 60 days of the Installation and satisfactory working of the equipment.
  4. In-complete or conditional offers incorporating price variation will not be entertained.
  5. The firm should have been in existence for at- least **three years** and it should have turnover of **Rs.2,00,00,000/- per year**.
  6. The successful bidder shall deposit performance security @ 10% of the basic cost of the equipment/s in the shape of **Demand Draft only** and will be returned after receipt of CAMC security.
  7. The successful bidder shall deposit CAMC security @ 10% of the total basic cost of the CAMC (05 years) in the shape of **Demand Draft only** and will be returned after 66 months.

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### **Annexure-I**

#### **TECHNICAL BID COMPLIANCE STATEMENT**

Name and Address of the applicant / firm \_\_\_\_\_

Specify whether Manufacturer/Dealer/Distributor: \_\_\_\_\_

| <b>Sr. No.</b> | <b>Particulars</b>  | <b>Remarks</b> |
|----------------|---|----------------|
| 1.             | Tender Fee of <b>Rs.2360/-</b> through Online Mode only on or before due date.  | Yes/No         |
| 2.             | Tender Processing fee charged by Punjab Govt. as per their norms. (Non-refundable).   | Yes/No         |
| 3.             | Earnest Money Rs. 80000/- in favor of Registrar Baba Farid University of Health Sciences, Faridkot through online mode only.  | Yes/No         |
| 4.             | Technical Bid Compliance Proforma uploaded ( <b>Annexure-I</b> ).   | Yes/No         |
| 5.             | Whether an affidavit regarding Non-Black listing as per proforma given at <b>Annexure-II</b> duly attested by an Executive Magistrate or a Notary Public uploaded.  | Yes/No         |
| 6.             | In case the bidder is Authorized Supplier/Agency, the Authorization Certificate as per the Format given at <b>Annexure-‘III’</b> uploaded.  | Yes/No         |
| 7.             | In case the Tenderer is Authorized Supplier/Agency, an undertaking/certificate issued by their Principle Manufacturer/Supplier that in case dealership/distributorship is withdrawn after supply then the Principle Manufacturer/Supplier will be responsible for Guarantee/Warranty/AMC/CMC ( <b>Annexure – ‘IV’</b> ) uploaded. | Yes/No         |
| 8.             | Details of Bank Account for refund of EMD ( <b>Annexure – V</b> ) uploaded.   | Yes/No         |
| 9.             | Price Bid in the prescribed format in Excel Sheet ( <b>Annex – VI</b> ) uploaded.   | Yes/No         |
| 10.            | Copy of Certificate of Registration for service Tax/TIN/TAN/PAN uploaded.   | Yes/No         |
| 11.            | A certificate from C.A. regarding Annual Turnover with Balance Sheet for the last 3 (three) financial years i.e. 2017-18, 2018-19 and 2019-20 uploaded.   | Yes/No         |
| 12.            | Copy of the IT Returns for three financial i.e. 2017-18, 2018-19 and 2019-20 uploaded   | Yes/No         |
| 13.            | Certificate regarding standard in quality <b>as per required in specifications</b>  | Yes/No         |
| 14.            | Compliance sheet, point wise, as per specifications uploaded  | Yes/No         |
| 15.            | E-mail ID   |                |

**Signature & seal of bidder**

**Place:**

**Date :**

**Note:** Please upload Catalogue/Brochure/Pamphlets with complete specifications of quoted model only.

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**Annexure-II**

**(To be furnished on non-judicial stamp paper worth Rs.100/- duly attested by Executive Magistrate or Notary Public).**

**AFFIDAVIT**

I/We \_\_\_\_\_  
partner/sole proprietor (Strike out which is not applicable) of (Name & Address of Firm)  
\_\_\_\_\_ do hereby declare and solemnly affirm:-

- a) That the individual/firm/ companies are **not debarred or black- listed** by any department of Union/ State Government or any autonomous institute.
- b) That no partner or shareholder, directly or indirectly connected with the applicant who has been debarred or blacklisted by any department of Union Govt./State Govt./Autonomous Institute.
- c) And that the terms and conditions for supply and Installation of Equipments at GGSMCH, Faridkot, are acceptable to me/us. I/We shall abide by them in letter and spirit.

Date:

Place:

DEPONENT

**VERIFICATION**

I/We do hereby solemnly declare and affirm that the above declarations are true and correct to the best of my/our knowledge and beliefs. No part of it is false and nothing has been concealed therein.

Date:

Place:

DEPONENT

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**Annexure- III**

**MANUFACTURER’S/PRINCIPAL AUTHORIZATION FORM**

TO

The Registrar  
Baba Farid University of Health Sciences,  
Faridkot -151203

**Ref. No.....**

**Dated:**

**Sub: Authorization Certificate in favour of M/s..... for supply  
of ..... (Name of equipment)**

We, M/s....., who are established and reputable  
manufacturers of .....(name of equipment) having factory(ies) at  
..... and ....., hereby authorize  
M/s.....(name and address) to bid, negotiate and conclude  
the Tender formalities with you against Tender No..... for the above  
equipment(s) manufactured by us.

No company or firm or individual other than M/s..... are authorized  
to bid, negotiate and conclude the tender formalities in regard to this business against this  
specific tender.

We, hereby extend our full guarantee and warranty as per the conditions of tender for  
the goods offered for supply against this tender by the above firm.

Yours faithfully,

(Name)

For and on behalf of M/s.....  
(name of manufacturer/Principal)

**Note: This letter should be signed by a person competent and having authority to sign  
on behalf of manufacturer, and should be on manufacturer Letter Head and same will  
be uploaded with Technical Bid.**

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**Annexure - IV**

**UNDERTAKING BY MANUFACTURER/PRINCIPAL SUPPLIER**

TO

The Registrar  
Baba Farid University of Health Sciences,  
Faridkot -151203

**Ref. No.....**

**Dated:**

**Sub: Undertaking for after sales service**

We, M/s....., who are established and reputable manufacturers of .....(name of equipment) have authorized M/s.....(name and address) to bid, negotiate and conclude the Tender formalities with you against Tender No..... for the above equipment(s).

Further, we undertake that in case dealership/distributorship is withdrawn after supply of equipment then we shall be responsible for after sales service till the date of guarantee/warranty of the equipment and afterwards for a period of 10 years.

Yours faithfully,

(Name)

For and on behalf of M/s \_\_\_\_\_  
(name of manufacturer/Principal)

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**Annexure- V**

**Details of Bank Account of the firm who has deposited EMD**

Name of the firm: \_\_\_\_\_

| <b>Sr. No.</b> | <b>Particulars</b> | <b>Detail</b> |
|----------------|--------------------|---------------|
| 1.             | Account No.        |               |
| 2.             | Name of Bank       |               |
| 3.             | Branch Name        |               |
| 4.             | IFSC Code of Bank  |               |
| 5.             | Name of Operator   |               |

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**ANNEXURE - VI**

**PRICE BID**

**TO BE UPLOADED in Printed/Computerized format in Excel Sheet Attached for all Equipments.**