

Baba Farid University of Health Sciences, Faridkot

E-TENDER NOTICE FOR rate contract for procurement of plastic consumables for COVID-19 testing labs at various Institutes/places situated in Punjab on behalf of Govt. of Punjab

E-Tender Form

(E-Tender enquiry for rate contract for procurement of Plastic Consumables for COVID-19 testing labs (COVID-LAB) at various Institutes/places situated in Punjab on behalf of Govt. of Punjab

Tender Notification No :	To be provided by the E-procurement portal of the Govt. of Punjab.
Tender Notification Date:	15.09.2020
Requirement	E tender notice for rate contract for procurement plastic consumables for COVID-19 testing labs at various Institutes/places situated in Punjab on behalf of Govt. of Punjab based on the different demands that will be generated during the period of one year and further extendable subject to satisfactory services and mutual consent of both the parties.
Cost of the tender document:-	Rs.2000/- (Non-refundable) to be deposited through Online Mode Only in favor of Registrar, Baba Farid University of Health Sciences, Faridkot.
Tender Processing Fee	To be charged by Govt. of Punjab as per its norms. (Non- refundable)
Earnest Money Deposit (EMD)	Rs.2,00,000/- (Rupees Two Lac only) . The Earnest Money Deposit must be submitted in the shape of Online Payment in favor of Registrar, Baba Farid University of Health Sciences, Faridkot on or before due date (Refundable to the Non-successful bidders, without any type of interest or other charges). In case of successful bidder, it will be returned without any type of charges / interest, after receipt of performance security as per tender terms and conditions.
Performance Security	<u>The Earnest Money Deposit deposited by the successful bidder will be converted against the performance security and will be returned after the completion of rate contract period.</u>
Date of start of downloading of tender documents	15.09.2020 from the website of the Punjab Government i.e. https://eproc.punjab.gov.in
Website for downloading of the tender document:-	https://eproc.punjab.gov.in However, the details may also be obtained from the University website i.e. www.bfuhs.ac.in
Last date for downloading of the tender document:-	22.09.2020 up to 12.30 pm
Last date & time for uploading of the tender documents:-	22.09.2020 up to 1.30 pm (through online mode only)
Date, time and venue for opening of the Technical Bids	22.09.2020 at 3.00 PM on the e- procurement portal of the Govt. of Punjab in , Baba Farid University of Health Sciences, Faridkot
Date, time and venue for opening of the Price Bids	The financial bid will be opened of technically qualified bidders on the e-procurement portal of the Govt. of Punjab in, Baba Farid University of Health Sciences, Faridkot
Address for the submission .:	The Registrar, Baba Farid University of Health Sciences, Sadiq Road, Faridkot (Punjab) PIN-151203..

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Who can be contacted for obtaining more information about the tender.	<u>Sr. No.</u>	<u>Nature of Information</u>	<u>Name of the concerned Official with contact No:-</u>
	1	About the tenders and allied information:-	Incharge, University Procurement & Facility Department, Baba Farid University of Health Sciences, Faridkot. Phone:- 01639-250267, 256232, 256236, Email id:- upfdbfuhs@gmail.com (on all working days from 9.00 a.m. to 5.00 p.m.)

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NOTICE INVITING E-TENDER

E-Tenders are invited on or before 22.09.2020 from manufacturers or their authorized agents/distributors **for rate contract for procurement of Plastic consumables for COVID-19 testing labs at various Institutes/places situated in Punjab on behalf of Govt. of Punjab based on the different demands that will be generated during the period of one year and further extendable subject to satisfactory services and mutual consent of both the parties..** The tender document containing detailed terms & conditions may be downloaded from the E-procurement website of the Punjab Government i.e. <https://eproc.punjab.gov.in> and its detail may also be seen at the University website www.bfuhs.ac.in.

TERMS AND CONDITIONS:-

1. The tender must be uploaded on or before the last date/ time of the submission of tender.
2. The Tender processing fee should be submitted through Net Banking/Credit card/Online mode only and as per Punjab Govt.
3. The **tenders will be opened online** on the same day at 3.00 PM on the e- procurement portal of the Govt. of Punjab in Baba Farid University of Health Sciences, Faridkot on the website i.e. <https://eproc.punjab.gov.in> at the, Baba Farid University of Health Sciences, Faridkot. The bidder(s) shall be at liberty to be present, in person or through their authorized representative(s) at the time of opening of the tender as specified in the Tender Notice. In case the authorized representatives are to be present, they must furnish the authority letter from the bidder (s), on whose behalf they are representing otherwise they will not be allowed to participate in the process of opening of tender.
4. **The Price bids of technically qualified bidders will be opened of technically qualified bidders** on the website i.e. <https://eproc.punjab.gov.in> at, Baba Farid University of Health Sciences, Faridkot. In case of any change of date and time it will be notified to the technically qualified bidders through E-mail/telephone.
5. The Registrar reserves all rights to accept or reject any or all the tenders without assigning any reason.

Registrar

Baba Farid University of Health Sciences, Faridkot

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INSTRUCTIONS/ GUIDELINES TO THE TENDERERS

1. The bidder needs to register himself/ herself on <https://eproc.punjab.gov.in> the bidder is also required to obtain Class III digital signature certificates to complete this process.
2. Please download the Tender document from the website of e-procurement of the Govt. of Punjab <https://eproc.punjab.gov.in> Please fill all the relevant blanks on all the pages of the tender document sign along with a stamp/ seal all pages and then a scanned copy of the same may be uploaded on the website at the time of submission of the tender document.
3. **It should be clearly noted that this tender will be accepted though e-tender mode only.** The tenders submitted through offline mode will not be accepted under any circumstances.
4. **Tender Fee :Rs.2000/-** should be deposited through online mode only
5. **Tender Processing Fee:** as per Punjab Govt. (non-refundable) may be deposited through online mode i.e. Net Banking/ Credit Card/ Debit Card only. The tender processing fee will not be accepted through any other mode.
6. **Refundable Earnest Money Deposit (EMD):** *As per list* to be deposited online mode only in favor of Registrar Baba Farid University of Health Sciences, Faridkot.
7. **Upload** signed copy of Technical Bid Compliance Statement (**Annexure-I**).
8. **Upload** an affidavit regarding Non-Black listing as per proforma given at **Annexure-II** duly attested by an Executive Magistrate or a Notary Public.
9. In case the Bidder is Authorized Supplier/Agency, the Authorization Certificate as per the Format given at **Annexure-‘III’** (duly filled in), **to be uploaded**.
10. **Upload** details of Bank Account for refund of EMD (**Annexure – V**).
11. In addition to this, following **documents are to be uploaded** with Technical Bid:-
 - i) Details of registration as Company /Firm/ Establishment.
 - ii) Equipments should be reputed brand, Certificate of quality standard must be attached.
 - iii) Copy of Certificate of Registration for service Tax/TIN/TAN/PAN/VAT/GST.
13. Price should be quoted and **uploaded** only in Excel Sheet proforma at **Annexure-‘VI’**.

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LIST OF EQUIPMENTS

Sr.	Name of Equipment	Earnest Money to be Submitted (in Rs.)
1.	Nitrile Gloves Medium	2,00,000.00
2.	Sterilize Aerosol Barrier tips in racks (1 ml)	
3.	Sterilize Aerosol Barrier tips in racks (200ul)	
4.	Sterilize Aerosol Barrier tips in racks (2-20 ul)	
5.	Sterilize Aerosol Barrier tips in racks (0.5 -10 ul)	
6.	1.7 ml Microfuge tubes (500 tubes)	
7.	Ethanol Molecular grade	
8.	0.2 ml clear 96 well PCR plates compatible with Quant studio 5 and or Bio Rad	
9.	Clear seals for 0.2 ml 96 well RT-PCR plates compatible with Quant studio 5 and or Bio Rad RT PCR machine	
10.	Parafilm	
11.	Cryovial storage vials 2 ml	
	Cryovial storage vials 5 ml	
12.	Microtube rack 80-well, pack of 5 quantity	
13.	Cryo boxes 2.0 ml	
	Cryo boxes 5.0 ml	
14.	Alcohol wipes	
15.	Autoclavable bags (Medium size)	
16.	Mini coolers	
17.	Nucleus free water	

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18.	PCR TUBE-0.1 ml To be used in Qiagen rotor gene RT PCR machine	
19.	PCR TUBE-0.2 ml To be used in Qiagen rotor gene RT PCR machine	



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TERMS AND CONDITIONS

FOR rate contract for procurement of Plastic consumables for COVID-19 testing labs at various Institutes/places situated in Punjab on behalf of Govt. of Punjab based on the different demands that will be generated during the period of one year and further extendable subject to satisfactory services and mutual consent of both the parties

ELIGIBILITY

- The sole manufacturers of items or their authorized agents/distributors may quote their rates.
 - In case of Authorized Supplier/Agency/Distributor, the Authorization Certificate as per the Format given at **Annexure-‘III’** should be uploaded.
1. This institution reserves the right to reject tenders without assigning any reason and increase or decrease the quantity of the articles tendered.
 2. The material must be supplied within 15 days, this condition must be abide in technical bid otherwise the firm will be technically disqualified.

3 PENALTY CLAUSE

If the supply is not made within the stipulated period then late delivery charges @2% will be imposed on the total amount of Supply Order up to delay of 15 days and thereafter @ 4% for another 15 days after which Supply Order/Rate Contract will be deemed cancelled & security/earnest money forfeited and company will be black-listed for future. However, the University can grant 15 days relaxation in the delivery period, based on the written request of the tenderer, if the University observes that the tenderer has valid reasons for non-supply of material within the stipulated time/ period.

1. If the Successful bidder refuses or does not respond to the instruction/orders with in stipulated period, the EMD shall be forfeited and order may stand cancelled.
2. If the firm refused to execute the orders fully or partially, the security amount shall be forfeited and supply order may stand cancelled.
3. The Price Bids of technically qualified bidders shall be evaluated on the basis of lowest bid criteria without compromising on the quality of material. Rates of all types of taxes as applicable should be quoted clearly.
4. The Payment of bills will be paid after receipt and inspection/verification of the material through Account Payee Cheques/ NEFT/RTGS, in the favour of the seller/ dealer only . The payment will not be made to any third party under any circumstances.
5. In-complete or conditional offers incorporating price variation will not be entertained.
6. The firm should have been in existence for at- least **three years** and it should have turnover of **Rs.1,00,00,000/- per year. A Certificate from CA regarding Annual Turnover to be uploaded.**
7. Only those bidder shall quote who can supply the quoted items at BFUHS, Faridkot as per schedule of requirement, bids of the bidders offering delivery beyond schedule will not be considered and rejected straight away.
8. All the Bidders may be asked to match L1 rates. 60% quantity with L1 bidder and rest 40% quantity in equal proportion with each L1 matched bidders. In case where there is only one bidder as L1 matched bidder, the orders would be placed in the ratio of 60% with L1 bidder and 40% with L1 matched bidder.

***Note:** BFUHS has seven labs for COVID-19 testing and it requires lot of plastic and consumables. In last three months university is finding that L1 firms are not able to cope up the requirement. Therefore, University has gone for open bidding so that the supply should be maintain which is crucial and important.

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Annexure-I

TECHNICAL BID COMPLIANCE STATEMENT

Name and Address of the applicant / firm _____

Specify whether Manufacturer/Dealer/Distributor: _____

Sr. No.	Particulars	Remarks
1.	Tender Fee of Rs.2000/- through Online Mode only on or before due date.	Yes/No
2.	Tender Processing fee charged by Punjab Govt. as per their norms. (Non- refundable).	Yes/No
3.	Earnest Money Rs. 2 Lac as per list in favor of Registrar Baba Farid University of Health Sciences, Faridkot through online mode only.	Yes/No
4.	Technical Bid Compliance Proforma uploaded (Annexure-I).	Yes/No
5.	Whether an affidavit regarding Non-Black listing as per proforma given at Annexure-II duly attested by an Executive Magistrate or a Notary Public uploaded.	Yes/No
6.	In case the bidder is Authorized Supplier/Agency, the Authorization Certificate as per the Format given at Annexure-III uploaded.	Yes/No
7.	Details of Bank Account for refund of EMD (Annexure – V) uploaded.	Yes/No
8.	Price Bid in the prescribed format in Excel Sheet (Annex – VI) uploaded.	Yes/No
9.	Copy of Certificate of Registration for service Tax/TIN/TAN/PAN/GST uploaded.	Yes/No
10.	E-mail ID	
11.	Mentioned expected time of supply.	Yes/No
12.	The firm have existence for at- least three years and have turnover of Rs.1,00,00,000/- per year. A Certificate from CA regarding Annual Turnover to be uploaded	Yes/No

Signature & seal of bidder

Place:

Date :

Note: Please upload Catalogue/Brochure/Pamphlets with complete specifications of quoted model only.

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Annexure-II

(To be furnished on non-judicial stamp paper worth Rs.100/- duly attested by Executive Magistrate or Notary Public).

AFFIDAVIT

I/We _____ partner/sole proprietor
(Strike out which is not applicable) of (Name & Address of Firm) _____
do hereby declare and solemnly affirm:-

- a) That the individual/firm/ companies are **not debarred or black- listed** by any department of Union/ State Government or any autonomous institute.
- b) That no partner or shareholder, directly or indirectly connected with the applicant who has been debarred or blacklisted by any department of Union Govt./State Govt./Autonomous Institute.
- c) And that the terms and conditions for supply of material/items at various institutes/places in Punjab, are acceptable to me/us. I/We shall abide by them in letter and spirit.

Date:

Place:

DEPONENT

VERIFICATION

I/We do hereby solemnly declare and affirm that the above declarations are true and correct to the best of my/our knowledge and beliefs. No part of it is false and nothing has been concealed therein.

Date:

Place:

DEPONENT

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Annexure- III

MANUFACTURER'S/PRINCIPAL AUTHORIZATION FORM

TO

The Registrar
Baba Farid University of Health Sciences,
Faridkot -151203

Ref. No......

Dated:

**Sub: Authorization Certificate in favour of M/s..... for supply of
..... (Name of equipment)**

We, M/s....., who are established and reputable manufacturers of
.....(name of equipment) having factory(ies) at and
....., hereby authorize M/s.....(name and
address) to bid, negotiate and conclude the Tender formalities with you against Tender No..... for
the above equipment(s) manufactured by us.

No company or firm or individual other than M/s..... are authorized to bid, negotiate
and conclude the tender formalities in regard to this business against this specific tender.

We, hereby extend our full guarantee and warranty as per the conditions of tender for the goods offered
for supply against this tender by the above firm.

Yours faithfully,

(Name)

For and on behalf of M/s.....
(name of manufacturer/Principal)

Note: This letter should be signed by a person competent and having authority to sign on behalf of manufacturer, and should be on manufacturer Letter Head and same will be uploaded with Technical Bid.

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Annexure- V

Details of Bank Account of the firm who has deposited EMD

Name of the firm: _____

Sr. No.	Particulars	Detail
1.	Account No.	
2.	Name of Bank	
3.	Branch Name	
4.	IFSC Code of Bank	
5.	Name of Operator	

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ANNEXURE - VI

PRICE BID

TO BE UPLOADED in Printed/Computerized format in Excel Sheet Attached for all Equipments.