



Baba Farid University of Health Sciences, Faridkot

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Date : 22/03/17

No.16-BFUHS/(UPFD)17/ 7135-12

Web-site

**Subject:** Quotation for Stationary Items.

Sealed quotations are re-invited for supply of following quantity of Stationary Items, with specifications of which are as under:-

Sr.No.	Name of Items and Specifications	Qty. Required
7.	Printing of Vehicle Log Books each contains 110 pages both side Printing and binding Ledger Paper 80 GSM Hardboard	50 Pcs.
8.	Printing of Leave Record Registers each contains 50 Leaves both side Printing and binding A4 Size paper 75 GSM with 100 pages Hardboard	50 Pcs..
9.	Pencil Cell 'AA' Indian Make Everyday, Nippo, Duracell etc.	200 Pcs.
10.	Pencil Cell 'AAA' Indian Make Everyday, Nippo, Duracell etc.	200 Pcs.
11.	I.D. Card Ribbon Cover B2 Good Quality and Ribbon should be Standard Length	1500 Pcs.
12.	Acknowledgement Poen Book each contain 100 pages and Standard Size	50 Pcs.

**Terms and conditions**

1. Payment : By Cheque on receipt of material in good condition/installation and after satisfactory inspection report.
2. FOR : Store Section, BFUHS, Faridkot.
3. Rate : Inclusive of all taxes or taxes (as applicable), if any, be mentioned separately in the quotation.
4. Validity : Rates should be valid for one year.

**Quotations must be submitted through post/trackable courier. By hand quotations will not be entertained.**

**It is further mentioned that only the terms & conditions mentioned by the University on quotation performa will be considered for supply order.**

You are requested to send your quotation in a sealed cover, addressed to the Registrar, Baba Farid University of Health Sciences, Sadiq Road, Faridkot (Punjab) and the words "QUOTATION FOR STATIONARY ITEMS" top of the envelope.

Last date for receipt of quotation in the university office is 07.04.2017 by 5.00 PM.

In-charge (UPFD)