Tender for signing of rate contract for supply of the Material for repair of Computer and IT equipments for the University based on the different demands that will be generated during the period of one year and further extendable subject to satisfactory services and mutual consent of both the parties.

GENERAL INSTRUCTIONS

- Attach a copy of the tender notice.
- Attach Affidavit as per proforma given and self attested (Annexure I).
- Attach a signed copy of Terms and Conditions.
- The Vice-Chancellor reserves all the rights to accept or reject any tender without any reason and also to impose/relax any term and condition.

SEE Next Pages for

1) Terms and conditions (Page No. 7,8,9).

2) Format of Affidavit (Page No. 11)

3) Technical Bid (Page No. 12,13)

4) Financial Bid (Page No. 14,15,16,17)

Tender Fee: *Rs.590/-*

Baba Farid University of Health Sciences

Sadiq Road, Faridkot– 151203 (Pb.)
Phone: 01639-256232, 256236
Fax: 01639-256234
Website: www.bfuhs.ac.in
e-mail: upfdbfuhs@gmail.com

Tender Form

(Tender enquiry no. Repair Material for Computer and IT Equipments)

Name of the Firm	
Address	

Earnest Money	: Rs.5000/- in the form of Demand Draft in Favour of "Registrar, Baba Farid University of Health Sciences, Faridkot" payable at "Faridkot".
Tender Fee (Not Refundable)	: Rs.590/- (500/- +18% GST) should be enclosed with the tender in shape of Demand Draft in favour of Registrar, Baba Farid University of Health Sciences, Faridkot or can be deposited in the University cash counter.

* Errors and omissions, if any, shall subject to rectification by the University.

Please quote rates for purchase of Material for Repair of Computer and IT equipments

Name of items:-

Sr No.	Item
1	Laptop Battery (HP/Dell/Sony Good Quality) Laptop HDD (Make:-WB,Toshiba,Seagate- ITB) Laptop RAM(Make:- Samsung,hp,Adata,Kingston,IBM 2GB.4GB DDR-3/DDR-4) Laptop Adapters (Good Quality) HP/DELL Sony Laptop MoterBoard Repair HP/DELL Sony

	Laptop LCD\LED Screen Panel (Good Quality) HP/DELL Sony Laptop Key Borad & Tuch Panel (Good Quality) HP/DELL Sony Laptop DVD Writer (HP,Sony ,Sansung,LG,Dell)
2	Projector Repair & Service (Sharp,Sony)
3	Wifi Access Point (D-Link/Cisco/TP-LINK/Tenda)
4	UTP Cable (Cat 6 D-Link) (305 M)
5	Power Extension Board 4 Plug (Good Quality)
6	Pen Drive 16/32/64 GB (HP,Sandisk)
7	VGA to HDMI Converter (Good Quality)
8	VGA Splitter 1*4 (Good Quality)
9	HDMI Splitter 1*4 (Good Quality)
10	VGA to HDMI Splitter 1*4 (Good Quality)
11	VGA Cable (15 MTR) Good Quality
12	VGA Cable (10 MTR) Good Quality Quality
13	HDMI Cable (15 MTR) Good Quality
14	HDMI Cable (10 MTR) Good Quality
15	ATX Cabinet With SMPS, I-Ball/Frontech/Logitech(Heavy)
16	D-Link 8 Port Switch
17	D-Link 24 Port Switch
18	USB DVD Writer LG/Sony/Samsung/Dell/hp
19	LED/LCD Repair 18.5''/19'' & 22"(Hp,Acer,Dell)
20	Power Supply SMPS Good Quality
21	RAM DDR-2,DDR-3,DDR-4 (Make:- Samsung,hp,Adata,Kingston,IBM)2GB,4GB
22	HDD Sata 1TB,2TB (Make:- WB,Toshiba,Seagate)
23	HDD SSD 256 GB ,512 GB,I TB (Make:- WB,Toshiba,Seagate)
24	Compatible MotherBoard intel dual core,i3,i5,i7 processor (Good Quality)
25	DVD Writer Sata & ID (HP,Sony ,Sansung,LG)
26	CMOS Battery (Good Quality)
27	Sata Cable & Id Cable (Good Quality)
28	Power Cable ISI Mark
29	USB Key Board Mouse & Wire less Key Board Mouse (Dell,HP,Logitech)

30	Laserjet and ink jet Printer Repair all Parts (Hp,Canon,Brother,Samsung)
31	Rj-45 D-Link
32	CPU Fan (Good Quality)
33	Processor cooling paste (CPU Thermal Paste)
34	Grease
35	Tap-Roll (Good Quality)
36	Presentation pointer (Logitech)
37	Aux Cable (Good Quality)
38	Radio Link Service & Repair
39	Radio Link POE Original ubiquity & Adapters
40	VGA Cable 2 MTR
41	CAT-6 Cable 1MTR, 2 MTR & 6 MTR D-Link
42	Cable tie
43	Pole clamp
44	Radio Link Device ubiquity,Router Board & TP-Link
45	USB wifi stick (Good Quality) Tanda,Sandisk,I-ball
46	USB Cable Original for Printer & Scanner
47	Scanner Repair All Parts
48	Mobile Data Cable Original Android all Type (Samsung,Mi)
49	D-Link 16 Port Switch
50	USB LAN Card (Good Quality)
51	PCI LAN Card (Good Quality)
52	Crimping tool RJ-45 D-Link
53	UTP cable Punching tool D-Link
54	Lan tester digital D-Link
55	IO BOX CAT-6 D-Link
56	Adapters 5v,9v,12v,15v,18v,19v,21v,24v,28v
57	Computer Mother Board Repair
58	Media converter OFC to Rj-45 (LAN)
59	HP Laser jet Colour and Heavy duty printer service & Repair (Hp,Canon)
60	Mic For CPU (Logitech,Microsoft,Dell,Sony)
61	Multimedia Speaker (I-Ball,F&D,Sony,Philips)

62	Logitech Conference Cam Video Conference Webcam HD 1080p Camera with Built-In Speaker/Mic (Wireless)
63	UPS Battery 12v 7ah Make (Exide,Luminous,Tata,Amaron)
64	D-Link 24 Port 10/100/ Mbps with 4-Port 10/100/1000 Mbps Copper and Combo Copper/SFP Smart Managed Switch
65	UPS 600va Card Repair (Microtech,Numeric,Luminous,APC)

Terms and Conditions are as follows:-

Interested parties may please enclose brochures with complete specifications of models reflecting minimum price therefore. The inspection committee shall scrutinize these offers and select appliance most appropriate to requirement of university and its constituted colleges. Keeping in view the quality of product and pricing as well as reputation for service and maintenance as essential parameters:-

1. The Tender form *along with copy of Tender Notice, Terms & Conditions and requisite certificate(s) indicated in the Terms & Conditions may be downloaded from University website (www.bfuhs.ac.in)*, & should reach in the office of **The Registrar, Baba Farid University of Health Sciences, Faridkot in a sealed envelope *as per clause 8*** on or before **upto 21.03.2022 by 5:00 PM**.

2. Tenders should be sealed with cello tape/sealing wax. Unsealed tenders will not be entertained and such tenders will be ignored straightway.

3. The tender form must be accompanied with Tender fee of Rs.590 /- per tender in the shape of demand draft in favour of "**The Registrar, Baba Farid University of Health Sciences, Faridkot"** payable at Faridkot or can be deposited in the university cash counter.

4. The tender(s) should be accompanied by earnest money (Rs.5000/-) in the shape of Demand Draft of any scheduled bank in favour of Registrar, Baba Farid University of Health Sciences, Faridkot payable at Faridkot.

5. Tender without the earnest money will not be entertained.

6. Tenders forms shall be type written.
7. Rates should be quote against each item and in same order as per given Annexures only.

8. **SUBMISSION OF TENDERS : The Technical and Financial bids should be sealed in separate sealed envelopes with Tender Enquiry No., Type of bid, Due date and Bidder name clearly marked on them as under:**

   A. ENVELOPE NO. I (TECHNICAL BID)

   This envelope should contain Tender form along with a copy of Tender notice,

   Tender fee, draft, EMD amount draft and Technical bid (as per **Annexure –II) along** with certificates regarding proprietorship /ownership of the firm.

   B. ENVELOPE NO. II (FINANCIAL BID)

   This envelope should contain only Financial bid(**Annexure-III)**.

   C. ENVELOPE NO. III addressed to "The Registrar, Baba Farid University of Health Sciences, Faridkot"

   This envelope should contain sealed Envelope-I, II. The words "**Tender for Material for Repair of Computer and IT equipments**" should be written on the top of sealed envelope

9. **The rates quoted should be F.O.R. destination (Baba Farid University of Health Sciences, Faridkot) and should also include packing and forwarding charges, taxes, installation charges and other levies (as applicable), if any, be mentioned separately in the quote. <u>But rates should be consolidated</u>** *after including various taxes etc., if any,* **<u>should be mentioned in the financial bid.</u>**

10. In-complete or conditional offers incorporating price variation will not be entertained.

11. Tenderer should indicate their sale-tax, <u>Pan no</u>., GST No. registration No. in their offers.

12. Manufacturer/ Authorized dealer/Suppliers should quote the rates.

13. The firm should be in existence for at least three years.

14. Any tender, which is not in the proper form or received late will not be entertained.

15. The office shall not bear any responsibility for any postal delay.

16. Tender should not quote their own mode of payment otherwise their offer is liable to be ignored.

17. The University reserves the right to cancel the tender without assigning any reason.

18. **<u>The tenderer(s) shall give a certificate, certifying that his/their concern has not been blacklisted</u>.**

19. The tenderer(s) should properly append initials on the all corrections "if any" in his/their tender.

20. The tenderer must sign on all the pages of the tender.

21. Guarantee/Warranty period should also be specified.

22. The supplier shall arrange to provide free sales service within the Guarantee/warranty period.

23. The rates so quoted should have validity of at least for 1 year.

24. The quantity of item as per different demands.

25. The (EMD) deposited by successful bidder shall be adjusted towards security money deposit. This security money shall be released after completion of rate contract.

26. The tenderer(s) shall supply the material within a period of 30 days from the date of issue of supply order. In case, *the material is not supplied even after the grant of extended period*, if any, late delivery charges @ 2% per month will be imposed on the total amount of Supply order.

27. On genuine reasons, the University reserves the right to extend the period for supply of material on the request of supplier. If the material is not supplied even after the grant of extended period, the order placed may be cancelled and the EMD amount shall be forfeited.

28. If the Successful bidder refuses or does not respond to the order with in stipulated period, the EMD shall be forfeited and order may stand cancelled.

29. If the firm refused to execute the order fully or partially, the security amount shall be forfeited and supply order may stand cancelled.

30. Payment by RTGS/NEFT/Cheque after proper installation/verification/inspection of the material.

31. The tenderer should have office gadgets like Fax machine and E-mail ID.

32. The **Earnest Money** of unsuccessful bidders will be returned after the final approval of tenders by the competent authority ***without any type of interest or other charges.***

33. All the disputes arising out of agreement/contract regarding this tender shall subject to Faridkot jurisdiction only. It is specifically agreed that no court outside and other than Faridkot shall have jurisdiction in the matter.

Signature of Tenderer

Accepts all the terms & conditions of the tender

DATE ::

PLACE :

CHECKLIST OF ENCLOSURE

1.	Tender Fee : Rs……../-	☐
2.	Earnest Money: Rs…..…../- in the shape of Demand Draft.	☐
3.	Certificate certifying that firm has not been blacklisted (Annexure I).	☐
4.	Technical bid (Annexure-II)	☐
5.	Financial bid (Annexure-III)	☐
6.	Other requisite certificate	☐

Annexure-I

AFFIDAVIT

I _____, s/d/w of _____ resident of _____ District _____ proprietor of the firm M/s _____, do hereby declare and solemnly affirm as under:-

- That I have not been debarred or black listed by any department of Union/ State Government or any autonomous institute.
- That the terms & conditions for supplying the quoted **Tender for Material for Repair of Computer and IT Equipments** for are acceptable to me. I will abide by terms in letter and spirit.
- Date of Existence of the firm _____ (Attached Certificate)
- Annual Turn Over Rs._____

(Signature of the Tenderer)

Full Name: _____

Address: _____

_____

_____

_____

Place : _____

Date: _____

Annexure-II

TECHNICAL BID

1	Name of the applicant (tenderer/ bidder).	
2	Constitutional status of the tenderer/ bidder. i.e. Proprietor/ Partnership firm/ Pvt. Limited Company/ Public Limited Company/ Co-op Society etc.	
3	Address of the tenderer/ bidder	
4	Name of the Dealing Person :-	
6	Position of the dealing person in the tenderer firm/ company/ society :-	
7	E mail id:-	
8	Fax No:-	
9	Mobile No:-	
10	Details of the Earnest Money Deposit (EMD):-	

(A) *In case EMD is deposited in the shape of a demand draft:-*

	Demand Draft No.	
	Date of demand draft	
	Amount of the demand draft	
	Bank with branch name	
10	PAN Number	
11	GST No.	

Annexure-III

FINANCIAL BID

Name and Address of the applicant with Telephone / Fax No. _____

_____

Permanent Address/ Head Office _____

_____

We hereby quote for purchase and supply of Material repair for computer and IT equipments as under:

Sr No.	Name of Items	Price per pc In (Rs.) (Incl. all taxes & freight etc.)
1.	Laptop Battery (HP/Dell/Sony Good Quality) Laptop HDD (Make:-WB,Toshiba,Seagate- ITB) Laptop RAM(Make:-Samsung,hp,Adata,Kingston,IBM 2GB.4GB DDR-3/DDR-4) Laptop Adapters (Good Quality) HP/DELL Sony Laptop MoterBoard Repair HP/DELL Sony Laptop LCD\LED Screen Panel (Good Quality) HP/DELL Sony Laptop Key Borad & Tuch Panel (Good Quality) HP/DELL Sony Laptop DVD Writer (HP,Sony ,Sansung,LG,Dell)	
2.	Projector Repair & Service (Sharp,Sony)	
3.	Wifi Access Point (D-Link/Cisco/TP-	

	LINK/Tenda)	
4.	UTP Cable (Cat 6 D-Link) (305 M)	
5.	Power Extension Board 4 Plug (Good Quality)	
6.	Pen Drive 16/32/64 GB (HP,Sandisk)	
7.	VGA to HDMI Converter (Good Quality)	
8.	VGA Splitter 1*4 (Good Quality)	
9.	HDMI Splitter 1*4 (Good Quality)	
10.	VGA to HDMI Splitter 1*4 (Good Quality)	
11.	VGA Cable (15 MTR) Good Quality	
12.	VGA Cable (10 MTR) Good Quality Quality	
13.	HDMI Cable (15 MTR) Good Quality	
14.	HDMI Cable (10 MTR) Good Quality	
15.	ATX Cabinet With SMPS, I-Ball/Frontech/Logitech(Heavy)	
16.	D-Link 8 Port Switch	
17.	D-Link 24 Port Switch	
18.	USB DVD Writer LG/Sony/Samsung/Dell/hp	
19.	LED/LCD Repair 18.5''/19'' & 22"(Hp,Acer,Dell)	
20.	Power Supply SMPS Good Quality	
21.	RAM DDR-2,DDR-3,DDR-4 (Make:- Samsung,hp,Adata,Kingston,IBM)2GB,4GB	
22.	HDD Sata 1TB,2TB (Make:- WB,Toshiba,Seagate)	
23.	HDD SSD 256 GB ,512 GB,I TB (Make:- WB,Toshiba,Seagate)	
24.	Compatible MotherBoard intel dual core,i3,i5,i7 processor (Good Quality)	
25.	DVD Writer Sata & ID (HP,Sony ,Sansung,LG)	
26.	CMOS Battery (Good Quality)	
27.	Sata Cable & Id Cable (Good Quality)	
28.	Power Cable ISI Mark	
29.	USB Key Board Mouse & Wire less Key Board Mouse (Dell,HP,Logitech)	
30.	Laserjet and ink jet Printer Repair all Parts (Hp,Canon,Brother,Samsung)	
31.	Rj-45 D-Link	

32.	CPU Fan (Good Quality)	
33.	Processor cooling paste (CPU Thermal Paste)	
34.	Grease	
35.	Tap-Roll (Good Quality)	
36.	Presentation pointer (Logitech)	
37.	Aux Cable (Good Quality)	
38.	Radio Link Service & Repair	
39.	Radio Link POE Original ubiquity & Adapters	
40.	VGA Cable 2 MTR	
41.	CAT-6 Cable 1MTR, 2 MTR & 6 MTR D-Link	
42.	Cable tie	
43.	Pole clamp	
44.	Radio Link Device ubiquity,Router Board & TP-Link	
45.	USB wifi stick (Good Quality) Tanda,Sandisk,I-ball	
46.	USB Cable Original for Printer & Scanner	
47.	Scanner Repair All Parts	
48.	Mobile Data Cable Original Android all Type (Samsung,Mi)	
49.	D-Link 16 Port Switch	
50.	USB LAN Card (Good Quality)	
51.	PCI LAN Card (Good Quality)	
52.	Crimping tool RJ-45 D-Link	
53.	UTP cable Punching tool D-Link	
54.	Lan tester digital D-Link	
55.	IO BOX CAT-6 D-Link	
56.	Adapters 5v,9v,12v,15v,18v,19v,21v,24v,28v	
57.	Computer Mother Board Repair	
58.	Media converter OFC to Rj-45 (LAN)	
59.	HP Laser jet Colour and Heavy duty printer service & Repair (Hp,Canon)	
60.	Mic For CPU (Logitech,Microsoft,Dell,Sony)	
61.	Multimedia Speaker (I-Ball,F&D,Sony,Philips)	
62.	Logitech Conference Cam Video Conference Webcam HD 1080p Camera with Built-In Speaker/Mic (Wireless)	

63.	UPS Battery 12v 7ah Make (Exide,Luminous,Tata,Amaron)	
64.	D-Link 24 Port 10/100/ Mbps with 4-Port 10/100/1000 Mbps Copper and Combo Copper/SFP Smart Managed Switch	
65.	UPS 600va Card Repair (Microtech,Numeric,Luminous,APC)	

Signature _____

(Name & Address) _____

_____

Date & Place: _____ _____