

**MEDICAL SUPERINTENDENT OFFICE GURU GOBIND SINGH HOSPITAL, FARIDKOT**



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No. Pur/2022/ 16404

Date:- 2/9/2022

IT Cell  
BFUHS, Faridkot (for uploading on uni website)

**Sub:- Quotations for Purchase of Photostat Machine**

Sealed quotations are invited for purchase of following item on the terms & conditions mentioned below:-

Sr. No.	Name of the item	Quantity Required
1	Photostat Machine (Minimum 25 PPM) Make: XEROX, CANON, RICOH	01

**Terms & Conditions:-**

Payment : By Cheque/RTGS

1. On receipt of material in good condition.
2. On receipt of material satisfactory report from the Concerned Deptt./Store.

F.O.R : Store Section, GGSMH, Faridkot.

Rate : 1. Taxes (as applicable), if any, be mentioned separately in the quotation.  
2. The rates of taxes, be charged as per prevailing Govt. Notified Schedule.

Quantity/Item : Quantity may increase or decrease.

Others : 1. The firm should have PAN No, GST No and Bank Account No.  
2. The material should be as per enclosed specifications.  
3. The final decision of branded item would be reserves to consumer/concerned deptt.  
4. Guaranty/warranty and Brand name must be quoted on quotation.

You are therefore requested to quote your lowest rates of above items and submit Quotations addressed to **"The Medical Superintendent, Guru Gobind Singh Medical Hospital, Faridkot (Punjab)"**. The words **"Quotations for Purchase of Photostat Machine"** may please be inscribed on top of the envelope.

The Medical Superintendent reserves the right to reject the quotations without assigning any reason.

The sealed quotations should reach this office on or before 14/9/22 by 5.00 PM through **Registered/Speed Post/Traceable Courier** only.

  
Medical Superintendent

1. Notice Board.