



Baba Farid University of Health Sciences, Faridkot

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No.16 BFUHS (UPFD)2024/ 7345

Dated: 07/05/2024

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Subject: Quotations for Printing and supply of File Covers.

Sealed quotations are invited for Printing and supply of following File covers on the following terms and conditions mentioned as under:-

Sr. no.	Name of the item	Specifications	Quantity
1.	File covers	<ul style="list-style-type: none"><li>● Size 14 inches x 10.1 inches approx.</li><li>● Printing of Name, Logo and other details of the University on front side of the file.</li><li>● Three holes with supporting rings on both sides for tagging of papers.</li><li>● 450 GSM approx Card Board of the File Cover should be of <b>Good quality</b>.</li><li>● Logo of BFUHS must be printed in <b>Light Colour</b> on the front side of the File Cover.</li><li>● <b>Laminated sheet</b> from the internal side of the file.</li><li>● <b>Color of Files will be Green/ R d/ Blue/ White/ Pink/ Yellow/ Brown or any other color that will be desired by the University.</b></li></ul>	10000 nos.

**Terms and conditions:-**

1. Payment : By Cheque on receipt of material in good condition and after satisfactory inspection report.
2. FOR : Store Section, BFUHS, Faridkot.
3. Rate : Inclusive of all taxes or taxes (as applicable), if any, be mentioned separately in the quotation.
4. Quantity : Quantity may increase or decrease.
5. Proof : In case of enquiry, check and approval of sample, Store Section, BFUHS, Faridkot in any working day from 9.00 A.M to 1.00 P.M.

**Quotations must be submitted through post/trackable courier. By hand quotations will not be entertained.**

**It is further mentioned that only the terms & conditions mentioned by the University on quotation performa will be considered for supply order.**

You are requested to send your quotation in a sealed cover, addressed to the Registrar, Baba Farid University of Health Sciences, Sadiq Road, Faridkot (Punjab) and the words "QUOTATION FOR FILE COVER" may please be inscribed on top of the envelope.

Last date for receipt of quotation in the university office is **17.05.2024** by 5.00 PM

University Website and Notice Board

Professor In-charge (UPFD)

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