



Baba Farid University of Health Sciences, Faridkot

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No.16 BFUHS (UPFD)2022/ 2437

Dated: 7/2/2022

Subject: Quotations for stationery-cum-office items.

Sealed quotations are invited for purchase of following stationery-cum-office items, on the following terms and conditions:-

Sr. No.	Name of item and specifications	Quantity
1.	Mouse for computer (USB) optical Dell, Logitech, HP	100 pc.
2.	Lock round-65 (Medium) 03 keys Godrej/link/parker	150 pc
3.	Electronic bell with Remote Bell switch (non china make) Good quality	20 pc
4.	Tea cup without saucer (Bon China) of standard Size (set of 06 cups) Bon china of good quality	30 set
5.	Borosil Glass (set of 06 glasses)	30 set

Terms and conditions:-

1. Payment : By Cheque on receipt of material in good condition and after satisfactory inspection report.
2. FOR : Store Section, BFUHS, Faridkot.
3. Rate : Inclusive of all taxes or taxes (as applicable), if any, be mentioned separately in the quotation.
4. Quantity : Quantity may increase or decrease.
5. Validity : Rates should be valid for one year.

Quotation must be submitted through post/trackable courier. By hand quotations will not be entertained.

It is further mentioned that only the terms & conditions mentioned by the University on quotation performance will be considered for supply order. Moreover, the rates be quoted as per specifications mentioned in this quotation letter.

You are requested to send your quotation in a sealed cover, addressed to the Registrar, Baba Farid University of Health Sciences, Sadiq Road, Faridkot (Punjab) and the words "QUOTATION FOR STATIONERY-CUM-OFFICE ITEMS" may please be inscribed on top of the envelope.

Last date for receipt of quotation in the university office 21.02.2022 by 5.00 PM

Notice Board and University Website

Sdr
Prof. In-charge (UPFD)

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