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No.16 BFUHS (UPFD-26)2017/ 31246-57

Dated: 30/11/17

University web-site

Subject: Quotations for purchase of Press copies.

Sealed quotations are invited for purchase of following press copies, on the following terms and conditions:-

Sr. No.	Name of particular	Specification	Printing	Quantity
1.	Press Copies	A4 size paper 4 pages of single side (i.e 08 pages when counted from both sides	Both side printing	5000 nos.

Note:- 1. Paper should be of fine quality.

**Terms and conditions:-**

1. Payment : By Cheque on receipt of material in good condition and after satisfactory inspection report.
2. FOR : Store Section, BFUHS, Faridkot.
3. Rate : Inclusive of all taxes or taxes (as applicable), if any, be mentioned separately in the quotation.
4. Quantity : Quantity may increase or decrease.
5. In case of enquiry, check and approval of sample, contact Store Section, BFUHS, Faridkot in any working day.
6. Proof : Proof be got approved from the Confidential Section (Examination branch), BFUHS, Faridkot before final printing.
7. **Quotation must be submitted through post/trackable courier. By hand quotations will not be entertained.**

**It is further mentioned that only the terms & conditions mentioned by the University on quotation performa will be considered for supply order.** Moreover, the rates be quoted as per specifications mentioned in this quotation letter.

You are requested to send your quotation in a sealed cover, addressed to the Registrar, Baba Farid University of Health Sciences, Sadiq Road, Faridkot (Punjab) and the words "QUOTATION FOR PRESS COPIES" may please be inscribed on top of the envelope.

Last date for receipt of quotation in the university office is 08.12.2017 by 5.00 PM

for Registrar 